

REF:

AB(C)/10/14



## NOTICE OF MEETING

AREA BOARD	CENTRAL LUTON
DATE	THURSDAY 23 <sup>RD</sup> OCTOBER 2014
TIME	7.45 P.M.
PLACE	BUSHMEAD COMMUNITY CENTRE, HANCOCK DRIVE, LUTON, LU2 7SF
COUNCILLORS	SALEEM (CHAIR)    MEAD M. AYUB            RATHORE N. AYUB            RIAZ HOPKINS           T. KHAN MALCOLM          WHITTAKER
QUORUM	3 MEMBERS
CO-OPTED MEMBERS:	Representative of Bedfordshire Police: Inspector Jackie Holmes Representative of Luton Clinical Commissioning Group: Dr Nina Pearson Ward Forum Representative: (Vacant)

**Contact Officer: Bert Siong – Tel 01582 - 546781**

### **INFORMATION FOR THE PUBLIC**

**From 6.30 p.m. to 7.45 p.m. Ward Forums will take place.  
The Forums will enable issues that are specifically relevant  
to each Ward to be discussed.**

**The Area Board will commence at 7.45 p.m.**

**PURPOSE:** To enable the Council to effect locally based communication, consultation and decision-making.

This meeting is open to the public and you are welcome to attend.

For further information, or to see the papers, please contact us at the Town Hall:

**H IN PERSON**, 9am to 5pm, Monday to Friday, or  
**T CALL** Democratic and Member Services on 01582 546781 or

**ACCESS** the Council's Committee Management Information System (CMIS)  
at [agendas.luton.gov.uk/cmiswebpublic/](http://agendas.luton.gov.uk/cmiswebpublic/)  
Arrangements can be made for access to meetings for disabled people.

If you would like us to arrange this for you, please call us on 546781

<b>Time</b>	<b>AGENDA</b>	<b>Pages</b>
	<b>1. APOLOGIES FOR ABSENCE</b>	
	<b>2. MINUTES</b>	
	1. Minutes - 12th June 2014	2.1/1 - 2.1/7
	<b>3. CHAIR'S ANNOUNCEMENTS</b>	
(7.50)	<b>4. FEEDBACK FROM WARD FORUMS</b>	
(8.00)	<b>5. PUBLIC QUESTION TIME</b>	
(8.10)	<b>6. PETITIONS, IF ANY:</b>	
	<b>6.1</b> - Petition against permanent parking of commercial vehicles in residential areas (Report of Head of Engineering and Street Services)	6.1/1 – 6.1/3
	<b>6.2</b> - Petition - Moulton Rise – Installation of secure door entry to communal areas (Report of the Head of Housing)	6.2/1 – 6.2/44
	<b>6.3</b> - Petition – Request in relation to Crosby Close, for the Council to: 1. Replace 'Residents Only Parking' Sign; 2. Replace Street name signs; 3. Replace manhole cover. (Report of Head of Engineering and Street Services)	Oral Report
(8.30)	<b>7. HOUSING ENVIRONMENTAL FUND PROJECTS</b> (Report of the Head of Housing)	7/1 – 7/3
(8.45)	<b>8. 'YOU SAID, WE'RE DOING' - NEWSLETTER: CENTRAL LUTON AREA</b> (Report of the Community Development Project Manager)	8/1 – 8/8
(9.00)	<b>9. AREA REPORT</b> (Report of the Head of Policy & Performance)	9/1 – 9/16
(9.10)	<b>11. ITEMS FOR NEXT BOARD MEETING</b>	
(9.15)	<b>12. DATE OF NEXT MEETING: THURSDAY 19<sup>TH</sup> MARCH 2015</b>	

**CENTRAL LUTON AREA BOARD**

**12<sup>th</sup> June 2014 at 7.45 p.m.**

**PRESENT:** Councillor Saleem (Chair), Councillor M. Ayub, N. Ayub, Hopkins, Malcolm, Mead, Rathore, Riaz and Whittaker.

**10. APOLOGY FOR ABSENCE (REF: 1)**

An apology for absence from the meeting was received on behalf of Councillor T. Khan.

**11. MINUTES (REF: 2.1)**

**Resolved:** That the Minutes of the meetings of the Board held on the 20<sup>th</sup> March and 20<sup>th</sup> May 2014 be taken as read, approved as correct records and the Chair be authorised to sign them.

**12. MAJOR TRANSPORT PROJECT UPDATE**

The Major Projects Manager gave an update on the Luton Town Centre Transport Scheme and the M1 Junction 10a Improvement Scheme.

**Luton Town Centre Transport Scheme:**

- A new section of road had been built completing the inner ring road between Hucklesby Way, Hitchin Road, Crescent Road and Crawley Road.
- Hitchin Road would be re-opened week commencing 16<sup>th</sup> June 2014.
- Crawley Road would be closed for a four week period to complete the road bridge over the railway line.
- All Works to the inner ring road would be completed in July 2014.

**Bute Street & Guildford Street Pedestrian Improvement Works**

- The key aim of the works was to push traffic away from the Town Centre to allow pedestrian improvements which would include an improved route to and from High Town.
- The pedestrian area would include the closure of Guildford Street and part closure of Bute Street.

