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| <b>SCRUTINY TASK &amp; FINISH GROUP:<br/>INFANT MORTALITY RATE - LUTON</b> | <b>AGENDA ITEM<br/>7</b> |
| <b>DATE OF MEETING:</b> 2 <sup>ND</sup> MAY 2013                           |                          |
| <b>REPORT OF:</b> Head of Policy and Performance                           |                          |
| <b>REPORT AUTHOR:</b> Eunice Lewis-Okeowo                                  | <b>Tel:</b> 01582 547149 |
| <b>SUBJECT:</b> Work Programme and dates for future meetings – IMR         |                          |

## PURPOSE

1. The Infant Mortality Rate Task & Finish Review Group IMR (TFG) to consider and agree areas for examination identified in Appendix A – Project Plan to gather evidence and the dates for future formal meetings, for inclusion in its work programme.

## RECOMMENDATION

2. **That IMR (TFG) consider and agree the areas for examination to gather evidence and the dates for future formal meetings for inclusion in its work programme;**

## REPORT

3. The work programme is part of the process for managing a task & finish group review, to ensure evidence gathering relating to the areas under examination is undertaken by the IMR (TFG) or individual Members within time scale.
5. IMR (TFG) is requested to determine, in relation to the areas under examination identified at **Appendix B** – attached, how and when it wishes to take evidence and from whom, to enable the work programme to be kept up-to-date to inform formal and informal meetings agenda.
6. A list of provisional dates is also attached at **Appendix A** for Members to consider and approve dates that are appropriate for them. Members should please note that dates may clash with other Council commitments after Annual meetings. This being the case, the DSO through liaison with Chair will review those dates and advise Members accordingly.