

Area Committee Action Plan



Key:	BARN	~	Barnfield, Ickniel, Limbury & Saints
	BISC	~	Biscot, High Town & Round Green
	BRAM	~	Bramingham, Northwell & Sundon Park
	CHALL	~	Challney, Leagrave & Lewsey
	CRAW	~	Crawley, Stopsley & Wigmore
	DALO	~	Dallow, Farley & South
	ACB	~	Area Committee Board

Appendix A

Area Committee Action Plans

Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
24/10/2001	BARN 1	Poor condition of footpaths in Culverhouse and parts of St. Michael's Road.	The Head of Engineering & Transportation examine the footpaths on Culverhouse, Fountains Road and parts of St. Michael's Road and determine what if any action should be taken in relation to this issue.	
24/10/2001	BARN 2	Tidy Tip	Committee informed of the plans to open a Tidy Tip at Progress Way, Toddington Road, later this year.	Planning consent has been obtained. New site has been put into the Council's Design, Finance & Operate Public/Private Partnership Scheme. The contract now entering procurement stages aiming for a start date of the 01/07/03. It is hoped that the new site will be operating no later than 01/09/03.
26/06/2002	BARN 3	Bollards in St.Margarets Avenue and sharp kerb in St. Monicas Avenue	Councillor Hambleton agreed to look into the problems in St. Margaret's & St. Monica's Avenue.	
26/06/2002	BARN 4	Parking on pavements, grass verges and traffic schemes.	The Area Committee Support Officer asked to invite the Head of Engineering & Transportation to the next meeting of the committee to address these issues.	It is not considered practical to deter parking on these verges by the use of barriers. They would have to be so extensive and as such, not viable on economic grounds. The aim is to seek legal powers to deal with verge/footway parking throughout the Borough.

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
26/06/2002	BARN 5	Parking Bays for people with disabilities - Town Centre	The Area Committee Support Officer asked to invite the Head of Engineering & Transportation to the next meeting of the committee to address this issue.	E-Mail to Alan Williams, outlining the issue on the 31/07/02 inviting him to the next meeting of the Area Committee on Wednesday 23rd October 2002. Funds have been included in the current financial year for providing additional bays in the town centre. These to be located at the George Street end of George Street West and King Street.
26/06/2002	BARN 6	Request for a Dog Bin near to the imbury Community Centre, Icknield Way.	That the Area Committee Support Officer, contact the Parks Manager and seek the possibility of this request being met.	E-Mail to Barry Timms - 31/01/03 - Forwarded to Mike Girle 04/02/03.

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
25/06/2003	BARN 7	Petition – Road Safety in Sherwood Road (Ref: 7.1).	<p>Resolved:-</p> <p>(I) That receipt of the petition and the report is noted.</p> <p>(ii) That the Head of Engineering & Transport be requested to undertake an automatic traffic survey in Sherwood Road and report the results and recommended actions to the next area committee</p>	<p>29th October: The Head of Engineering & Transportation presented the petition, and advised that the traffic survey showed that 85% of traffic travelled at 28 mph and the average vehicle speed had been 21mph and the fastest vehicle had travelled at 38 mph. He further reported that the 'slow' road marking was in need of refreshing.a priority list had been drawn up based on accidents statistics for each area and that a few schemes would be delivered per year. He further advised that Sherwood Road came within the area that had been identified as priority No. 2, which should be deliverable in the next couple of months and that residents would be consulted for their views and what they considered to be a priority in their area. Resolved: (i) The Head of Engineering and Transportation be instructed to re-mark the 'SLOW' marking in Sherwood Road in-conjunction with other road marking work in the Borough. (ii) That the Head of Engineering and Transportation advise the Lead Petitioner of the new approach to dealing with traffic problems in the Borough. (Mehmood Khan)</p>

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
25/06/2003	BARN 8	Petition - Parking Bays in Catherall Road	Resolved:- (I) That receipt of the petition and the report is noted. (ii) That the Director of Housing & Social Services be requested to liase with the Head of Engineering & Transportation to add an investigation into the provision of the parking bays in Catherall Road into the future programme of work and inform the residents of the outcome.	29th October: Resolved that the item be deffered to the next meeting of the Area Committee due to the absence of the reporting officer - Tim West.

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Date	No	Issue	Comment	Progress/Outcome
25/06/2003	BARN 9	Cowslip Meadow	Resolved:- (I) That the report be noted. (ii) That Dr Tween be requested to look into the annual cut of Cowslip meadow, being undertaken from the middle outwards. (iii) That Dr Tween is requested to look into the cutting of the hedgerows at Snipe Lane.	
25/06/2003	BARN 10	St Olams Close. A member of the public raised concerns regarding the condition of St. Olams Close.	The Head of Engineering & Transportation agreed to take the petition and pass it to the Head of Street Services who would report back at the next meeting.	Resolved:- (I) That the Head of Street Services be requested to report back to the next meeting on the petition from St. Olams Close. (ii) That the ACSO be requested to obtain details regarding the lamppost and overgrown bushes and pass the requests to the relevant officers for action.

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
29/10/2003	BARN 11	Petition – Safety improvements in St. Margaret's and St. Monica's Avenues (ref 7.3)	The Head of Engineering and Transportation reported on the receipt of a petition requesting safety improvements in St. Margaret's and St. Monica's Avenues following an accident in August.	29th October: (i) Resolved that the receipt of the petition be noted. (ii) That the Head of Engineering & Transportation and Consultation be instructed to draw up a traffic calming scheme for St. Monicas avenue using speed cushions and that a consultation exercise be carried out with residents, emergency services and bus companies the results of which to be reported back to a future meeting of the committee. (iii) That the Head of E & T be requested to advise the lead petitioner on the reasons why safety cameras cannot be used in St. Margaret's Avenue. (iv) That the findings of the Environment & Non-Executive Functions Scrutiny Committee in relation to emergency vehicles & traffic congestion be reported to the next meeting of the committee. 20/01/04 Resolved (ii) That the Head of Engineering and Transportation be instructed to install additional bollards on the traffic islands as soon as possible so that when the illuminated bollards are not there for any reason, the traffic islands can still be seen.

