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|-------------------------|--|-------------------------------------|------------------|--------------------------|
| Committee: | Appointments Panel | | | |
| Date of Meeting: | 10 February 2021 | | | |
| Subject: | Service Director, Housing | | | |
| Report of: | Laura Church, Deputy Chief Executive and Corporate Director Population Wellbeing | | | |
| Contact Officer: | Helen Davey | | | |
| Implications: | Legal | <input checked="" type="checkbox"/> | Community Safety | <input type="checkbox"/> |
| | Equalities | <input type="checkbox"/> | Environment | <input type="checkbox"/> |
| | Financial | <input checked="" type="checkbox"/> | Consultations | <input type="checkbox"/> |
| | Staffing | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Wards Affected: | None | | | |

Purpose

1. To agree the permanent recruitment to the post of Service Director Housing.

Recommendations

2. The Panel is recommended to:

- (i) agree to commence the permanent recruitment for the post of Service Director, Housing.
- (ii) approve the job description and person specification attached at Appendix A
- (iii) agree the draft timetable attached at Appendix B

Background

3. Full Council approved the senior management restructure on the 17th November 2020. As a result of the Senior Management restructure the position of Service Director Housing remains vacant. It is currently filled on an interim basis by Claire Astbury.

Report

4. The Appointments Panel is recommended to approve to recruit permanently to this post. As this is a difficult to fill specialist role – it is recommended that we use our partner company Connect2Luton for the search. Costs will be kept to a minimum and the whole process will be managed by the Recruitment & DBS Manager.

Proposal/Options

5. The Appointments Panel is asked to approve the recommendations in this report.

Appendix

6. Appendix A - Job Description and Person Specification
7. Appendix B – Draft Timetable

List of Background Papers - Local Government Act 1972, Section 100D

8. Council report 17.11.20 (Item: 8.1) and Council Minute 60/20

Implications

| Item | Details | Clearance Agreed By | Dated |
|-------------------------|---|--------------------------------|-------------------------------|
| Legal | This is a Chief Officer appointment, which under the Council's Constitution falls within the remit of the Council's Appointments Panel. The appointment should be made on merit in accordance with section 7 Local Government and Housing Act 1989. Agreed by Raj Popat Principal Solicitor on 27 th January 2021. | Raj Popat, Principal Solicitor | 27 th January 2021 |
| Finance | Cost of advertising and search will be costed to the departmental budget but will be kept to a minimum. | Dev Gopal | 27 th January 2021 |
| Equalities | | | |
| Environment | | | |
| Community Safety | | | |
| Staffing | | | |
| Consultations | | | |
| Other | | | |