

MINUTES OF THE HEALTH AND SOCIAL CARE REVIEW GROUP

THURSDAY 15TH SEPTEMBER 2011 AT 6.00 PM

PRESENT: Councillors Campbell; Foord, A. Khan, and K. Malik
(substitute for Cllr Zia)

CO-OPTED MEMBER: Mr Philip Jerred Luton LiNK

LBC SUPPORT OFFICERS / ADVISORS

Farah Ismail – Consultation and Community Engagement
Bert Siong – Democracy and Scrutiny

PARTNERS

Wendy walker – Cambridgeshire (Luton) Community Services NHS Trust

PUBLIC

None

ACTION

1. ELECTION OF CHAIR (REF: 1)

Councillors Foord and A. Khan were nominated for election to be the Chair, with each candidate receiving two votes. In the absence of a consensus, the committee decided to postpone the election of the Chair until the next meeting on 13th October 2011, to enable the full membership to take part.

To enable the meeting to continue, the committee appointed Cllr A. Khan as Chair for the duration of that meeting only.

Resolved: (i) That election for the Chair of the Health and Social Care Review Group be postponed until the Group's next meeting on 13th October 2011;

(ii) That Councillor A. Khan be appointed as Chair for the duration of the current meeting only.

2. APOLOGIES FOR ABSENCE (REF: 2)

Apologies for absence from the meeting were received on behalf of Councillors J. Davies and Zia.

(**Note:** Cllr K. Malik had been nominated as a substitute for Cllr Zia)

3. HEALTH AND SOCIAL CARE REVIEW GROUP TERMS OF REFERENCE (REF: 5)

The Democracy and Scrutiny Officer advised Members the draft Terms of Reference for the Group had been approved in principle by the Overview and Scrutiny Board on 31st August 2011.

He said the Group was invited to consider, amend and/ or add anything and agree the draft Terms of Reference, to enable final sign off, in accordance with current procedure. He went on to highlight a number of issues as follows:

- It is a statutory duty for the Council to have arrangement to scrutinise health services. The Overview and Scrutiny Board was that 'arrangement', but that responsibility was now delegated to the Health and Social Care Review Group;
- In brief, the five main objectives for the Group were:
 - i. To monitor and review NHS Luton's savings programme;
 - ii. To oversee NHS reforms and shape of local services;
 - iii. To hold decision-makers to account for commissioning;
 - iv. Undertake time-limited reviews;
 - v. Deal with NHS consultation;
- The suggested approach for the group was to focus on three main activity areas:
 - 1. Overview - to address Objectives i – iii;
 - 2. Review and Scrutiny - to address Objective iv;
 - 3. Consultation to address Objective v;
- Section 4 of the report set out the values Members were expected to adopt in discharging their responsibility;
- The Democracy and Scrutiny Officer would support the group, working closely with the Chair, to advise on the work programme and evidence gathering;
- The dates for future meetings were set, but could be amended as needed to be responsive to any emerging issues;
- In terms of membership of the Group, another Member had expressed a wish for appointment, but needed to resolve a personal interest matter;
- Substitution rules were not included in the draft Terms of Reference, but allowed in the Council's Constitution. Another

paragraph was needed to be added the draft Terms of Reference.

Members had no objection to Substitution rules being included in the draft Terms of Reference, in line with the Council's Constitution.

A Member suggested a representative from Active Luton needed to be included in the list of witnesses to give evidence, given the impact of sports/ physical activities on health.

The Democracy and Scrutiny Officer advised it was up to the Group to either appoint co-optees, as they felt was needed, in addition to the Luton LINK representative or call relevant witnesses when required.

Members discussed the issue and agreed not to extend the Group's membership to include further co-optees, but to call witnesses from Active Luton and other relevant Community and Voluntary Sector organisations as required.

Resolved: (i) That the Health and Social Care Review Group draft Terms of Reference be approved, with the following amendments:

- a. Addition of Substitution rules in line with the Council's Constitution;
- b. Paragraph 5.1, last bullet point to read, "*...including ones from Active Luton and appropriate Community and Voluntary Sector organisations.*"

(ii) That the Democracy and Scrutiny Team Leader be delegated the authority to revise the Terms of Reference as required by the Group, following consultation with the Chair when appointed, and obtain final approval in line with current procedure;

(iii) That the potential appointment of a sixth Member of the Group be noted.

4. HEALTH SCRUTINY: AN OVERVIEW (REF: 6)

The Democracy and Scrutiny Officer said he would deliver his presentation on the practical overview of the requirements of health scrutiny, to Members at a future meeting when all Members could be present. However, to inform Members of the key issues, he circulated a briefing paper, covering the subject.

Resolved: That the Democracy and Scrutiny Officer brief Members on the practical requirements of health scrutiny at a future meeting of the Group.

5. WORK PROGRAMME AND DATES OF FUTURE MEETINGS (REF: 7)

The Democracy and Scrutiny Officer informed Members he was preparing the Group's draft work programme, which would be presented at the next meeting. He said there were some items being transferred from the Overview and Scrutiny Board's work programme, in addition to forthcoming issues, including the East Midland Acute Services Review, in which the L & D Hospital was featured.

He reminded Members of the Scrutiny event on Saturday, 17th September 2011 at the Town Hall, where there would be a workshop on 'Improving health and promoting health equality', when some key issues for health scrutiny might emerged for consideration as review topics by the Group.

Dates of future meetings:

Date	Time	Venue
13 th October 2011	6.00 pm	Committee Room 4
17 th November 2011	6.00 pm	Committee Room 4
5 th January 2012	6.00 pm	Committee Room 4
16 th February 2012	6.00 pm	Committee Room 4
27 th March 2012	6.00 pm	Committee Room 4
9th May 2012	6.00 pm	Committee Room 4

NOTE: THE MEETING ENDED AT 6.30 PM

(Notes: Councillor A. Khan declared a personal, but non-prejudicial interest in health and social care scrutiny, in view of his employment with a commercial pharmaceutical company)