

## OVERVIEW AND SCRUTINY BOARD

## AGENDA ITEM: 12

**DATE OF MEETING:** 25<sup>th</sup> MARCH 2010

**REPORT AUTHOR:** MARK FARMER (SCRUTINY MANAGER)

**SUBJECT:** OVERVIEW AND SCRUTINY WORK PROGRAMME

### PURPOSE:

1. To enable the Overview and Scrutiny Board to plan and determine its work programme.

### RECOMMENDATIONS:

2. Examine the current Overview and Scrutiny Board work programme at Annex A and consider any amendments to it.
3. Determine which items on the Executive forward plan at Annex B, the Board wishes to pre-decision scrutinise.
4. Assess any new proposed items for the Work Programme against the Board's 'Topic selection criteria' at Annex C.
5. Note that responsibility for making any urgent changes to the Work Programme between meetings has been delegated by the Board to the Scrutiny Manager, in consultation with the Overview and Scrutiny Board Chair.

### REPORT:

6. The Overview and Scrutiny Board is responsible for managing the Overview and Scrutiny work programme. The Board has agreed that for an item to be placed onto the work programme, it must score highly against the topic selection criteria. Issues that therefore score highly are those that are of concern to elected members' constituents.
7. The work programme items currently included on the work programme have been assessed against the topic selection criteria and score highly. There are also a number of operational items on the work programme that will enable the Overview and Scrutiny Board to manage the Overview and Scrutiny system.

8. Under the new framework, the Chair has responsibility for ensuring that Overview and Scrutiny members are trained and developed. The Chair of the Overview and Scrutiny Board has therefore indicated that he would like to use Board meetings on an ongoing and occasional basis as a member development opportunity.
9. Any urgent changes work programme between publication of this agenda and report and the Board meeting, will be verbally reported by the Scrutiny Manager.
10. Members are asked to consider and agree the recommendations at paragraphs 2,3,4 and note recommendation 5.