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
29/10/2003	BARN 12	Petition - Traffic problems in Hurst Way (ref 7.4).	The Head of Engineering & Transportation presented the report on the petition, and advised that a traffic survey had been carried out which had shown 2 vehicles travelling at above 60 mph. He further advised that Hurst Way was within the area currently being considered for traffic calming and that residents were being consulted.	29th October: Resolved that the receipt of the petition be noted. (ii) That the Head of Engineering & Transportation be requested to advise the lead petitioner of the new approach to dealing with traffic problems in the Borough. (iii) That the Head of Engineering & Transportation be requested to advise the lead petitioner on the recent consultation with residents of the Leagrave Railway Station area and the proposed actions arising from that. (Mehmood Khan).
20/01/2004	BARN 13	Petition for pedestrian facilities in Limbury Road (ref 7.1)	The Head of Engineering and Transportation reported on the receipt of a petition addressed to Councillors Bullock and Harris requesting pedestrian facilities in Limbury Road.	20th Jan 2004 Resolved: (i) That the receipt of the petition be noted. (ii) That the receipt of the petition against pedestrian facilities in Limbury Road handed in at the meeting be noted. (iii) That the Head of Engineering and Transportation carries out a consultation with local residents and schools to determine whether or not a zebra crossing be installed and its location. (iv) That the Head of Engineering and Transportation inform the head petitioner of the decision. (v) That separate meeting to discuss the matter be arranged. (vi) That the report be noted.

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Barnfield, Icknield, Limbury & Saints				
Date	No	Issue	Comment	Progress/Outcome
20/01/2004	BARN 14	Petition regarding withdrawal of bus service from Selbourne Road (ref 7.2)	The Head of Engineering and Transportation reported on the receipt of a petition regarding the withdrawal of the local bus services 5 and 15 from Selbourne Road.	<p>Statistics had shown only 2.65% of all services 5 and 15 customers boarded or alighted in Selbourne Road, making it one of the least used parts of the route. Arriva had examined several options before the decision to withdraw the services, including:</p> <p style="text-align: right;">§</p> <p>Reducing the frequency of the services to allow more running time, however, it was felt that this would be unfair to existing bus users and likely to drive away customers.</p> <p>§ Converting services to double-deck bus operation. Despite their better manoeuvrability, this was not possible because the route passed under the railway bridge at Leagrave Road.</p> <p>§ To devote more resources (i.e. another vehicle and more drivers) to the services to enable the 20-minute frequency to be retained, but this would not have been cost effective.</p> <p>20th Jan 2004 Resolved: (i) That receipt of the petition be noted. (ii) That the Head of Engineering and Transportation be requested to look at parking issues in Selbourne Road.</p>

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
04/10/2001	BISC 1	Lack of street lighting, fly tipping and potholes to the rear of Sainsbury's West Side Centre.	The Director of Environment & Regeneration responds directly.	The land is not owned by LBC but by a company called Eden Rise Ltd., Harley Street, London. It is a private road. Letter sent by E & R Dept February 2002, to which there was no response. Now been ascertained that the land is leased to Sainsbury and under lease agreement they have responsibility for the maintenance of the said area. Several phone calls and conversations have taken place between Property Management section of Sainsbury and the Area Committee support officer to rectify the faults. Have been advised that their management agents 'Wetheralls' who act on their behalf have advised the contractors 'key care' to carry out the necessary work. Apart from a sign being erected that (unauthorised vehicles will be clamped) nothing else has been done. (13/06/03). Further email being sent today. 13/06/03 Received response that the work to the area, which will include, light repair, paving and installation of bollards will be carried out in the next 8 weeks. Work completed w/e 17/10/2003.
04/10/2001	BISC 2	Dogs in parks	That the Director of Environment & Regeneration investigates the possibility of providing plastic bag dispensers at the entrances to parks and the siting of additional litter bins of all types.	This scheme had been previously introduced but had not been successful. However officers were considering the implementation of a pilot scheme to see if there could be any improvement.

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Date	No	Issue	Comment	Progress/Outcome
04/10/2001	BISC 3	Brook Street/ Hillside Road Arriva Buses.	That the Director of Environment & Regeneration be instructed to write to Arriva Buses drawing their attention to the improper use of Hillside Road and Brook Street as a short cut for buses.	Residents have been asked to identify when the actual problem occurring and to record the time and the number of the bus that is causing the nuisance. Officers from E & R have investigated but have not experienced any infringements.
30/06/2003	BISC 4	Petition - Parking in the larches	Resolved. (i) That the receipt of the petition be noted. (ii) That the Head of Engineering & Transportation be requested to investigate the parking problems in the Larches and report back to the next Area Committee	

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
30/06/2003	BISC 5	Dunstable Road/Telford Way Planting (ref:12)	Resolved:- (i) That the report be noted (ii) That the parks manager be requested to investigate more ecological and environmental methods of overcoming the problem and report back to a future meeting of the Area Committee	26/01/04: The Parks Manager reported that having looked at various options for the planting of Dunstable Road / Telford Way roundabout it was considered that the most appropriate option would be to replant the flower-beds on the roundabout. with drought tolerant plants. He advised that the cost of this proposal would be approximately £500. The Committee agreed this was a step forward. 26/01/04 Resolved: That the Committee support the expenditure of £500 on the removal of unsuitable plant material and replanting with drought tolerant plants.
30/06/2003	BISC 6	Venue for the next meeting due to take place on Wednesday 15th October 2003	That the Area Committee Support Officer be requested to look at the possibility of an alternative venue for the next meeting.	The venue requested i.e. Marshall Road Baptist Church, was outside of the Area Committee area and therefore the original venue was retained.
30/06/2003	BISC 7	Venue for the next meeting due to take place on Monday 26th January 2004	That the Area Committee Support Officer, change the venue to Denbigh High School	Venue changed, booked and confirmed.

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
15/10/2003	BISC 8	Petition - Traffic calming in the Claremont Road Area (Ref 8.1)	Mehmood Khan reported on the receipt of a petition with regard to traffic calming measures within the Claremont Road area. Councillor Q. Hussain advised that as Ward Councillor for the area he had received many complaints about the problems which were two fold, at peak times cars parked on both sides of the roads which created a lot of congestion, and at off peak times the area was used as a rat run.	15/10/03 Resolved: (i) That the receipt of the petition be noted. (ii) That the Head of Engineering & Transportation be instructed to advise the Head petitioner that the Council has agreed a comprehensive and holistic approach to dealing with traffic problems in residential areas, which involves treating fairly large areas of the Borough in one go rather than treating individual streets or sites to avoid displacing the problem into the adjoining streets. A report on the areas of the Borough to be treated and their priority for treatment is due to be submitted to the Executive on 20th October. The roads that are the subject of this petition are included in the proposed Bury Park area for Area traffic calming. (iii) That support be given for the above area to be included as high priority within the report referred to at (ii) above.

