

Work Programme and Forward Plan for Municipal Year 2008/2009 Performance, Resources & Assets Scrutiny Committee

APPENDIX D

Agenda Items	Topic/ Report	Report Author	Comments
	26th February 2009		
	Monitoring		
1	Performance and Finance Reporting (Quarter 2 – 2008/09)	Barry Brown & Dave Kempson	Written report
2	Corporate Plan Update	Geoff Bocutt	Written report
3	Local Area Agreement Update	Bren McGown and Barry Brown	Written report
4	Update on the Retendering of the Managed Service Contract for the Supply of Temporary Staffing and Support to Permanent Recruitment	Griselda Leaver	PowerPoint presentation and summary report
5	Draft Bill Analysis report	Mark Farmer	Written report
6	Review of Scrutiny update	Mark Farmer	Powerpoint presentation
7	Work Programme and Forward Plan	Mark Farmer	Written report
	1st April 2009- This is the final meeting of this committee under its current terms of reference		
	Monitoring		
1	Performance and Finance Reporting (Quarter 3 – 2008/09)	Barry Brown & Dave Kempson	Written report
2	Annual Report 2008-09	Mark Farmer and Angela Fraser	Written report
3	Luton Excellence programme - update	Michelle Dove Clark	Presentation
4	Work Programme and Forward Plan	Mark Farmer	Written report

**Work Programme and Forward Plan for
Municipal Year 2008/2009
Performance, Resources & Assets Scrutiny Committee**

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<p><u>Completed Topics</u></p> <ol style="list-style-type: none"> 1. Procurement – BV review 2. Performance Management – strategy and systems 3. Budget Monitoring – system 4. Budget preparation process (see 28/11/03) 5. Service reviews – CCS Dept 6. Balancing the medium term financial position 7. Charging and powers to trade (included in 6 above) 8. Gershon report (included in 6 above) 9. Collection of Council Tax including the impact of housing benefit assessment, staff recruitment and information management 10. Application of HR Policies, Practices and Procedures 	<p><u>Current Topics</u></p> <ol style="list-style-type: none"> 1. 	<p><u>Future Topics</u></p> <ol style="list-style-type: none"> 1. Procurement 2. Performance management – strategy and systems 3. Budget monitoring – system 4. Budget preparation – process 5. Collection of Council Tax 6. Performance and Finance Reporting (Quarter 4 – 2008/09) First/second meeting in 2009-10 7. Capital Projects Programme - Review of LBC's capacity to deliver
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