

LUTON BOROUGH COUNCILFORWARD PLAN OF KEY DECISIONSAPRIL 2008 TO JULY 2008

During the period from 1st April to 31st July 2008 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan is a general guide to the business undertaken by or on behalf of the Executive and will be updated on a monthly basis and is effective on the first working day of each month. It is published 14 working days prior to that date. Those items identified for decision more than one month in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a meeting which will be held prior to the next effective Forward Plan. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Head of Local Democracy.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Meeting Date</u>
10 th March 2008	27 th March 2008	7 th April 2008 (Finance, Community Engagement)
-	10 th April 2008	21 st April 2008 (Children's Services; Children's Social Care; Leisure and Community)
11 th April 2008	24 th April 2008	6 th May 2007 (Housing; Adult Social Services)
12 th May 2008	22 nd May 2008	2 nd June 2008
-	12 th June 2008	23 rd June 2008
11 th June 2007	3 rd July 2008	14 th July 2008

Note: From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Any correspondence to be addressed to: Head of Local Democracy, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Means of consultation and consultees prior to decision and method of consultation	Method of comment and closing date	Documents submitted for consideration	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Consultation with the Council's external treasury management advisors		Record of decisions	Dave Kempson 01582 546087
HR Improvement Plan	To detail the HR implications arising from the investigative report into Community Development.	Executive	7 th April 2008 (25 th February 2008)	Scrutiny & Executive		Report	Chris Goulding 01582 546291 Councillor Harris
Draft Network Management and Congestion Strategy	To approve the strategy.	Executive	7 th April 2008 (25 th March 2008)	Scrutiny & Executive		Report	Peter Tilbury 01582 547161 Councillors Worlding (Lead Member) & Davis
Significant Business Risks	To apprise of significant business risks to the Council.	Executive	7 th April 2008	Executive		Report	Angela Claridge 01582 546062 Councillor Harris

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* Council Constitution – Part 6 – Scheme of Delegation to Officers (Executive Functions)	To agree to bring together in one Executive decision a range of delegations previously approved and consequential amendments.	Executive	7 th April 2008	Portfolio Holder		Report	John Newman 01582 546383 Councillor Simmons
* Disposal of Kimberley Close garage site to Luton Community Housing Association (L C H A).	To approve sale by 125 year lease of garage site (at a nil premium) to L C H A for redevelopment of social rent housing.	Executive	7 th April 2008	Portfolio Holders and Ward Councillors		Report	David Alexander 01582 54 6156 Councillor Harris
* Disposal of Bloomfield Avenue garage site to Luton Community Housing Association (L C H A)	To approve the sale by 125 year lease of garage site (at nil premium) and granting by new 125 year right of way to land adjacent, to L C H A for redevelopment of social rent housing.	Executive	7 th April 2008	Portfolio Holders and Ward Councillors		Report	David Alexander 01582 54 6156 Councillor Harris.
Commissioning Strategies - Older People, Physical Disabilities and Sensory Loss. Mental Health and Learning disabilities	To report actions in relation to consultation of the Adult Social Care Commissioning Strategies.	Executive	21 st April 2008 (10 th March 2008)	Scrutiny and the public. Agreement before public consultation	Report and Presentation		Seona Gordon 01582 547503 Councillor Hussain

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Finance Monitoring – Period 11 forecast (approach to year end closure)	To report the final monitoring forecast for all Departments revenue and capital budgets	Executive	21 st April 2008	Executive		Report	Dave Kempson 01582 546087 Councillor Harris
Luton Business Partnership – Housing Landlord Services - Service Excellence Project.	The Outcome of further Tenant Consultation.	Executive	6 th May 2008 (15 th October 2007)			Report	Trevor Morrow 01582 546202 Councillor Shaw
Primary Capital Programme and the Expansion of Primary School Places	To further consider the strategy for expanding primary school places and a corporate approach to developing the Council's assets.	Executive	6 th May 2008 (25 th February 2008)	CYP Scrutiny		Report	Debbie Craig 01582 548015 Councillor Khan
Post 16 Transport Policy for Academic Year 2008/9	To seek the Executive's approval of the Post 16 Transport Policy agreed by the Post 16 Transport Partnership.	Executive	6 th May 2008	Portfolio Holders & Post 16 Partnership		Report	Debbie Craig 01582 548015 Councillor Khan
Publication of Joint Area Review of Children's Services in December 2007	Executive to note outcome and any areas for improvement.	Executive	6 th May 2008	Portfolio Holders		Report	Gavin Sandman 01582 548003 Councillor Khan

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Corporate Assessment – Outcome	To note the Audit Commission's report of the Council's Corporate Assessment and agree improvement plan.	Executive	6 th May 2008	Portfolio Holder		Report	William Clapp 01582 546496 Councillor Harris
*Terminal Control North – Proposed Changes to Airspace (Chilterns and Luton Area) – Consultation by national Air Traffic Services	To consider and comment on the consultation document on proposed changes to airspace in the Chilterns and Luton area,	Executive	6 th May 2008	Portfolio holders		Report	Wendy Rousell 01582 546319 Councillors Simmons (Lead Member), Harris & Worlding
Overall Provisional Revenue Outturn for the year 2007/08	To note the Council's outturn for 2007/8 and to approve any proposals resulting from the outturn.	Executive	2 nd June 2008			Report	Jean Stevenson 01582 546127 Councillor Harris
* Annual Efficiency Statement	To report and approve submission of the backward looking statement of efficiency savings achieved in 2007/8	Executive	23 rd June 2008	Portfolio Holder & Scrutiny		Report	Steve Heappey 01582 546281 Councillor Harris

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*Sustainable Community Strategy	To recommend the Council to approve Luton's new Sustainable Community Strategy 2026.	Executive	23 rd June 2008	Public consultation, LSP partner consultation inc full Assembly Scrutiny	Event 23 Feb Questionnaire by 1 May TBA	Report	Anne Clube 01582 546668 Kevin Crompton 01582 546025 Councillor Simmons
*Performance and Finance Monitoring – Quarter 4	To report the latest results for all Departments on key performance indicators for the year, revenue budget monitoring and capital budget monitoring	Executive	23 rd June 2008			Report	Dave Kempson 01582 546087 All Executive Members
*Best Value Performance Indicators 2007-08	To report the annual results for all Departments on best value performance indicators for the year	Executive	23 rd June 2008	Portfolio Holder		Report	Barry Brown 01582 547212 Councillor Harris
Community Premises for the Hebrew Community	To consider further the opportunity to improve services for local people by developing Limbury Community Centre	Executive	14 th July 2008 (10 th March 2008)				Eric Haldane 01582 54 Councillor Ashraf
Environment and Regeneration Department Capital Out-turn 2007-08	To report the out-turn position on the department's capital programme as at 31 st March 2008	Executive	14 th July 2008 (2 nd June 2008)			Report	Rustum Setna 01582 546089 Councillor Harris

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*Housing and Community Living General Fund and Housing Revenue Account Capital and Revenue Final Accounts for 2007/08	To report the out-turn position for the department as at 31 st March 2008.	Executive	14 th July 2008			Report	Simon Pattison 01582 547530 Councillors Shaw (Lead Member) Hussain and Ashraf
*Luton Borough Council Enforcement Policy	To report on the review of the Enforcement Policy	Executive	14 th July 2008			Report	Sarah Hall 01582 547283 Councillor Bailey

KEY:

* denotes new item

Date in brackets denotes the date the item appeared in the previous published version of the Plan