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Date	No	Issue	Comment	Progress/Outcome
15/10/2003	BISC 9	Petition - Parking facilities for residents of 53 - 67 New Bedford Road (Ref 8.2)	Members were advised that a scheme would be developed in consultation with local residents, and implemented as soon as was possible.	<p>15/10/03 Resolved: (i) That the report be noted. (ii) That the Head of Engineering and Transportation be instructed to develop proposals to introduce a Residents Parking Zone in this area in consultation with residents of 53-67 New Bedford Road, Brook Street and Hillside Road, such consultation to include advising residents about associated costs and timescales involved in any conclusions arising from the consultation. (iii) That the Head of Engineering and Transportation be instructed to report back to the next meeting on the proposals referred to in (ii) above.</p> <p>26/01/04 Resolved: That the Area Housing Officer, consult with residents of Brook Street with reference to the spare parking spaces and the allocation of them, to residents of the local area.</p>

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
16/10/2003	BISC 10	Petition - 'No Car Day' - Negative effect on business in High Town (Ref 8.3)	Mehmood Khan referred to a petition, which had been received regarding the negative effect on business in High Town due to the 'No Car Day'. He advised Members that shopkeepers in the area had been consulted on the proposals and therefore he had been a little surprised at the receipt of the petition.	<p>Shopkeepers were also consulted on the Road Closure Order particularly with regard to any special requirements that they might have in respect of deliveries during that period. A member of the public replied that local businesses had not been consulted; they had just received a letter to say the road would be closing. Another member of the public commented that it was a good idea to have no car day events but felt that it could have been advertised on a wider basis.</p> <p>16/10/04 Resolved: That receipt of the petition be noted. 26/01/04 Resolved: That the Area Housing Officer, consult with residents of Brook Street with reference to the spare parking spaces and the allocation of them, to residents of the local area.</p>
16/10/2003	BISC 11	Allocation of land in back street for NOAH enterprises (ref 11)	The Reverend Andrew Blythe addressed the Committee as a Trustee of Noah.	<p>He advised that of the 700 people helped by Noah 100 had a drug problem and were already receiving the appropriate help. Members of the public were concerned that the proposed site for the new building was inappropriate with a school on one side and a community centre on the other. The Committee were advised that a petition had just been received at the Town hall opposing the site of the proposed new centre for Noah. Resolved: (i) That the Reverend Blythe be thanked for his address. (ii) That the receipt of the petition objecting to the proposed new centre for Noah in High Town be noted.</p>

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
26/01/2004	BISC 12	Petition - Proposed Traffic System in Bury Park (Ref 7.1)	The Committee noted the receipt of a petition organised by the Bury Park Jamie Masjid Mosque Committee, containing 378 signatures expressing concern about the impact of the proposed traffic management system for Dunstable Road.	Resolved: (i) That the receipt of the petition be noted. (ii) That the Head of Engineering and Transportation be instructed to undertake two further weeks consultation on the scheme providing this does not endanger the funding from SRB 6 due to the time restrictions. (iii) That the lead petitioner be advised of the Committee's decision.

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
26/01/2004	BISC 13	Petition - Wardown Crescent Survey (Ref 7.3)	The Committee noted that an independent survey/petition, had been submitted seeking the provision of traffic calming measures in Wardown Crescent. The Head of Engineering and Transportation was proposing that the implementation of sleeping policemen and a 20mph speed limit requested by the residents should be placed on the priority list for provision in 2006/7 and that – a further consultation exercise be	26/01/04 Resolved: (i) That the receipt of the survey/petition be noted. (ii) That the proposed traffic calming measures be included in the priority list of engineering schemes for action in 2006/7. (iii) That the lead petitioner be advised of the Committee`s recommendation.
26/01/2004	BISC 14	Petition - Withdrawal of Bus Service from Selbourne Road (Ref 7.4).	The Committee noted the receipt of a petition from 171 signatures, protesting about the proposed withdrawal of bus service 5 and 15, from Selbourne Road.	26/01/04 Resolved: (i) That the report of the petition be noted. (ii) That a report be submitted regarding the provision of setting up a mini bus service for the area of Selbourne Road to the Committee at a future date. (iii) That the parking Enforcement team uphold strongly on a regular basis Parking restrictions in Selbourne Road. (iv) That the lead petitioner be advised of the decisions set out above.

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Biscot, High Town & Round Green				
Date	No	Issue	Comment	Progress/Outcome
26/01/2004	BISC 15	Petition - Rehabilitation Centre in Taylor Street Car Parks (Ref 7.5).	The Committee noted the receipt of a petition containing signatures and expressions of concern about the proposed development by NOAH in Taylor Street.	26/01/04 Resolved: (i) That the receipt of the petition be noted. (ii) That a special meeting of the Area Committee be held in the High town ward within the month of February to discuss this petition.
26/01/2004	BISC 16	Old Bedford Road Recreation Facilities (Ref 8).	The report from Head of Leisure, Libraries and Culture clarified the points from a previous meeting in regard to the proposed closure High Town Recreation Centre in Old Bedford Road and reported the facilities at Hightown Community Centre and Denbigh High School would be purpose built and as such were more suitable than the recreation centre.	Councillor Magill suggested that the Recreation Centre was still a good resource, which had not been managed to its best ability and which, with some injected flair could become a more popular asset. He also expressed concern that the Community Centre in High town would have a sports hall used by the school and would not have the same facilities available for the casual user as the Recreation Centre. 26/01/04 Resolved: That the report be noted.

