

Date	Contact	Actions/notes
28/04/2014	Meeting to discuss managed repeats (RJ,NS,LV,NH)	Discussion on the possible outcome of CCC meeting and how to start engagement with stakeholder
29/04/2014	Practice Managers meeting	The work done at Blenheim was discussed with feedback from Practice Manager. Group was informed that a decision to pull managed repeat was to be made at the next Exec meeting.
08/05/2014	Exec meeting (RJ)	Exec encouraged involvement of all stakeholders and agreed on financial support
13/05/2014	Health Watch meeting	First engagement meeting discussing current problems and possible solutions. RJ to share report on managed repeats
15/05/2014	CCC meeting	Decision on the pulling of Managed repeats was deferred pending wider stakeholder engagement
19/05/2014	Managed repeat comms meeting	Discussion on ways to best engage with various stakeholders
23/05/2014	14.50 Gerald phoned	Start of engagement with LPC
27/05/2014	PPG meeting at Bute House	Testing level of understanding; showed Patient pathway diagram; feedback from PPG positive
27/05/2014	LMC meeting	LMC supportive, will take to liaison meeting 11th July
28/05/2014	PMFI meeting	Second update on progress to Practice Managers
29/05/2014	Meeting TD, RJ & Sam Patel	View that work should be done to tighten processes in Community Pharmacies and GP Surgeries
30/05/2014	Meeting RJ, SJ & Aslam	<ul style="list-style-type: none"> Team encouraged to have open dialogue with all stakeholders, in particular HealthWatch-Luton, Community Pharmacy and LPC. Need to ensure carers are fully informed if any changes occur and mitigating actions put in place for any identified risks. Patient education on other ways of ordering medication is needed. Various vulnerable groups need to be identified and catered for
02/06/2014	meeting with HealthWatch Luton (Kay & Beth, Beth's secretary), RJ & Ian HS	<ul style="list-style-type: none"> Agreed that automatic request put in by community pharmacy should cease and that all requests should come as a result of pt./carer contacting pharmacy Agreed that checks and balances should be in place to make sure all running smoothly Agree that errant community pharmacies should be disallowed from ordering
03/06/2014	Meeting with Sandra Leggate	Discussion about the completion of the Integrated Impact Assessment
03/06/2014		First draft of Integrated impact assessment
11/06/2014	Discussion with Comms	Quick and dirty assessment
13/06/2014		Prescribing news bulletin on audit of managed repeats identifying waste and possible decision to minimise waste to be sent out to all Contractors
	Overview and Scrutiny Committee	Preparation of report for Committee
07.07.2014	PPG meeting Bell House	Testing level of understanding; handed out Patient brief with flowchart; majority of patients think MR should be stopped or tighter regulations put in place
17.07.2014	PPG meeting Whipperley	Testing level of understanding; handed out Patient brief with flowchart; patients worried they have to carry the burden when pharmacies and GP systems are faulty, want tighter regulations in place
13.08.2014	RPOSSG meeting	discuss issues, agree papers
27.08.2014	RPO meeting Wenlock surgery	Update GP, PM and admin staff
01.09.2014	CCS Meeting with Hilary Pearmain	Update senior CCS nurses
01.09.2014	RPO meeting Dr Hoda	Update GP, PM and admin staff
01.09.2014	RPO meeting Sundon Medical Centre	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
02.09.2014	Medics United Cluster meeting	Update on RPOS, waiting for minutes
03.09.2014	RPO meeting Pastures Way	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
04.09.2014	RPO meeting Dr Mirza	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
04.09.2014	South West Cluster meeting	Update on RPOS, waiting for minutes
04.09.2014	RPO meeting Sundon Park Health Centre	Update GP and PM, hand out draft letter and leaflet, get opinion
08.09.2014	RPO meeting Bell House practice	Update GP, PM and admin staff
09.09.2014	RPO meeting Oakley surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
09.09.2014	RPO meeting Towncentre Walk-in-Clinic	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
10.09.2014	RPOSSG meeting	discuss issues, update from meetings with surgeries, agree papers
10.09.2014	PPG meeting Towncentre	patient in agreement MR should be stopped, pts. should take ownership of own script; feels surgery will ensure vulnerables will be looked after
11.09.2014	RPO meeting Neville Road Surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
11.09.2014	PPG meeting Pastures Way	patients and GP in agreement pts. should take responsibility for their scripts; safe measures must be in place for vulnerable pts.; staff worried pharmacies will try to go against decision
12.09.2014	RPO meeting Lister House surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
12.09.2014	RPO meeting Medina practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
15.09.2014	RPO meeting Woodlands Surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
15.09.2015	RPO meeting Gardenia Practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
15.09.2016	RPO meeting Bute House Medical Centre	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
15.09.2017	RPO meeting Dr Zaman's practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
16.09.2014	RPO meeting Conway surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
16.09.2014	RPO meeting Barton Hills Medical Group	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion

16.09.2014	CCS meeting with Sue Guess & Sue Holes	Update CCS operational community matrons
17.09.2014	RPO meeting Leagrave surgery	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
18.08.2014	Members Forum	Update on RPO, no comments from members
22.09.2014	RPO meeting Moakes Medical Centre	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
22.09.2015	RPO meeting Larkside Practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
23.09.2014	Larkside Cluster meeting	Update on RPOS, waiting for minutes
23.09.2014	RPO meeting Bramingham Medical Practice	Update PM hand out draft letter and leaflet, get opinion
23.09.2014	PPG meeting Lea Vale	patients in agreement MR should be stopped, pts. should take ownership of own script; worried vulnerable patients won't be looked after
24.09.2014	RPO meeting Ashcroft surgery	Update PM and admin staff, hand out draft letter and leaflet, get opinion
24.09.2015	RPO meeting Castle Street surgery	Update PM and GP hand out draft letter and leaflet, get opinion
24.09.2014	PPG meeting Gardenia	worried that change will mean disruption of service, some patients against change as pharmacies offer good service, but do see the need for change overall
25.09.2014	Excec meeting	update on RPO
25.09.2014	PMFI meeting	gave update on RPO, no comments from PMs
29.09.2014	RPO meeting Stopsley Village Practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
29.09.2014	RPO meeting Medici Medical Practice	Update GP, PM and admin staff, hand out draft letter and leaflet, get opinion
01.10.2014	RPO meeting Whipperely	Update PM and admin staff, hand out draft letter and leaflet, get opinion

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possibly add suggestions from patient's amendments to letter