

LUTON BOROUGH COUNCILFORWARD PLAN OF KEY DECISIONS FROM 12th NOVEMBER 2012

EXECUTIVE MEMBERSHIP: Councillors Akbar, Ashraf, N. Ayub, Harris, Hussain, Roden, Shaw, Simmons, Taylor and Timoney.

During the period from Monday 12th November 2012 until February 2013 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Democracy Manager.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
12 th October 2012	1 st November 2012	12 th November 2012
2 nd November 2012	22 nd November 2012	3 rd December 2012
7 th December 2012	21 st December 2012	7 th January 2013
21 st December 2012	10 th January 2013	21 st January 2013
4 th January 2013	21 st January 2013	4 th February 2013
11 th January 2013	31 st January 2013	11 th February 2013

Link to published Executive Agendas, Reports and Decisions: <http://vsgoddard.central.luton/CMISWebPublic/>

Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. (4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.))

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972.

Any correspondence to be addressed to: The Interim Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

APPENDIX B

Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dave Kempson (01582) 546087
Sustainable Urban Drainage Approving Body (SAB)	Delegation of Authority to Head of Planning and Transportation to develop and approve the structure of Luton SAB.	Executive	12 th November 2012 (1 st October 2012)	Report	No	Keith Dove / Trevor Brennan (01582) 547211 / 546004 Councillor Taylor
Home to School / College Transport	To approve consultation on future funding options.	Executive	12 th November 2012 (1 st October 2012)	Report	No	Debbie Craig (01582) 548015 Councillor Akbar
Apprenticeship Strategy	To consider changes to the Apprenticeship scheme.	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Roger Cannon (01582) 490033 Councillor Akbar
School Uniform Grant – Funding	To approve future funding options for School Uniform Grants.	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Geoff Headley / Simon Ashley (01582) 548007 / 548170 Councillor Akbar
Integrated Youth Services / Education Welfare Services Review	To report on the review of Integrated Youth Services and Education Welfare Services	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Nick Chamberlain (01582) 548057 Councillor Akbar

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Property Disposals Programme 2012/13	To approve additional property disposals during 2012/13	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Margaret Birtles (01582) 546163 Councillor Harris
Environment and Regeneration Department Budget Cuts	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report containing 23 individual reports	No	Colin Chick (01582) 546301 Councillors Timoney, Taylor and Ashraf.
Grounds Maintenance	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Tendered Bus Services	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Refuse Collection	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
St George's Square Maintenance	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Parks Sports	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Ashraf

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Highways – School Crossing Patrols	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Highways Services	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Concessionary Fares	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Meals on Wheels	To seek approval to consult on budget proposals for the future of the service	Executive	12 th November 2012 (22 nd October 2012)	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
Treasury Management Mid Year Report - 2012/13	To receive a mid-year update on treasury management activity for the half year ended 30th September 2012	Executive	12th November 2012	Report	No	Barry Crick (01582) 546117 Councillor Harris
Ofsted Inspection of Safeguarding and looked After Children	Update on Implementation Plan to address inspection recommendations	Executive	12 th November 2012	Report	No	Hilary Griffiths (01582) 547502 Councillor Akbar
Scale of Charges from 1 st January 2013	To agree the Council's Fees & Charges to apply in 2013	Executive	12 th November 2012	Report	No	Dave Kempson (01582) 546087 Councillor Harris
Discretionary Rate Relief	To agree proposals regarding discretionary rate relief.	Executive	12th November 2012 (3 rd	Report	No	Clive Jones (01582) 546450

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				December 2012)			Councillor Harris
* Street Cleansing – including graffiti and fly tipping		To seek approval from the Executive to consult on the budget proposals for the future of the service.	Executive	12 th November 2012	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
* Restructuring and relocation of Pupil Referral Unit Services		To agree a new staffing structure after receiving feedback on consultation carried out between 10 th September and 28 th October 2012.	Executive	12 th November 2012	Report	No	Alan Radford (01582) 548203 Councillor Akbar
Luton Cultural Review	Arts Service Review	To review service proposals for the Arts Service	Executive	3 rd December 2012 (12 th November 2012)	Report	No	Michelle Griffin (01582) 547850 Councillor Ashraf
	Comprehensive Review of Events	To consider funding options for future cultural events		3 rd December 2012 (12 th November 2012)		No	
	Review of Luton Library Service	To seek approval to consult the public on proposals to review library services in Luton.		3 rd December 2012 (16 th April 2012)		No	
Community Development Transformation		To seek approval for the transformation plans of the Community Development Service.	Executive	3 rd December 2012 (1 st October 2012)	Report	No	Michael McMahon/ Sandra Hayes (01582) 546201/ 548777 Councillor Roden
Finance Review Phase 3		To review the level of financial support required	Executive	3 rd December 2012	Report	No	Dave Kempson (01582) 546087 Councillor Harris

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Maximising Non Domestic Rates	To agree proposals to maximise the revenue on non domestic rates	Executive	3 rd December 2012	Report	No	Clive Jones (01582) 546450 Councillor Harris
Active Luton Funding and Management Agreement Review	Options for funding Active Luton for 2013 to 2015	Executive	3 rd December 2012	Report	No	Michelle Griffin (01582) 547850 Councillor Ashraf
2012/13 Quarter 2 performance and finance reporting	To note and approve the 2012/13 quarter 2 performance and finance outturn	Executive	3 rd December 2012	Report	No	Nicola Perry / Dave Kempson (01582) 546073 / 546087 Councillor Harris
Council Tax Support	To approve proposals for a Council Tax Support Scheme and request Council to approve as part of the Council's Policy Framework	Executive	3 rd December 2012	Report	No	Sue Nelson / Clive Jones (01582) 547094 / 546450 Councillor Harris
Luton Town Centre Transport Scheme	Recommendation for the preferred contractor for the construction of the Inner Ring Road and will seek agreement from Executive to submit the Full Approval submission to the DfT for funding.	Executive	3 rd December 2012	Report	Yes Paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972	Phil Cunningham (01582) 547106 Councillor Timoney
Early Intervention review of funds	To review the funding of the Early Intervention Service.	Executive	3 rd December 2012 (22 nd October 2012)	Report	No	Jo Fisher (01582) 548006 Councillor Akbar
* Setting the Council Tax Base for 2013/14	To approve the council tax base for 2013/14	Executive	3 rd December 2012	Report	No	Sue Nelson / Clive Jones (01582) 547094 / 546450

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						Councillor Harris
* Review of Clinical Collection Charges	To seek approval from the Executive to consult on the budget proposals for the future of the service.	Executive	3 rd December 2012	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
			7 th January 2013			
Treasury Management Activity to date 2012/13	To report the treasury management activity to date.	Executive	21 st January 2013	Report	No	Barry Crick (01582) 546117 Councillor Harris
			4 th February 2013			
			11 th February 2013			

**EXEMPT INFORMATION
SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE
LOCAL GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.