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Bramingham, Northwell & Sundon Park				
Date	No	Issue	Comment	Progress/Outcome
06/11/2001	BRAM 1	Parking - on pavements and the impact of byelaws including Sundon Park.	That the Head of Engineering & Transportation be requested to:- (I) Consider the implications of parking on the pavement in Mendip Way and Hill Rise and the use of existing or new byelaws in this respect. (ii) Consider the use of parking restrictions in Sundon Park Road	As soon as powers are available for the Council to take action against footpath parking then this will be implemented. Hill Rise - pedestrian guardrail to be installed between Hill Rise and the service area to the shops. Currently corresponding with the Dept of Transport to deal with this issue. Luton invited to partake in a research project on this issue. Initial meeting with Dept of Transport taking place at the end of 08/02.
06/11/2001	BRAM 2	Lorries in Tenth Avenue	That the Head of Engineering & Transportation be requested to:- (iii) Give consideration as to the use of Tenth Avenue by lorries can be restricted. See also BRAM 3 (iv) below.	Request list item - will investigate. Will arrange a classified count to ascertain the level of lorry usage prior to deciding whether any further action is necessary. (G. Spicer).
06/11/2001	BRAM 3	Double yellow lines in Hill Rise and enforcement thereof.	That the Head of Engineering & Transportation be requested to:- (iv) Review the parking restrictions in Hill Rise and consider how the enforcement of parking on double yellow lines can be effectively implemented.	Request list item - will investigate. Traffic calming scheme to be implemented between Hill Rise and Tenth Avenue. Priority works. (J. Palmer).
06/11/2001	BRAM 4	Parking enforcement on Market Day at the Purley Centre.	That the Head of Engineering & Transportation be requested to:- (v) Review parking enforcement around the Purely Centre on Market Day.	Request list item - will investigate

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Bramingham, Northwell & Sundon Park				
Date	No	Issue	Comment	Progress/Outcome
11/06/2003	BRAM 5	The selling of cars on the highway		There could be a technical offence it could be established that the person selling the cars was operating a business. Similarly with trading standards offences may be committed if it was possible to prove false description of the car, but again only if it was for business purposes. The only possible offence in a private sale would be that of selling a vehicle that was not road worthy, but unless a complaint is received it would not be possible to have vehicles checked in situ. but again it would need to be established that the person was in business. Also the selling of cars on the highway is outside of planning control.
05/11/2003	BRAM 6	Petition - Various Issues Sundon park (Ref 8.1).	The Director of Scrutiny advised of the receipt of a petition regarding a variety of issues some of which were under the remit of the Police (underage drinking, robbery, vandalism), some the Primary Care Trust (Sundon Park Medical Centre providing lit, dry area for noisy, drunk teenagers to congregate) and some Luton Borough Council (parking of articulated lorries). He invited Superintendent Simon to respond to the petitioners.	5/11/03 Resolved: (i) That receipt of the petition and the report be noted. (ii) That the Head of Engineering and Transportation be requested to establish the ownership of the damaged wall and report back to the next meeting of the Committee. (iii) That the Director of Scrutiny and Area Committee Support Officer pursue the Primary Care Trust for a response to the issues under their remit contained within the petition.

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Bramingham, Northwell & Sundon Park				
Date	No	Issue	Comment	Progress/Outcome
05/11/2003	BRAM 7	Petition - Footpath adjacent to 18 Milburn Close (Ref 8.2).	The Head of Engineering and Transportation advised that following the last meeting it had been established that the Bovis Homes Consortium owned the land in question and that his officers were in the process of corresponding with them.	The Head of Engineering and Transportation advised that the footway was considered too narrow to allow a barrier to be installed. The Lead Petitioner disagreed with the view that a barrier could not be accommodated. The lead petitioner affirmed his support of continued correspondence with Bovis Homes by the Head of Engineering and Transportation. 5/11/03 Resolved: That the Head of Engineering and Transportation be requested to continue his enquiry with Bovis Homes in relation to the land at Milburn Close.
05/11/2003	BRAM 8	Petition - Grampian Way, Traffic Conditions	The Head of Engineering and Transportation advised of a new approach to traffic calming proposals in that the Town would be split into 26 areas and that a priority list would be drawn up based on accidents within each area and that a few schemes would be delivered per year. He further advised that Grampian Way had been identified as priority No. 11 for the area.	Councillor Hinkley requested the Head of Engineering and Transportation to report on improvements to the area outside the post office to the next meeting of the committee. 5/11/03 Resolved: (i) That the report be noted. (ii) That the Head of Engineering and Transportation be requested to report on improvements outside the post office at the next meeting of the committee.

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Bramingham, Northwell & Sundon Park				
Date	No	Issue	Comment	Progress/Outcome
05/11/2003	BRAM 9	Garage Block in Thricknells Close/Littlecroft.	<p>Councillor R. J. Davis advised of a blitz of the area undertaken on the day of this meeting, which had been successful, and of the intention to demolish the garages but of the problems with people being unwilling to relinquish their ownership. He undertook to look into how it was progressing. The Vice-Chair of the Marsh Farm Community Development Trust advised that he understood that the housing department were about to fence off the area to prevent fires.</p> <p>Resolved: (iv) That the progress with the garage block in Thricknells Close/Littlecroft be reported back to next meeting of the Committee</p>	

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Bramingham, Northwell & Sundon Park				
Date	No	Issue	Comment	Progress/Outcome
07/01/2004	BRAM 10	Petition - Sherd Lodge Elderley Persons Home (ref 5.1).	The Head of Community Care advised of the receipt of a petition regarding Sherd Lodge Elderly Persons Home. Resolved: That receipt of the petition and the report be noted. (Note: (i) The above item was considered by the Committee in pursuance of Sections 100B(4) and 100E(1) of the Local Government Act 1972, the Chair having considered that the item should be dealt with as a matter of urgency in order that there be no delay in advising the public.	The Head of Housing (Landlord) reported on issues surrounding the garage block in Thricknells Close. Over the past five years the amount of rubbish and fly tipping had escalated, which had become a health and safety issue. Seven call outs had taken place since November 2003. To help alleviate the problem, the site had been cleared and a fence erected and a garage wall rebuilt in December 2003. He added that the Council were in discussion with Housing Associations to look at the possibility of building homes on the site. At present the Council owned 3 out of the 14 garages in the block and if an agreement were met with the Housing Associations, the Council would buy the remainder of the garages. 7/1/04 Resolved: That the report be noted.
07/01/2004	BRAM 11	Grampian Way - Traffic Conditions outside of Post Office (Ref 10).	The Head of Engineering and Transportation presented a report regarding parking on the area outside of the Post Office and adjoining shops in Sundon Park Road. To help alleviate the problem it was suggested that a footway be positioned immediately in front of the shops, and the repositioning of street furniture to enable eight to nine parking bays with a through vehicle route to be created.	Resolved: (i) That the report be noted. (ii) That the shop owners and traders Nos. 146-156 Sundon Park be consulted on the introduction of revised parking arrangements as described in Option B. (iii) That the outcome of the consultation be reported back to the Area Committee for a decision to be made on the way forward and funding.

