

**COMMITTEE:** ADMINISTRATION

**DATE:** 3<sup>RD</sup> APRIL, 2003

**SUBJECT:** EXTERNALLY FUNDED NEW POST IN THE REGENERATION SERVICE

**REPORT BY:** DIRECTOR OF ENVIRONMENT AND REGENERATION (HEAD OF REGENERATION)

**CONTACT OFFICER:** ANNE CLUBE 01582 546668

**IMPLICATIONS:**

LEGAL	COMMUNITY SAFETY
EQUALITIES	ENVIRONMENT
FINANCIAL	✓ CONSULTATIONS
STAFFING	OTHER

**WARDS AFFECTED: ALL**

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### **PURPOSE**

1. The purpose of this report is to seek approval to recruit one new post within the Regeneration Service.

### **RECOMMENDATION(S)**

2. Administration Committee is recommended to approve the recruitment of one part time post (Funding Assistant) for the Regeneration Service for three years.

### **BACKGROUND**

3. Luton Borough Council was invited to submit a bid by the Lottery's New Opportunities Fund – under the Transforming Your Space programme.  
A strategic bid, "Transforming Luton" was submitted by the Regeneration Service and endorsed by the Luton Forum.
4. This bid is for a grant scheme, to award and manage two large grants for projects which will have a significant impact on Luton's environment. There is an emphasis on community consultation and involvement.

## **REPORT**

5. The Transforming Luton bid included detailed proposals and costings with regard to management of the grant programme. It is not possible to carry out the work of this programme within existing work programmes within the Regeneration Service establishment. The most effective arrangement is for the Community Programme Manager (Lottery) to carry out the day to day work on the programme, and to employ a Funding Assistant post (0.3 FTE) for a period of the three years whilst the programme is running, in order to backfill some of the duties and release the time for the Community Programme Manager to work on the Transforming Luton programme.

## **PROPOSAL/OPTION**

6. The Administration Committee is requested therefore to approve the addition of the externally funded part time Funding Assistant for the Regeneration Service

## **FINANCIAL IMPLICATIONS**

7. The full cost of the Funding Assistant, including overheads and office equipment is covered in the bid. At the end of the three year period there is a potential redundancy cost if redeployment isn't found but it is expected that this could also be found from within the bid.

## **LIST OF BACKGROUND PAPERS**

### **LOCAL GOVERNMENT ACT 1972, SECTION 100D**

"Transforming Luton" bid by Luton Borough Council to the New Opportunities Fund, December 2002.