

FORWARD PLAN OF KEY DECISIONS FROM 14th December 2015 (Draft)

EXECUTIVE MEMBERSHIP: Councillors N. Ayub, Burnett, Castleman, Hussain, A. Khan, Malcolm, Dr. R. Saleem, Shaw, Simmons and Timoney.

Commencing from Monday 14th December 2015 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>	<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
13 th November 2015	3 rd December 2015	14 th December 2015	5 th February 2016	25 th February 2016	7 th March 2016
11 th December 2015	w/c 21 st December 2015	11 th January 2016	4 th March 2016	22 nd March 2016	4 th April 2016
8 th January 2016	28 th January 2016	8 th February 2016	24 th March 2016	14 th April 2016	25 th April 2016

Link to published Executive Agendas, Reports and Decisions: <http://democracy.luton.gov.uk/cm5public/Documents/PublicDocuments.aspx>

Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government. Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. (4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.))

This is a Formal Notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972. Any correspondence to be addressed to: The Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dev Gopal (01582) 546087 Councillor Malcolm
Anti-Social Behaviour Strategy 2015-2018	To seek Executive endorsement of the Anti-Social Behaviour Strategy 2015-2018	Executive	14 th December 2015 (19 th October 2015)	Report & Appendices	No	Vicky Hawkes (01582) 394189 Councillor Dr. R. Saleem
Adult Social Care Review of Scale of Charges	To seek Executive approval to the reviewed scale of charges for Adult Social Care.	Executive	14 th December 2015 (19th October 2015)	Report	No	Helen Lambert / Atif Iqbal (01582) 547531 / 547488 Councillor N. Ayub
Enforcement Policy	To seek Executive approval for the revised Enforcement Policy.	Executive	14 th December 2015 (16th November 2015)	Report	No	Paul Adams / Stephen Dibble (01582) 546173 / 547110 Councillor Burnett
Treasury Management Mid-Year Report 2015/16	To receive a mid-year update on treasury management activity for the half year ended 30th September 2015.	Executive	14 th December 2015 (16th November 2015)	Report	No	Barry Crick (01582) 546117 Councillor Malcolm
Finance and Performance: Quarter 2 (2015/16)	To note the Finance and Performance reports for Quarter 2 (2015/16)	Executive	14 th December 2015	Report and Appendices	No	Dev Gopal / Nicola Monk (01582) 546087 / 546073 Councillor Malcolm

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Council Tax Reduction Scheme	To provide the Executive with the outcome of the consultation on the new Council Tax Reduction Scheme, for approval and referral to Full Council in January 2016.	Executive	14 th December 2015	Report	No	Arran Sharman (01582) 546446 Councillor Malcolm
Setting the Council Tax Base	To approve the council tax base for 2016/17.	Executive	14 th December 2015	Report	No	Sue Nelson / Clive Jones (01582) 547094/546450 Councillor Malcolm
Street Drinker Project	To provide an overview of the project and recommendations on how best to address street drinking across Luton	Executive	14 th December 2015	Report	No	Tim Archbold / Ian Houghton (01582) 548432 Councillor A. Khan
Equality Objectives and LBC Equality Charter	To approve the Equality Objectives and LBC Equality Charter	Executive	14 th December 2015	Report	No	Sandra Legate (01582) 546805 Councillor Burnett
Disposal of property - Land at White Horse Vale, Luton	To seek Executive approval to the transfer and disposal of land at White Horse Vale, Luton	Executive	14th December 2015	Report	Yes - Para. 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney
PREVENT	To seek Executive approval for the Local Authority Prevent Duty Plan.	Executive	14 th December 2015	Report	No	Sarah Pinnock (01582) 546774 Councillor Simmons