Area Committee Action Plans

Challney, Leagrave & Lewsey				
Date	No	Issue	Comment	Progress/Outcome
07/11/2002	CHALL 1	Poor image of Luton from Junction 11 Northbound exit	That the Head of Local Democracy raise with the Head of Engineering and Transportation the concerns of the committee in regard to the poor image presented.	This has been brought to the attention of Environment & Regeneration Department and is being pursued by Barry Timms (Parks Manager)
07/11/2002	CHALL 2	Area in bloom competition	That the Head of Local Democracy be asked to obtain further information about a possible 'Area in Bloom' type competition.	
16/06/2003	CHALL 3	War Memorial in Kimpton Road.	In light of the closure of Vauxhall Motors a member of the audience anticipated that this would be preserved, whatever happens to the site.	
16/06/2003	CHALL 4	Traffic Scheme - Lime Avenue & Calwood Road. Traffic Scheme destined to be completed in June 2003 but still not finished. Road users not adhering to the new scheme (Ref: 14)	Resolved that the Head of Engineering & Transportation be requested to send an officer to inspect the new parking scheme in the Lewsey Road area to ensure that it is working properly and that there were adequate signs in place.	

Area Committee Action Plans

Challney, Leagrave & Lewsey				
Date	No	Issue	Comment	Progress/Outcome
16/06/2003	CHALL 5	Road Safety around Leagrave Primary School (Ref 8.1)	<p>Resolved that receipt of the petition be noted. (i)</p> <p>That the Head of Engineering & Transportation be instructed to:-</p> <p>(ii) Recommend to the Executive that a Zebra crossing be installed on the existing raised table at the northern entrance to Leagrave Primary School to be met from within the 2003 - 2004 Highways Priority Programme.</p> <p>(iii) Carry out road safety education with pupils and parents of Leagrave Primary School, to include a poster campaign to deter inconsiderate parking.</p> <p>(iv) Add the provision of double yellow lines at the junction of Strangers Way and High Street, Leagrave, to the traffic regulation order request list</p> <p>(v) Report back to a future meeting of the Area Committee in respect of traffic calming measures in the pastures way and Moorlands School area.</p>	<p>13/01/04 Resolved: (i) That the rationale behind the cycle lanes and the investigation into the possibility of creating a school drop off/pick up point in Ely Way be noted. (ii) That the outcome of the consultation on a "NO Waiting At Any Time"(double yellow line) Traffic regulation order at the junctions of High Street Leagrave with Manor Farm Close and Strangers way be reported back to the Committee for a decision on the way forward. (iii) That the Head of Engineering and transportation be requested to contact the Headteacher of Moorlands School to ascertain progress with the objectives of the School Travel Plan. (iv) That following the action taken in (iii) above, the Head of Engineering and Transportation be requested to update the Committee on progress.</p>
16/06/2003	CHALL 6	Chaul End Centre	To be added to future agenda as a standing item	The Planning Officer, Housing & Social Services updated the Committee with regard to the Chaul End Centre and that an exhibition

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Challney, Leagrave & Lewsey				
Date	No	Issue	Comment	Progress/Outcome
16/06/2003	CHALL 7	Former Chantry Junior School (Lewsey Learning Centre)	Resolved that the Head of Capital & Asset Management to be requested to:- (I) Undertake further consultation with the current users of the premises and the Rador Road residents Association and other third parties. (ii) Report back to a future meeting in respect of a draft planning application and details for the management of the site.	The Committee received a report updating them on the proposal to locate a pupil referral unit at the former Chantry Junior School site. Members of the public were asked if they had any comments to make on the issue. No comments were forthcoming. 21/10/03 Resolved: That the report be noted.

Area Committee Action Plans

Challney, Leagrave & Lewsey				
Date	No	Issue	Comment	Progress/Outcome
21/10/2003	CHALL 8	Traffic Calming Measure in the Strangers Way/ Moorlands School Area (Ref: 14).	The Head of Engineering & Transportation advised that Strangers Way had been identified as priority no. 6 for the area, which should be deliverable in approximately 18 – 24 months. Resolved: (i) That the Head of Engineering and Transportation be requested to investigate the rationale behind the cycle way in High Street Leagrave opposite Strangers Way and report back the outcome to the next meeting of the committee. (ii) That the Head of Engineering and Transportation be requested to submit an explanation of the proposals for the area and a list of the options available to the next meeting of the Committee.	The Head of Engineering & Transportation reported with regard to the cycle lane in the High Street, Leagrave and on options and proposals in relation to parking and congestion associated with Moorlands school. 13/01/04 Resolved: (i) That the rationale behind the cycle lanes and the investigation into the possibility of creating a school drop off/pick up point in Ely Way be noted. (ii) That the outcome of the consultation on a “NO Waiting At Any Time”(double yellow line) Traffic regulation order at the junctions of High Street Leagrave with Manor Farm Close and Strangers way be reported back to the Committee for a decision on the way forward. (iii) That the Head of Engineering and transportation be requested to contact the Headteacher of Moorlands School to ascertain progress with the objectives of the School Travel Plan. (iv) That following the action taken in (iii) above, the Head of Engineering and Transportation be requested to update the Committee on progress.

