

FORWARD PLAN OF KEY DECISIONS FROM 30th June 2014

EXECUTIVE MEMBERSHIP: Councillors Akbar, Ashraf, N. Ayub, Hussain, A. Khan, K. Malik, Shaw, Simmons, Taylor and Timoney.

Commencing from Monday 9th June 2014 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Democracy Manager.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>	<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
30 <sup>th</sup> May 2014	19 <sup>th</sup> June 2014	30 <sup>th</sup> June 2014	14 <sup>th</sup> November 2014	4 <sup>th</sup> December 2014	15 <sup>th</sup> December 2014
27 <sup>th</sup> June 2014	17 <sup>th</sup> July 2014	28 <sup>th</sup> July 2014	12 <sup>th</sup> December 2014	w/c 22 <sup>nd</sup> December 2014	12 <sup>th</sup> January 2015
28 <sup>th</sup> July 2014	14 <sup>th</sup> August 2014	26 <sup>th</sup> August 2014	9 <sup>th</sup> January 2015	29 <sup>th</sup> January 2015	9 <sup>th</sup> February 2015
22 <sup>nd</sup> August 2014	11 <sup>th</sup> September 2014	22 <sup>nd</sup> September 2014	6 <sup>th</sup> February 2015	26 <sup>th</sup> February 2015	9 <sup>th</sup> March 2015
19 <sup>th</sup> September 2014	9 <sup>th</sup> October 2014	20 <sup>th</sup> October 2014	9 <sup>th</sup> March 2015	25 <sup>th</sup> March 2015	7 <sup>th</sup> April 2015
17 <sup>th</sup> October 2014	6 <sup>th</sup> November 2014	17 <sup>th</sup> November 2014	27 <sup>th</sup> March 2015	16 <sup>th</sup> April 2015	27 <sup>th</sup> April 2015

Link to published Executive Agendas, Reports and Decisions: <http://democracy.luton.gov.uk/cm5public/Documents/PublicDocuments.aspx>

**Note:**

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. 4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.))

# LUTON BOROUGH COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972.

Any correspondence to be addressed to: The Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

<b>Title</b>	<b>Key decisions and key issues</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Documents submitted for consideration</b>	<b>Exclusion of public required</b>	<b>Contacts/ Lead Executive Member(s)</b>
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dave Kempson (01582) 546087  Councillor Shaw
Food Law Enforcement Service Plan	Annual Plan on food law enforcement	Executive	30 <sup>th</sup> June 2014	Report	No	Paul Adams (01582) 546173  Councillor A Khan
Corporate Plan	To renew the Council's current Forward Plan	Executive	30 <sup>th</sup> June 2014	Report	No	Nicola Perry (01582) 546073  Cllr Simmons
Revenue and Capital Outturn 2013/14 by Department	To report the final revenue and capital spend for each Department over 2013/14	Executive	30 <sup>th</sup> June 2014	Report	No	Dave Kempson (01582) 546087  Councillor Ashraf
Additional Discretionary Rate Relief for Retail	To advise of the 50% business rates discount for 18 months for businesses moving into empty retail premises and the £1000 discount on retail properties with a business rate value of £50,000 or less for 14/15 and 15/16	Executive	30 <sup>th</sup> June 2014	Report	No	Clive Jones (01582) 546450  Councillor Ashraf
*Disposal of 11-15	To consider the disposal of the	Executive	30 <sup>th</sup> June 2014	Report	Yes	Richard Morgan (01582)

**LUTON BOROUGH COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

<b>Title</b>	<b>Key decisions and key issues</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Documents submitted for consideration</b>	<b>Exclusion of public required</b>	<b>Contacts/ Lead Executive Member(s)</b>
High Town Road	property					547074  Councillor Timoney
*Vale of Aylesbury Local Plan	To consider LBC's response to the Vale of Aylesbury Local Plan	Executive	30 <sup>th</sup> June 2014	Report	Yes	Chris Pagdin (01582) 546329  Councillor Timoney
*Renewal of Landowner Collaboration Agreement at Butterfield Business Park	To agree the renewal of the collaboration agreement	Executive	28 <sup>th</sup> July 2014	Report	No	Richard Morgan (01582) 547074  Councillor Ashraf
Performance Monitoring Report - 13/14: Quarter 4	To brief Executive on Q4 performance monitoring based on the indicators in 2013/14	Executive	28 <sup>th</sup> July 2014	Report	No	Nicola Perry (01582) 546073  Councillor Ashraf
Community Offer Review	To consider options appraisal and agree Organisational Change Assessment and consultation proposals.	Executive	28 <sup>th</sup> July 2014	Report	No	Samantha Davey (01582) 547490  Councillor K. Malik
Day and Respite Services for Adults with Learning Disabilities	To approve the new detailed design in order to commence the construction of a specialist building for the delivery of day services for adults with learning disabilities	Executive	28 <sup>th</sup> July 2014	Report	No	Harminder Patel/Tracey Brennan (01582 547886)  Councillor Hussain
Playing Pitch Strategy 2014 – 2012	To feedback results of the consultation	Executive	28 <sup>th</sup> July 2014	Report	No	Husnara Malik (01582 546694)  Councillor Hussain
* Community Centre	To report on the outcome of public	Executive	28 <sup>th</sup> July 2014	Report	No	Mark Davie (01582)

**LUTON BOROUGH COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

<b>Title</b>	<b>Key decisions and key issues</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Documents submitted for consideration</b>	<b>Exclusion of public required</b>	<b>Contacts/ Lead Executive Member(s)</b>
Review	consultation on the future of Community Centre provision in Luton					54???? Councillor K. Malik
*Hockwell Ring Day Centre	To consult on the possible location of Hockwell Ring Day Centre	Executive	28 <sup>th</sup> July 2014	Report	No	Kim Radford (01582 547706) Councillor Hussain
Fairer Charging Policy for Non Residential Adult Social Care	To consider options for Adult Social Care non residential charges.	Executive	28 <sup>th</sup> July 2014	Report	No	Maud O'Leary (01582) 547503 Councillor Hussain
Rogue Landlord Project	Update on progress made	Executive	26 <sup>th</sup> August 2014	Report	No	Dave Stevenson (01582) 546186 Councillor Shaw
*Youth Justice Strategic Plan for Luton 2014/15	To agree the Plan for Luton for 2014/15	Executive	22 <sup>nd</sup> September 2014	Report	No	Anita Briddon (01582) 54???? Councillors N. Ayub and Akbar
Community Offer Review	To consider the results of consultation and approve the proposals.	Executive	20 <sup>th</sup> October 2014	Report	No	Samantha Davey (01582) 547490 Councillor Simmons
			17 <sup>th</sup> November 2014			
			15 <sup>th</sup> December 2014			
Housing Strategy 2014-2018	To seek Executive approval to the publication of the amended Local Housing Strategy for Luton.	Executive	15 <sup>th</sup> December 2014 (10th March 2014)	Report	No	Alan Thompson (01582) 546232 Councillor Shaw
			12 <sup>th</sup> January 2015			

**LUTON BOROUGH COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

<b>Title</b>	<b>Key decisions and key issues</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Documents submitted for consideration</b>	<b>Exclusion of public required</b>	<b>Contacts/ Lead Executive Member(s)</b>
			9 <sup>th</sup> February 2015			
			9 <sup>th</sup> March 2015			
			7 <sup>th</sup> April 2015			
			27 <sup>th</sup> April 2015			

**LUTON BOROUGH COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

**EXEMPT INFORMATION**  
**SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE LOCAL**  
**GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph  
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.