

APPENDIX C – ITEM 8

HEALTH AND WELLBEING BOARD WORK PROGRAMME - 2019/20 (DRAFT)

(This work programme is updated regularly following each meeting of the Board and as required, in consultation with the Chair. Forthcoming items with unscheduled dates are listed at the end of this document)

Date of Meeting: 19 September 2019	Time: 6.00pm	Committee Room: 3
Reminder Date: 21/08/2019		
Deadline for Titles: 29/08/2019		
Deadline for Reports submission: 05/09/2019		
Democracy & Scrutiny Officer:		

AGENDA ITEM	REPORT AUTHOR/OFFICER & BOARD MEMBER	PURPOSE/ COMMENTS
Better Together/ Better Care Fund Update (Including STP work plan and progress)	Gerry Taylor, Director of Public Health, Commissioning and Procurement	
HWB Development Programme (tbc)	Gerry Taylor, Corporate Director Public Health, Commissioning and Procurement	(Kay.burkett@local.gov.uk)
Children's Trust Board	Amanda Lewis	Standing Item (Email to EL on 5 th July 2019) (None this time)
Transformation Board	Nicky Poulain/Nina Pearson	Standing Item (Email to EL on 5 th July 2019)
Health Inequalities Delivery Board	Gerry Taylor - Director of Public Health, Commissioning and Procurement	Standing Item (Email to EL on 5 th July 2019)
Health Protection Board	Gerry Taylor - Director of Public Health, Commissioning and Procurement	Standing Item (Email to EL on 5 th July 2019)
Healthwatch Luton Update	Lucy Nicholson, Chief Executive, Healthwatch Luton	Progress update
Luton system commissioning intentions	Nicky Poulain, Accountable Officer, Luton CCG/ Gerry Taylor, Director of Public	Progress update

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	Health, Commissioning and Procurement	
Revised Joint Health and Wellbeing Strategy	Stephen Gunther / Gerry Taylor, Director of Public Health, Commissioning and Procurement	HWB to ratify revised strategy (See Minute 6/19)
Luton's Strategic Delivery Plan, including Improvements in Primary Care Services	Paul Lindars, Luton CCG/ Dr Nina Pearson, Luton CCG	
Joint Strategic Need Assessment (JSNA) - 6 month Review (To include population churn and its impact)	Zoe Bulmer / Gerry Taylor, Corporate Director, Wellbeing and Public Health	
NHS Long Term Plan	Liz Cox, LCCG / Nicky Poulain, Chief Operating Officer, Luton CCG and Gerry Taylor, Corporate Director, Wellbeing and Public Health	Email to EL on 5 th July 2019
Learning Disability Strategy	Angela Duce, LCCG / Gerry Taylor, Corporate Director, Corporate Director, Wellbeing and Public Health/ Nicky Poulain, Chief Operating Officer, LCCG	e-mails exchange from Angela Duce, LCCG of 24 Aug 2019 refer
INFORMATION ITEMS		
Work programmes: HWB/HSCRG	Stephen Gunther/ DSO/ Leader of the Council	

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Date of Meeting: 7 November 2019	Time: 6.00pm	Committee Room: 3
Reminder Date: 10/10/2019		
Deadline for Titles: 17/10/2019		
Deadline for Reports submission: 24/10/2019		
Democracy & Scrutiny Officer:		

AGENDA ITEM	REPORT AUTHOR/OFFICER & BOARD MEMBER	PURPOSE/ COMMENTS
Luton Town Centre Rough Sleeping, Begging and Street Drinking Update	Patrick Odling-Smee/ Vicky Hawkes/ Leader of the Council - Chair	Main item for discussion (Requested at the HWB meeting on 13 March 2019)
NHS Long term plan	Nicky Poulain	(Duplicate – see 19 Sept)
Luton Safeguarding Adults Board (LSAB) Annual report 2018-19	Fran Pearson, Chair LSAB/ Vijay Patel, Safeguarding Adults Manager/ Francoise Julian/ Portfolio Holder – Adult Social Services	
Bedfordshire Police – Presentation	C/Supt David Boyle C/Supt David Boyle	
Children’s Trust Board	Amanda Lewis	Standing Item (Email to EL on 5 th July 2019)
Transformation Board	Nicky Poulain/Nina Pearson	Standing Item (Email to EL on 5 th July 2019)
Health Inequalities Delivery Board	Gerry Taylor - Director of Public Health, Commissioning and Procurement	Standing Item (Email to EL on 5 th July 2019)
Information Only Items		
Work programmes: HWB/HSCRG	Stephen Gunther/ DSO/ Leader of the Council	