Area Committee Action Plans

Challney, Leagrave & Lewsey				
Date	No	Issue	Comment	Progress/Outcome
21/10/2003	CHALL 9	Petition - Nuisance Youths, Leicester Road (Ref 9.1).	The Head of Local Democracy advised the committee of issues identified and actions taken with regard to nuisance youths in Leicester Road. Resolved: (i) That the report be noted. (ii) That the Head of Local Democracy be requested to submit an update report to the next meeting of the committee.	A representative of Bedfordshire Police reported that following the receipt of a petition with regard to anti-social behaviour; a survey had been undertaken with the Council's Community Safety Officer following which recommendations had been made. The Head of Street Services reported that it had agreed that palisade fencing would be erected. 13/01/04 Resolved: (i) That the report be noted. (ii) That the Head of Street Services be requested to notify the lead petitioner of the action to be taken.
13/01/2004	CHALL 10	Petition - Hockwell Ring Day Centre (Ref 7.1).	The Head of Community Care reported on a petition received with regard to the future of Hockwell Ring Day Centre. Members were advised that whilst the option to close the day centre had appeared on a long list of items compiled by officers to inform consideration of budget requirements for next year, it did not mean that closure of the centre was proposed. Resolved: That the report be noted	

Area Committee Action Plans

Crawley, Stopsley & Wigmore				
Date	No	Issue	Comment	Progress/Outcome
30/10/2001	CRAW 1	Unwanted allotment land. Future use	The Policy & Strategy Manager (Housing) advised that the Parliamentary approval was needed to change the use of allotment land. It could be made into parkland so long as it could be converted back to allotment land later (if required). It was suggested that this be an item for the agenda at a future Area Committee	Advise sought from Councillor J. Davies on the 30/07/02
04/02/2002	CRAW 2	Cannon Lane - Car dealership and garage	Councillor Dolling informed the residents that he had raised the issue of the number of cars on the site with the Council's Planning Officers and he had been advised that if the car dealership were not conforming to the planning permission governing the site then they would be asked to remove the offending cars. If they refuse they could face court proceedings.	Report to Development Control Committee on the 20th March 2002. Noted that vehicles continue to be parked across the site with an overflow at the junction. Due to a lapse in the implementation of the planning condition, no reasonable action could be taken. Further discussions to take place with the garage and consultation on the implementation of a parking scheme in the area.

Area Committee Action Plans

Crawley, Stopsley & Wigmore				
Date	No	Issue	Comment	Progress/Outcome
06/06/2002	CRAW 3	Parking - Cannon Lane & Stopsley Village	That the Area Committee Support Officer investigate more stringent parking measures in these areas and gather statistics on fees and penalties in respect of the village in the last three months.	See (64) above. Also figures obtained from the Parking Enforcement Office - parking tickets issued in March, April & May 2002 - Hitchin Road 88, St. Thomas's Road 3, Venetia Road 16, Putteridge Road 8. The operations manager has been informed of the enforcement issues and will allocate the parking attendant resources accordingly taking into account other commitments.
06/06/2002	CRAW 4	Toilets for Stopsley Village	That the Area Committee Support Officer investigates the costings for single unit toilets, similar to those in parts of Bedford and London.	£20,000 plus servicing and maintenance cost.
05/06/2003	CRAW 5	Parking in Twyford Drive and Raynham Way.	Resolved that the executive be requested to instruct officers to produce a scheme to overcome the problem with parked vehicles at Twyford Drive and Raynham Way.	

Area Committee Action Plans

Crawley, Stopsley & Wigmore				
Date	No	Issue	Comment	Progress/Outcome
06/06/2003	CRAW 6	London Luton Airport	Resolved that the Executive be advised that the views of the Crawley, Stopsley & Wigmore Area Committee are - (I) Preference for either an incremental extension of the existing runway or (ii) If serious environmental benefit is shown from a realigned runway that it should be located in a position so as not to damage or have a detrimental affect on Wigmore Valley Park or nearby housing.	
04/11/2003	CRAW 7	Petition - Closure of alleyway between Hickling Close and Saxtead Close (Ref 9.1).	A resident informed the Committee that the alleyway concerned was a thoroughfare for vandals and nuisance youths. Vehicles and property had been vandalised and stolen and drugs had been used. The alleyway was no longer safe for residents and young children. Residents believed that if the alleyway were closed, crime in the area would be greatly reduced.	It was suggested that consideration be given to temporary measures to close the alleyway. 4/11/03 Resolved: (i) That receipt of the petition be noted. (ii) That the Regulation Committee be requested to include Hickling Close and Saxstead Close alleyway as a further pilot scheme to evaluate and test the procedures required under the new legislation. (iii) That temporary measures to close the alleyway be considered further by the Head of Local Democracy. 8/01/04 Resolved: That the oral report of the Head of Local Democracy and the action proposed to be taken on a temporary basis, be noted.

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
17/10/2001	DALO 1	Arthur Street - Wheelie Bins left on footpath	The Head of Street Services be instructed to notify residents of Arthur Street for the need to remove Wheelie Bins, off the footway and back to their relevant properties after they have been emptied.	A series of letters have been sent out to the residents of Arthur Street and may other locations situated within the South Ward for the offence of leaving out ' Wheelie Bins' and obstructing the highway not just on collection day but all week. Non-compliance with these letters result in the Environmental Protection Act (1990) Section 46 Notice served upon the offender. Non-compliance will result with action being taken at the Court.
17/10/2001	DALO 2	Relocation of Bus Stop in Dallow Road opposite the Fire protection services building.	The Head of Engineering & Transportation be instructed to give consideration with Arriva Bus Service to the relocation of the bus stop in Dallow Road opposite the Fire Protection Services building. Parked vehicles preventing people from alighting at the bus stop.	Meeting with Arriva arranged to consider relocation. Alan Williams investigating.
30/05/2002	DALO 3	Request for a crossing at Ferndale Road and St Peters Road to enable older people to cross.	That officers investigate the feasibility of a crossing at Ferndale and St. Peter's Road and report back at the next meeting.	Graham Spicer is investigating the issue.

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
30/05/2002	DALO 4	Dangerous roundabout Dallow Road.	That officers be requested to investigate the potential danger to pedestrians and motorists and report back their finds to the next meeting.	Road improvements are taking place in Dallow Road and the roundabout is included within the work.
29/05/2003	DALO 5	London Luton Airport	Resolved that the Executive be advised that the Dallow, Farley & South Area Committee support a re-aligned runway and the expansion of London Luton Airport to the maximum capacity in view of the regeneration of the local economy that will be delivered.	This is an ongoing issue which will continue to appear as an agenda item on the Dallow, Farley & South and the Crawley, Stopsley & Wigmore Area Committee as a standing item. The Head of Planning has been attending and providing consistent updates to these respective area committees.
29/05/2003	DALO 6	Security of Kingsland, Heswall, Rochdale and Kirkdale Court	The ACDO to liase with the Community Safety Officer and Housing Manager (Area South) with a view to overcoming the concerns that were raised by the meeting.	

