

## **ADMINISTRATION COMMITTEE**

**15<sup>th</sup> May 2012 at 6.34 p.m.**

**PRESENT:** Councillors N. Ayub, Burnett, Cato, Chapman, Hopkins and Lewis..

### **14 ELECTION OF CHAIR (REF: 1)**

**Resolved:** That Councillor Stewart MBE be elected Chair of the Administration Committee for the ensuing Municipal Year.

### **15 ELECTION OF VICE CHAIR (REF: 2)**

**Resolved:** That Councillor Hopkins be elected Vice Chair of the Administration Committee for the ensuing Municipal Year.

### **16 APOLOGY FOR ABSENCE (REF: 3)**

An apology for absence from the meeting was received on behalf of Councillor Stewart MBE.

### **17 CONSULTATION WITH MEMBERS (REF: 7)**

**Resolved:** That the Chair and Vice-Chair be appointed as the Members of the Committee whom Chief Officers are required to consult before taking action previously delegated for specific functions not forming part of the previous Scheme of Delegation to Officers where consultation with Members has been specified and urgent action for which power is not delegated to Officers.

**(Note: The meeting ended at 6.35 p.m.)**