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Minutes of Health and Social Care Engagement Group Meeting - 28 th May/30 th July/	Nicky Poulain/Nina Pearson Anona Hoyle – contact person for the minutes and or reports	Information only Item
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Date of Meeting: 7 January 2020	Time: 6.00pm	Committee Room: 3
Reminder Date:		
Deadline for Titles:		
Deadline for Reports submission:		
Democracy & Scrutiny Officer:		

AGENDA ITEM	REPORT AUTHOR/OFFICER & BOARD MEMBER	PURPOSE/ COMMENTS
Health and Wellbeing Board Governance Review	Stephen Gunther, Service Director, Healthcare and Adults', Commissioning/ Director of Public Health, Commissioning and Procurement	Main item for discussion and debate (Brought forward from March 2019)
JSNA Update (tbc)	Katy Bodycombe – Information and Intelligence Manager/ Director of Public Health, Commissioning and Procurement	Main item for discussion and agreement
Implementation of Universal Credit	Nikki Middleton; Sarah Markham, Michael Loughran; Jones, Clive/ Leader of the Council	Main item for discussion and debate (Resolution from meeting on 27 th June 2018)

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Children's Trust Board	Amanda Lewis	Standing Item (Email to EL on 5 th July 2019)
Transformation Board	Nicky Poulain/Nina Pearson	Standing Item (Email to EL on 5 th July 2019)
Health Inequalities Delivery Board	Gerry Taylor - Director of Public Health, Commissioning and Procurement	Standing Item (Email to EL on 5 th July 2019)
Information Only Items		
Work programmes: HWB/HSCRG	Stephen Gunther/ DSO/ Leader of the Council	
Healthwatch Luton Update	Lucy Nicholson, Chief Executive, Healthwatch Luton (Subject to discussion with Stephen Gunther)	
Minutes of Health and Social Care Engagement Group Meeting	Nicky Poulain/Nina Pearson	Information only Item

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Date of Meeting: 18 March 2020	Time: 6.00pm	Committee Room: 3
Reminder Date:		
Deadline for Titles:		
Deadline for Reports submission:		
Democracy & Scrutiny Officer:		

AGENDA ITEM	REPORT AUTHOR/OFFICER & BOARD MEMBER	PURPOSE/ COMMENTS
Luton Safeguarding Children Board (LSCB) Annual report 2018-19	Fran Pearson, Chair LSCB/ Vijay Patel, Safeguarding Children Business Manager/ Portfolio Holder – Children Services	To bring for key themes and sign off
Luton Mental Health and Wellbeing Services – Annual Performance Update (tbc)	Michelle Bradley, Luton Mental Health & Wellbeing Services, ELFT/ Nicky Poulain, Accountable Officer, Luton CCG/	For assurance?? (Need for this under review)
Cambridgeshire Community Services (CCS)– Annual Performance Update (tbc)	Matthew Winn, CEO, CCS/ Nicky Poulain, Chief Operating Officer, Luton CCG	For assurance?? (Need for this under review)
Children’s Trust Board	Amanda Lewis	Standing Item (Email to EL on 5 th July 2019)
Transformation Board	Nicky Poulain/Nina Pearson	Standing Item (Email to EL on 5 th July 2019)
Health Inequalities Delivery Board	Gerry Taylor - Director of Public Health, Commissioning and Procurement	Standing Item (Email to EL on 5 th July 2019)
Information Only Items		
Work programmes: HWB/HSCRG	Stephen Gunther/ DSO/ Leader of the Council	

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(DRAFT)**

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Minutes of Health and Social Care Engagement Group Meeting	Nicky Poulain/Nina Pearson	Information only Item
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Items to be scheduled:

- Update on Dementia Strategy and Dementia Friendly Town - Mike Dolan (Date tba)
- Public Health Peer Review – Outcome – Gerry Taylor - Date tbc