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
29/05/2003	DALO 7	Inadequate route for buses using Baker Street and Ashton Road.	The ACDO to raise the concerns of the meeting with the respective officer in Engineering & Transportation.	The DSO be requested to forward comments of members of the public to the Head of Engineering & Transportation; this issue be placed on the agenda for the next meeting of the committee. 5/01/04 Resolved (ii) That the Engineering Services Manager be requested to speak to the bus company regarding the size of the buses used on the No. 3 bus route.
01/10/2003	DALO 8	Ashton Road and Baker Street parking issues (ref: 11)	Resolved (I) That the Democratic Services Officer be requested to forward comments of members of the public present at the meeting to the Head of Engineering & Transportation. (ii) That in the absence of the Head of Engineering & Transportation, this issue be placed on the agenda for the next meeting of this area committee	

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
01/10/2003	DALO 9	Lyndhurst Road & Dallow Road - Highway obstruction and parties. (ref 12)	(i) That in the absence of the Head of Engineering & Transportation, this issue be placed on the agenda for the next meeting of this area committee	The Engineering Services Manager requested that the Council be informed of parking on the highway and pavements. He offered to inform the Police if this became a problem. 1/10/03 Resolved: That the report be noted.
01/10/2003	DALO 10	Petition - Excessive noise from Farley Methodist Church, Northdrift Way (Ref 8.1).	John Harper reported on the receipt of a petition with regard to excessive noise generated from Farley Methodist Church, Northdrift Way.	Members were advised that visits had been undertaken by environmental health officers and that the problems had now been satisfactorily concluded. 1/10/03 Resolved: That the report be noted.
05/01/2004	DALO 11	Petition - Parking restrictions in Hampton Road (ref 7.1).	The Committee was advised of a petition received from residents of Hampton Road containing 60 signatures, expressing concern that it had become increasingly inconvenient for residents to park their cars.	The Engineering Services Manager explained that new parking restrictions in the vicinity of Hampton Road had just been introduced and these should alleviate the problems experienced in Hampton Road. 5/01/04 Resolved: That the report be noted.

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
05/01/2004	DALO 12	Petition - Door security in sheltered accomodation in Bethune Close (ref 7.2)	The Committee was advised of a petition received from residents of sheltered accommodation in Bethune Close containing 13 signatures, requesting a secure door entry system.	Residents present at the meeting commented that they felt threatened and intimidated by youths using the stairway to congregate. The Area Housing Manager for the Farley Office advised that the cost of providing a full door entry system to all residents had been estimated at approximately £35,000 to £40,000. Bethune Close had not been included in the existing programme which finished at the end of 2004/05. Over the next 12 months, a new five year programme for secure door entry systems would be put together. The request to include Bethune Close would be evaluated at that time. The Area Housing Manager agreed to assess if any reasonable supporting measures could be put in place to deal with anti-social behaviour whilst residents waited for secure door entry. 5/01/04 Resolved: That the report be noted.
05/01/2004	DALO 13	Council Policy on the use of Bituminious Materials (Tarmac) in footway repairs (Ref 13).	The Parks Manager reported on the current policy regarding the replacement of paving slabs with bituminous materials. The Area Committee Support Officer offered to write to the Police Authority expressing the concerns expressed by the public at the meeting regarding pavement parking.	(ii) That the Area Committee Support Officer be requested to write to the Police Authority expressing the concerns of the public regarding pavement parking.

Area Committee Action Plans

Dallow, Farley & South				
Date	No	Issue	Comment	Progress/Outcome
05/01/2004	DALO 14	Lack of public transport to Gypsy Lane Retail Park	5/01/04 Resolved: That the following items be placed on the agenda for the next meeting of the Committee:-	

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
22/11/2001	ACB 1	Development Sites	(I) Resolved that the Head of Housing (Housing Policy Officer) circulate to members of the Board the schedule of the 86 sites identified in the exercise conducted by the Area Committee	Document circulated. At the Area Board on the 19th April 2002 the Head of Local Democracy advised the Board of the progress that had been made to date on some of the sites identified by Members.
22/11/2001	ACB 2		(ii) That the Head of Housing (Housing Policy Officer) be instructed to report to a future meeting of the Board on the progress of the schemes identified in the schedule submitted to the planning division.	
22/11/2001	ACB 3	Involvement of young people	(I) Resolved that an item be included on the agenda of the next meeting of the Area Committee to consider issues such as the attendance of members of School Councils at Area Committee meetings	

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
22/11/2001	ACB 4		(ii) That the issue of participation of young people be raised with Corporate Directors Management Team, Scrutiny Committee and the relevant Executive Members	
05/02/2002	ACB 5	Luton Forum	(ii) That the Luton Assembly be advised that the Area Committee Board would wish to see a representative (not an elected member) of community forums and Area Committees appointed to the Luton assembly at the earliest possible opportunity.	
05/02/2002	ACB 6	Luton Forum cont.	(iii) That the Head of Local Democracy be requested to explore/ further the potential for additional funding for Area Committees from the Neighbourhood Renewal Fund in 2002/2003	ACSO met with A.Clube 31-08-02. Head of Local Democracy met with ACSO 06-08-02. Address spends for 2001/2002. £8,498 identified for 2002/2003 subject to approval of LSP. Concern over floor targets.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
15/07/2002	ACB 7	Reference from the Executive monitoring of Grant Aid (Ref: 6.1).	Resolved that the proposal that the Area Committee Board Members be consulted on applications for grant aid by the Head of Policy & Performance between applications being received and their consideration by the relevant Scrutiny Committee, be	
15/07/2002	ACB 8	Reference from the Executive monitoring of Grant Aid (Ref: cont., 6.1).	(iii) That the proposal that the Area Committee Board and/ or Area Committees be involved in the monitoring of organisations in receipt of grant aid through feedback at Area Committee meetings be approved in Principle.	

