

LUTON BOROUGH COUNCIL**FORWARD PLAN OF KEY DECISIONS****MARCH 2008 TO JUNE 2008**

During the period from 1st March to 30th June 2008 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan is a general guide to the business undertaken by or on behalf of the Executive and will be updated on a monthly basis and is effective on the first working day of each month. It is published 14 working days prior to that date. Those items identified for decision more than one month in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a meeting which will be held prior to the next effective Forward Plan. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Head of Local Democracy.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Meeting Date</u>
12 th February 2008	28 th February 2008	10 th March 2008 (Housing; Adult Social Services)
-	11 th March 2008	25 th March 2008 (Regeneration; Environment)
10 th March 2008	27 th March 2008	7 th April 2008 (Finance, Community Engagement)
-	10 th April 2008	21 st April 2008 (Children's Services; Children's Social Care; Leisure and Community)
11 th April 2008	24 th April 2008	6 th May 2007 (Housing; Adult Social Services)
12 th May 2008	-	June 2008 (Date not yet set)

Note: From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Any correspondence to be addressed to: Head of Local Democracy, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Means of consultation and consultees prior to decision and method of consultation	Method of comment and closing date	Documents submitted for consideration	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Consultation with the Council's external treasury management advisors		Record of decisions	Dave Kempson 01582 546087
Community Premises for the Hebrew Community	To consider further the opportunity to improve services for local people by developing Limbury Community Centre	Executive	10 th March 2008 (25 February 2008)			Report	Peter Jones 01582 546753 Cllr M Ashraf
Homelessness Strategy	Agree the strategy recommendations and action plan	Executive	10 th March, 2008	Housing and other		Report	Michael Dolan 01582 546961 Cllr Tom Shaw
Marsh Farm Delivery Plan 2008-09	To approve the Marsh Farm Delivery Plan 2008-09	Executive	10 th March 2008			Report	Laura Church 01582- 546433 Cllr RJ Davis
Determined Admissions Arrangements for Academic Year 2009/10	To finalise the Council's admission arrangements.	Executive	10 th March 2008	Consultation with Admissions Authorities within the		Report	Debbie Craig 01582 548015 Cllr Tahir Khan

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				relevant area			
*Housing Landlord Services – Estate Services Review	To seek approval for the proposed changes to estates service provisions including: <ul style="list-style-type: none"> • Service charging • HR implications • Corporate joint working 	Executive	10 th March 2008	Consultation with HLS customers.		Report	Liam Dawson 01582 546240 Councillor Shaw
Adult Social Care Commissioning Strategies – Older People, Learning Disabilities, Physical Disabilities and Sensory Loss and, Mental Health	To seek approval for the proposals regarding options for the future direction of Adult social care to be consulted upon by the public.	Executive	10 th March 2008	Consultation with organisations, Portfolio Holder and Partnership Boards		Reports	Seona Gordon 01582 547733 Councillor Hussain
Risk Management Strategy	To approve the updated strategy	Executive	10 th March 2008 (25 th February 2008)			Report	Angela Claridge 01582 546062 Councillor Harris
* Extension of Engineering Contract	To approve the extension of an existing engineering contract	Executive	10 th March 2008	Portfolio Holder		Report	Mehmood Khan 01582 546172 Councillors Worlding & Davis
Review of the provision of parking bays for blue	To report on a review of the provision of parking bays for blue	Executive	25 th March 2008			Report	Mehmood Khan 01582 546172

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badge holders in residential areas.	badge holders in residential areas.		(7 th January 2008)				Councillor Worlding
Integrated Transport and Highway Work Programme	To report on the Integrated Transport and Highway Maintenance work carried out during 2007/08, seek approval for the proposed programme for these works in 2008/09 and set out indicative programmes for the following four years.	Executive	25 th March 2008	Portfolio Holders		Report	Mehmood Khan 01582 546172 Councillors Worlding and Davis
* Departmental Equality Action Plans	To approve the Departmental Equality Action Plans for 2008/09	Executive	25 th March 2008	Portfolio Holder		Report	Val Grant 01582 547147 Councillor Bailey
* Equality Standard Assessment	To report the result of the external assessment at Level 3 and areas for improvement	Executive	25 th March 2008	Portfolio Holder		Report	Val Grant 01582 547147 Councillor Bailey
* Luton & South Bedfordshire Draft Green Space Strategy & Action Plan	To approve draft action plan within the strategy	Executive	25 th March 2008	Portfolio Holder		Report	Jacqueline Veater 01582 546550 Councillor Worlding

