

LUTON BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS FROM 22ND SEPTEMBER 2014

EXECUTIVE MEMBERSHIP: Councillors Akbar, Ashraf, N. Ayub, Hussain, A. Khan, K. Malik, Shaw, Simmons, Taylor and Timoney.

Commencing from Monday 22nd September 2014 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>	<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
28 th July 2014	14 th August 2014	26 th August 2014	12 th December 2014	w/c 22 nd December 2014	12 th January 2015
22 nd August 2014	11 th September 2014	22 nd September 2014	9 th January 2015	29 th January 2015	9 th February 2015
19 th September 2014	9 th October 2014	20 th October 2014	6 th February 2015	26 th February 2015	9 th March 2015
17 th October 2014	6 th November 2014	17 th November 2014	9 th March 2015	25 th March 2015	7 th April 2015
14 th November 2014	4 th December 2014	15 th December 2014	27 th March 2015	16 th April 2015	27 th April 2015

Link to published Executive Agendas, Reports and Decisions: <http://democracy.luton.gov.uk/cm5public/Documents/PublicDocuments.aspx>

Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government. Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. (4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.))

This is a Formal Notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972.

Any correspondence to be addressed to: The Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dave Kempson (01582) 546087 Councillor Ashraf
Youth Justice Strategic Plan for Luton 2014/15	To agree the Plan for Luton for 2014/15	Executive	22 nd September 2014	Report	No	Hilary Griffiths/Anita Briddon (01582) 547502 Councillors N. Ayub and Akbar
Variation in Arrangements for Funding Mental Health	To ensure management of the contract with the future mental health provider in an integrated way by the Council and CCG	Executive	22 nd September 2014	Report	No	Maud O'Leary (01582) 547503 Councillor A. Khan/Councillor Hussain
*NEW - Budget Principles	To set the budget principles for preparing the 2015/16 budget	Executive	22 nd September 2014	Report	No	Dave Kempson (01582) 546087 Councillor Ashraf
*NEW – Scheme of Delegation to Officers (Executive Functions)	To approve revisions to the scheme of delegation to officers (Executive Functions)	Executive	22 nd September 2014	Report	No	John Newman (01582) 546385 Councillor Simmons
*NEW – Provision of Kerb sett Memorial at the Vale Cemetery	To consider the use of full memorial kerb setts at the Vale Cemetery	Executive	22 nd September 2014	Report	No	Alex Contantinides/Barry Timms (01582) 547282/546702

KEY: * denotes new item; Date in brackets denotes the date the item appeared in the previous published version of the Plan

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						Councillor Khan
*NEW – Proposed Memorial in Stockwood Park	To consider the implications of a memorial plot within Stockwood Park	Executive	22 nd September 2014	Report	No	Alex Contantinides/Barry Timms (01582) 547282/546702 Councillor Khan
*NEW – Capital Funding for Replacement of Telephony System	To approve the business case for release of capital funding included in the Council's 2014-19 capital programme	Executive	22 nd September 2014	Report	No	William Clapp (01582) 547392 Councillor Ashraf
Smokefree Policy	To request implementation of the Policy in January 2015	Executive	20 th October 2014 (22 nd September 2014)	Report	No	Olena Sawal (01582) 548433 Councillor A. Khan
Anti-Social Behaviour Crime & Policing Act 2014	To seek approval to amend the Scheme of Delegation to Officers (Executive Functions) to authorise the relevant Heads of Service to exercise the Council's powers in relation to the Anti-Social Behaviour Crime & Policing Act 2014 (when enacted), in so far as those powers are the responsibility of the Executive.	Executive	20 th October 2014 (22 nd September 2014)	Report	No	Sarah Hall (01582) 547283 Councillor N. Ayub
Statutory Proposals for the Amalgamation of St Joseph's Infant and Junior Schools	To approve the amalgamation proposals	Executive	20 th October 2014	Report	No	Debbie Craig (01582) 548015 Councillor Akbar

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Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management Activity to date 2014/15.	To report the outturn on Treasury Management for the financial year 2014/15.	Executive	20 th October 2014	Report	No	Barry Crick (01582) 546117 Councillor Ashraf
Transfer of New Horizons to a Charitable Organisation	To provide feedback and recommendations based on the findings of consultation and the outcome of the investigation to identify a suitable provider.	Executive	20 th October 2014	Report	No	Tracey Brennan (01582) 547886 Councillor Hussain
Community Offer Review	To consider options appraisal and agree Organisational Change Assessment and consultation proposals.	Executive	17 th November 2014 (30 th July 2014)	Report	No	Jayne Robinson (01582) 547952 Councillor K. Malik
Strategic Review of the Commissioning and Provision of Passenger Transport	To advise Executive of the review.	Executive	17 th November 2014	Report	No	Jacqueline Groom (01582) 547314 Councillor Taylor
Hockwell Ring Day Centre	To consider the results of the consultation on the proposed relocation of Hockwell Ring Day Centre	Executive	17 th November 2014	Report	No	Kim Radford (01582) 547706 Councillor Hussain
Treasury Management Mid-Year Report – 2014/15	To receive a mid-year update on treasury management activity for the half year ended 30 th September 2014	Executive	17 th November 2014	Report	No	Barry Crick (01582) 546117 Councillor Ashraf

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Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
*NEW - LLAL Partnership Fund 2015/16 – Shareholder review of recommendations	To consider the recommendations for donations for 2015/16 proposed to be made by Theme Leads to LLAL	Executive	17 th November 2014	Report	Yes	Mark Turner (01582) 522458 Councillor Simmons
*NEW – Scale of Fees & Charges for 2015	To approve the Council's Scale of Fees and Charges to apply from 1 st January 2015.	Executive	17 th November 2014	Report	No	Tim Lee (01582) 546094 Councillor Ashraf
Luton Local Plan for Consultation (REVISED)	To report the summary of representations to the draft Luton Local Plan consultation and schedule of proposed responses and to update the timetable to Pre-submission consultation in the light of progress on cross boundary planning under the 'duty to co-operate'.	Executive	15 th December 2014 (20 th October 2014)	Report	No	Chris Pagdin/Kevin Owen (01582) 546329/7087 Councillor Timoney
Housing Strategy 2014-2018	To seek Executive approval to the publication of the amended Local Housing Strategy for Luton.	Executive	12 th January 2015 (10 th March 2014)	Report	No	Alan Thompson (01582) 546232 Councillor Shaw
Treasury Management Activity	To report the treasury management activity to date to the Executive	Executive	12 th January 2015	Report	No	Barry Crick (01582) 546117 Councillor Ashraf
Community Offer Review	To consider the results of consultation and approve the proposals.	Executive	12 th January 2015 (20 th October 2014)	Report	No	Jayne Robinson (01582) 547952 Councillor K. Malik

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Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management and Annual Investment Strategy 2015/16	To approve the treasury management strategy and recommend to Council approval of the annual investment strategy for 2015/16.	Executive	9 th February 2015	Report	No	Barry Crick (01582) 546117 Councillor Ashraf
			9 th March 2015			
Treasury Management Activity	To report the treasury management activity to date to the Executive	Executive	7 th April 2015	Report	No	Barry Crick (01582) 546117 Councillor Ashraf
			27 th April 2015			

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**EXEMPT INFORMATION
SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE
LOCAL GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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