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
15/07/2002	ACB 9		(iv) That further to (iii) above the Head of Corporate Finance in consultation with the Chair and Vice Chair of the Area Committee Board develop a protocol setting out the process for such grant monitoring with a view to those arrangements being in place for the 2003/2004 financial year.	
15/07/2002	ACB 10	Asset Management - Shops Review.	(i) Resolved that the engagement of Area Committees in the property review process on Council shops be welcomed	Review process to be presented to next round of Area Committees, which are taking place in October & November 2002.
15/07/2002	ACB 11		(ii) That it be noted that the shops review would be submitted to the Autumn cycle of Area Committees	As above.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
15/07/2002	ACB 12	Petitions	<p>(I) Resolved that the principle of the following categories of petitions being submitted to Area Committees be supported:</p> <p>Category A: Petitions relating to engineering and transportation issues in specific locations (requests for traffic measures, parking facilities etc.) Petitions relating to general issues in specific locations (housing issues, vacant properties etc).</p> <p>Category B: Topical issues affecting an individual area(s) and/or wider Borough implications (e.g. new</p>	

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
15/07/2002	ACB 13	Petitions (cont.)	(ii) That Category C Petitions (policy matters affecting the whole Borough such as social and educational facilities for specific groups) continue to be submitted to the Executive.	
15/07/2002	ACB 14	Petitions (cont.)	(iii) That the Executive be requested to endorse (i) & (ii) above and to consider delegating authority to Area Committees to determine actions arising from petitions, including legal and administrative process which would need to apply.	
15/07/2002	ACB 15	Funding for projects during the course of the school holiday periods 2003.	Resolved that the Head of Community Education & Development Division give sufficient advance notice about school holiday provision next year.	

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
04/02/2003	ACB 16	Corporate Grant Aid to voluntary and community groups.	Resolved that the Democratic Services Manager seek urgent clarification on the process to be followed and the Chair and Vice Chair of the Board to be advised of that process <i>as a matter of urgency</i> .	
10/07/2003	ACB 17	Area Committee Tours	The Board were asked to agree the future and frequency of Area Tours. The Chair therefore sought the views of the other Members of the Board on how this might be taken forward.	Cllr Wates requested that the Round Green Area Tour take place on a Saturday. (ii) That the Board agree Option (a) and that the Area Committee Support Officer be requested to proceed with arranging Area Tours. (iii) That the Area Committee Support Officer be requested to look into the feasibility of the Round Green Area Tour being held on a Saturday and report back to Cllr Wates. 23/09/03 It had not been possible to arrange the Round Green tour for a Saturday and the Area Committee Support Officer agreed to contact Cllr Wates before the Round Green tour took place to ensure any issues he had were picked up.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
23/09/2003	ACB 18	Area Committee Progress	The ACSO advised the Board that three Authorities had been visited during September and October 2003 to draw on good practice and a report would be submitted to a future meeting of the Board when an analysis of the visits had been completed.	23/9/2003 Resolved (ii) That the Area Committee Support Officer report to a future meeting of the Board on the outcomes of the visits to Eastleigh District Council, Kirklees Metropolitan Council and Stockport Metropolitan Council.
23/09/2003	ACB 19	Proposals for Combining Area Committee and Community Forums	(i) That the board agree pilot 1 to be implemented for the Crawley, Stopsley & Wigmore Area Committees to be held on 4th November 2003 and 8th January 2004. (ii) That the board agree pilot 2 to be implemented at the Challney, Leagrave & Lewsey Area Committee to be held on 21st October 2003 and 13th January 2004.	(iv) That the Area Committee Support Officer be requested to produce a Members Briefing Note outlining the arrangements for the proposed two pilots to combine Area Committees and Community Forums. (v) That the Area Committee Support Officer be requested to report the outcome of pilot 1 and pilot 2 to the Area Committee Board on 3rd February 2004.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
24/11/2003	ACB 20	Development of Holiday Sports Activities for Children & Young People.	The Area Committee Support Officer reported on a summer scheme that took place within the Biscot Ward during the course of the school summer holiday period 2003 which was funded by the Biscot, High Town and Round Green Area Committee and supported by volunteers. Members considered and explored ways in which this initiative could be further developed	24/11/03 Resolved: That the Head of Community Education & Development be requested to meet with the Area Committee Support Officer and Tony Banerji then report back to the Board on 4th February 2004 with the outcome.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
24/11/2003	ACB 21	Area Committee Progress		<p>Resolved (ii) That the Area Committee Support Officer be requested to discuss with the Head of Communications possibilities for running regular articles in LUTONLINE.</p> <p>(iii) That the Area Committee Support Officer be requested to produce an Annual Report.</p> <p>(iv) That the Head of Regeneration be requested to report to the Area Committee Board and the Dallow, Farley and South Area Committee on the SRB project planned for the Bury Park area.</p> <p>(v) That the Crawley, Stopsley and Wigmore Area Committee be run as a surgery pilot and the Challney, Leagrave and Lewsey Area Committee be run as a community forum pilot for the January cycle.</p> <p>(vi) That Councillor P. Chapman be requested to meet with Councillor Franks regarding staffing levels for Area Committees.</p>

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
30/03/2004	ACB 22	Area Ward Forums	The Head of Local Democracy referred to the mini ward forums and service surgeries, which had been piloted at two sets of Area Committees in October and November 2003 and January 2004 as mechanisms to engage the public as an alternative to Community Forums. Having trialled both options with both Area Committees, the mini Ward Forums had been the preferred	30/03/2004 Resolved: (i) That the report be noted. (ii) That the Executive be requested (a) to agree that Community Forums be formally discontinued and (b) to adopt Mini-Ward Forums to take place prior to each Area Committee meeting. (iii) That in the first cycle of Area Committees after Annual Council (ie May and June 2004) an officer of the Training and Development Unit attend the Barnfield, Icknield, Limbury and Saints and the Biscot, High Town and Round Green Area Committee meetings to observe, listen and provide feedback on the conduct of the meetings and individual contributions by both officers and Members. (iv) That the feedback provided as a result of the (iii) above be reported to a future meeting of the Area Committee Board.

Area Committee Action Plans

AREA COMMITTEE BOARD				
Date	No	Issue	Comment	Progress/Outcome
30/03/2004	ACB 23	Area Committee Progress	It was requested that the second round of Area Committees after Annual Council be deleted from the Draft Calendar of Meetings for 2004/05.	<p>30/03/04 Resolved: (ii) That the second round of Area Committees after Annual Council, commencing on 15th July 2004 with the Dallow, Farley and South Area Committee and ending on 21st September 2004 with the Area Committee Board, be deleted from the Draft Calendar of Meetings 2004/05, subject to options for expanding the database of participants attending Area Committees by, for example, including voluntary groups, community safety participation groups and groups connected to the Luton Forum Assembly, being explored.</p> <p>(iii) That the request received through the Safer Luton Partnership, to use the September and October round of Area Committees as a consultation mechanism to consider the Community Safety Strategy for 2005 - 2008, to enable the Crime and Disorder audit to be conducted,</p>