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* County Wildlife Site	To consider new and altered County Wildlife Sites	Executive	25 th March 2008	Portfolio Holder		Report	Jackie Patterson 01582 546310 Councillor Worthing
* CPA 2007 – Outcome	To note the Council's CPA 2007 scorecard and agree improvement plan.	Executive	25 th March 2008	Portfolio Holder		Report	William Clapp 01582 546496 Councillor Harris
Local Involvement Networks (LINKs)	To approve arrangements for the introduction of the new Local Involvement Network (LINKs), which will replace Patient Forums with effect from 1 st April 2008.	Executive	25 th March 2008 (25 th February 2008)			Report	Penny-Furness Smith /Jenny Goff 01582 547500 and 547661 Councillor Hussain
HR Improvement Plan	To detail the HR implications arising from the investigative report into Community Development.	Executive	25 th March 2008 (25 th February 2008)	Scrutiny & Executive		Report	Chris Goulding 01582 546291 Councillor Harris
* Draft Network Management and Congestion Strategy	To approve the strategy.	Executive	25 th March 2008	Scrutiny & Executive		Report	Peter Tilbury 01582 546171 Councillors Worthing & Davis

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* Significant Business Risks	To apprise of significant business risks to the Council.	Executive	7 th April 2008	Executive		Report	Angela Claridge 01582 546062 Councillor Harris
Finance Monitoring – Period 11 forecast (approach to year end closure)	To report the final monitoring forecast for all Departments revenue and capital budgets	Executive	21 st April 2008			Report	Dave Kempson 01582 546087 Councillor Harris
Luton Business Partnership – Housing Landlord Services - Service Excellence Project	The Outcome of further Tenant Consultation.	Executive	6 th May 2008 (15 th October 2007)			Report	Trevor Morrow 01582 546202 Councillor Shaw
Primary Capital Programme and the Expansion of Primary School Places	To further consider the strategy for expanding primary school places and a corporate approach to developing the Council's assets.	Executive	6 th May 2008 (25 th February 2008)	CYP Scrutiny		Report	Debbie Craig 01582 548015 Cllr Tahir Khan
* Corporate Assessment – Outcome	To note the Audit Commission's report of the Council's Corporate Assessment and agree improvement plan.	Executive	6 th May 2008	Portfolio Holder		Report	William Clapp 01582 546496 Councillor Harris
* Publication of Joint Area Review of Children's Services in	Executive to note outcome and any areas for improvement.	Executive	6 th May 2008	Portfolio Holders		Report	Gavin Sandmann 01582 548003 Cllr Tahir Khan

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December 2007							
* Post 16 Transport Policy for Academic Year 2008/9	To seek the Executive's approval of the Post 16 Transport Policy agreed by the Post 16 Transport Partnership.	Executive	6 th May 2008	Portfolio Holders & Post 16 Partnership		Report	Debbie Craig 01582 548015 Cllr Tahir Khan
Overall Provisional Revenue Outturn for the year 2007/08	To note the Council's outturn for 2007/8 and to approve any proposals resulting from the outturn.	Executive	June 2008			Report	Jean Stevenson 01582 546127 Councillor Harris
Environment and Regeneration Department Capital Out-turn 2007-08	To report the out-turn position on the department's capital programme as at 31 st March 2008	Executive	June 2008			Report	Rustum Setna 01582 546089 Councillor Harris

KEY:

*** denotes new item**

Date in brackets denotes the date the item appeared in the previous published version of the Plan