

SCRUTINY TASK & FINISH GROUP: HOSPITAL DISCHARGE REVIEW	AGENDA ITEM 9
<p>DATE OF MEETING: 27th February 2013</p> <p>REPORT OF: Head of Policy and Performance</p> <p>REPORT AUTHOR: Bert Siong Tel: 01582 546781</p> <p>SUBJECT: Project Plan – Hospital Discharge Review</p>	

PURPOSE

1. The Hospital Discharge Task & Finish Review Group (HDRG) to note the proposed Project Plan and consider and determine the areas for examination by Members.

RECOMMENDATIONS

2. That HDRG note the proposed Project Plan (Appendix A);
3. That HDRG consider and agree the areas for examination and tasks allocation to Members relating to the areas identified.

REPORT

4. The Project Plan (Appendix A) is part of the process for managing a task & finish group review, to monitor the progress and ensure the objectives of the project are achieved within the time scale set by the Overview and Scrutiny Board. It will be populated and updated as the review progresses.
5. To achieve the objectives of the project, five areas for examination are proposed, as shown at items 16 – 20 on the plan:
 - (16) Early intervention and prevention strategy and action plan;
 - (17) Hospital admissions/ re-admissions/ discharges;
 - (18) Integration of care package post-discharge;
 - (19) Capacity of community service to support acute care at home;
 - (20) Quality Assurance and performance monitoring procedures.
6. HDRG is requested to consider and agree the areas for examination and decide on its approach to evidence gathering, including allocation of tasks to Members relating to the areas identified, as appropriate.

APPENDIX:

- Appendix A – The Project Plan