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Housing Strategy 2015-2020	Further to Executive Decision EX/73/15 to agree the amended Housing Strategy for 2015-2020.	Executive	14 th December 2015	Report and Appended Housing Strategy	No	Alan Thompson / Mo Harkin (01582) 546232 / 546202 Councillor Shaw
NEW – Town Hall & Annex Refurbishment	To seek Executive approval to the Council entering into a contract for the comprehensive	Executive	14 th December 2015	Report	Yes - Paragraph ? of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney
NEW – Proposed budget reductions to Youth Work	To seek Executive approval to consult on the proposed budget reductions across youth work.	Executive	14 th December 2015	Report	No	Jo Fisher (01582) 548006 Councillor Hussain
NEW - Proposed Budget reductions to home visiting (portage) service for disabled children.	To seek Executive approval to Consult on the proposed budget reductions to home visiting (portage) service for disabled children.	Executive	14 th December 2015	Report	No	Jo Fisher (01582) 548006 Councillor Hussain
NEW – Highway Asset Management Strategy and Policy	To seek Executive adoption of the Highway Asset Management Strategy and Policy.	Executive	14 th December 2015	Report	No	Ali Ataie / Alex Constantinides (01582) 546047 / 547282
Land at Putteridge Bury	To seek Executive approval to the transfer and disposal of land at Putteridge Bury.	Executive	11 th January 2016 (24 th August 2015)	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney

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Disposal of Bramingham Centre site, Weltmore Road.	To seek Executive approval to sell the site and for final terms to be delegated to the head of Fixed Assets following consultation with the portfolio holder with responsibility for Fixed Assets.	Executive	11 th January 2016 (16th November 2015)	Report	No	Rick Donnelly (01582) 547075 Councillor Timoney
Active Luton – Savings Proposals	To seek Executive views on savings identified by Active Luton.	Executive	11 th January 2016 (16th November 2015)	Report	No	Michael McMahon (01582) 546201 Councillor Burnett
Luton Cultural Services Trust – Savings Proposals	To seek Executive views on savings identified by Luton Cultural Services Trust.	Executive	11 th January 2016 (16th November 2015)	Report	No	Michael McMahon (01582) 546201 Councillor Burnett
Treasury Management Activity	To report the treasury management activity to date to the Executive.	Executive	11th January 2016	Report	No	Barry Crick (01582) 546117 Councillor Malcolm
National Non-Domestic Rates Return	To seek Executive referral to Full Council for approval and delegation to Section 151 Officer in future years.	Executive	11 th January 2016	Report	No	Clive Jones (01582) 546450 Councillor Malcolm
NEW – London Luton Airport Limited (LLAL) Partnership Fund 2016/17	To consider the recommendations for donations for 2016/17 proposed to be made by Theme Leads to LLAL	Executive	11 th January 2016	Report	Yes - Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.	Mark Turner (01582) 522458 Councillor Simmons

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Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Luton Skills and Employability Strategy 2015 - 2018	To seek Executive approval for the Luton Skills and Employability Strategy 2015 – 2018.	Executive	8th February 2016 (16th November 2015)	Report	No	Paul Adams / Lesley Nicholls (01582) 546173 / 546271 Councillor Timoney
Treasury Management and Annual Investment Strategy 2016/17	To approve the treasury management strategy and recommend to Council approval of the annual investment strategy for 2016/17.	Executive	8th February 2016	Report	No	Barry Crick (01582) 546117 Councillor Malcolm
Rights of Way Improvement Plan (RoWIP)	To seek approval to a Rights of Way Improvement Plan (RoWIP) required by the Countryside and Rights of Way Act 2000, and prepared following extensive review of the rights of Way in and around Luton.	Executive	8 th February 2016	Report	No	Keith Dove (01582) 547211 Councillor Simmons
Capital Programme 2016/21	To seek Executive approval for the proposed Capital Programme for 2016-21.	Executive	8 th February 2016	Report & Appended Capital Programme	No	Roger Kirk (01582) 548268 Councillor Timoney
NEW – Housing Revenue Account (HRA) Estimates and Rents and Service Charges 2016-17	To seek Executive agreement to the 2016-17 Housing Revenue Estimates including Rents and Service Charges.	Executive	8 th February 2016	Report & Appendices	No	Mo Harkin / Atif Iqbal (01582) 546202 / 547488 Councillor Shaw
NEW – Asset Management Plan	To seek Executive approval for the Council's Asset Management Plan 2015-2018	Executive	8 th February 2016	Report	Yes - Paragraph ? of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney

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Finance and Performance: Quarter 3 (2015/16)	To note the Finance and Performance reports for Quarter 3 (2015/16)	Executive	7 th March 2016	Report and Appendices	No	Dev Gopal / Nicola Monk (01582) 546087 / 546073 Councillor Malcolm
Treasury Management Activity	To report the treasury management activity to date to the Executive	Executive	4th April 2016	Report	No	Barry Crick (01582) 546117 Councillor Malcolm
			25 th April 2016			

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**EXEMPT INFORMATION
SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE
LOCAL GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.