

COMMITTEE REF:

T&FG/DCO/02A/10



## **SCRUTINY TASK AND FINISH GROUP: DAY CARE OPPORTUNITIES**

**Date:** 17<sup>th</sup> February 2010  
**Time:** 2.00 p.m.  
**Venue:** Committee Room 1, Town Hall, Luton  
**Members:** Councillors Simons (Chair), Hinkley and Pedersen

### **AGENDA**

#### **Emergency Evacuation Procedure**

Chair to report on the evacuation procedure for this venue.

1. **Apologies for absence**
2. **Notes from the Previous Meeting**  
4<sup>th</sup> February 2010 – to follow
3. **Disclosures of Interests**  
Members to disclose any personal or prejudicial interests.
4. **Urgent Business**  
To consider any urgent business and determine when, during the meeting, any items should be discussed.
5. **Actions from Previous Meeting**  
Update on Action Items from meeting on 4<sup>th</sup> February
6. **Day Visits**  
(Oral reports from Members)
7. **Identification of Appropriate Witnesses**  
(Round Table discussion)
8. **Questions for Witnesses**  
(Discussion to develop questions for next meeting)

9. **Update on Progress**  
(Oral Report) – by Members of the Task and Finish Group and Project Leads - For information and action.
10. **Date/Dates of future meetings**  
(Discussion).
11. **Exclusion of Public**  
To consider whether to pass a resolution to exclude the public from the meeting.