**M1 Junction 10A**

- Works would be completed in summer 2015.
- Works included a new bridge to enable a quicker route from the M1 to the airport.
- During peak periods, two lanes would be open during construction.

## **Luton Gateway Rail & Bus Station**

- The Council had been lobbying the Government for a new station with improved DDA Access.
- Funding had been awarded to the sum of £8.5 million.
- It was estimated that works would cost over £10 million.
- Discussions would take place between Network Rail, the Department of Transport and the new rail operator.
- To enable the ground works for the planned Transport Information Centre it would be necessary to close the route between the station and Bute Street for approximately 2 – 3 weeks.

**Resolved:** That the Major Transport Project update be noted.

**(Note: The above item was considered by the Committee in pursuance of Sections 100B(4) and 100E(1) of the Local Government Act 1972, the Chair having considered that the item should be dealt with as a matter of urgency as it was in the public interest to notify them of current/imminent projects)**

## **13. WARDOWN PARK SUSPENSION BRIDGE REFURBISHMENT**

The Parks & Cemeteries Manager informed Central Luton Area Board that at its meeting on Monday 9<sup>th</sup> June, the Executive had agreed to fund the refurbishment of the Wardown Park Suspension Bridge with £308K from the £4m savings underspend from 2013/14.

Two options had been designed and submitted to English Heritage for approval:

### **Option1 - Refurbishment**

- Replace timber decking and stringers.
- Minor repairs to deck steel.
- Remove existing paint and repaint all metalwork. Colour to match original 1908 construction (white).
- Repair cracks to concrete towers with similar concrete finish to existing structure.
- Replace hanger plate to lower end hangers.
- Replace lower bolt at hanger/cable connection.
- Replace corroded deck bracing members.
- Replace weak or corroded transverse members.
- Replace saddles.
- New bolted splice joints.

### **Option 2 – Deck Replacement & Remedial Works**

- Repair cracks to concrete towers with similar concrete finish to existing.
- Retain cables and hangers tensioned against deck and repaint.

- Replace deck with Modern steel deck spanning between towers. Differences from original will be: Rivet heads not to be replicated. Top and bottom chord members of increased size.
- Install new concrete plinth to support ends of deck.
- Repairs to approach ramps.
- Repair saddles.

The preferred option by English heritage was Option 1. He added that the project would be put out to tender and the selected contractor would start works early 2015.

**Resolved:** That the Report be noted.

**(Note: The above item was considered by the Committee in pursuance of Sections 100B(4) and 100E(1) of the Local Government Act 1972, the Chair having considered that the item should be dealt with as a matter of urgency as it was in the public interest to notify them of current situation regarding the Wardown Park Suspension Bridge)**

#### **14. FEEDBACK FROM WARD FORUMS (REF: 4)**

Feedback on key issues discussed at each ward was provided as follows:

##### **Barnfield Ward:**

- Issues around poor maintenance on Waterbourne Road.
- Cleaning of drains, gullies and removal of weeds in St. Michaels Crescent required.

##### **Biscot Ward:**

- Parking problems, anti-social behaviour, congestion and drugs in Biscot Road by the Co-op.
- Noise and disturbance at night from customers of the Biscot Mill Pub.

##### **High Town Ward:**

- Police updated residents on persistent issues in the area.
- Parking on pavements in the area known as the Halves.
- High Town Festival 5<sup>th</sup> July 2014

##### **Saints Ward:**

- No issues to report.

**Resolved:** That feedback on the top key issues from the Ward Forums be noted.

## **15. PUBLIC QUESTION TIME (REF: 5)**

**Resolved:** questions from the public this time.

## **16. HEALTHWATCH LUTON GP REVIEW (REF: 8)**

The Healthwatch Luton Project Officer and Dr. Nina Pearson presented the report (Ref: 8), on the GP Review – Report and Recommendations, which was jointly prepared with Luton Clinical Commissioning Group.

Setting the context, he explained Healthwatch's independent status as an organisation championing the causes of patients in health and social care, with power to review services and make recommendations for change.

He added the review of GP services in Luton was conducted with unannounced visits to all 39 GP Practices in Luton, complemented by a survey of around 1000 patients. Some key findings/ issues were as follows:

- 50% of patients could not get a GP appointment when they needed to;
- 40% said they were unable to get through to their surgeries on the phone;
- Only 9% of Practices had disabled access;
- On the positive side, 90% of patients were happy with their care;
- 80% would recommend their GP to their family and friends;
- 70% rated their GPs as very good or excellent;
- 680 recommendations made, half of which GPs had committed to implement and the remainder being subject of on-going negotiations with them;
- Data for North Luton were provided in the report (Ref: 7);
- Many issues requiring funding could not be addressed in Luton, as NHS England responsible for commissioning GP services, not Luton CCG;
- NHS England had been requested to invest in Luton to enable the Healthwatch recommendations to be implemented;

The Project Officer re-emphasised the 8 recommendations in the report to the Board, requesting support to put pressure on NHS England to invest in Luton.

He proceeded to respond to questions, providing further information as follows:

- 800 out of the 1000 patients surveyed were from outside the GP Practices, with others from events;
- The full report could be found on Healthwatch Luton website;
- GP using 0844 and 0845 telephone numbers had been requested to cease and use local numbers. Many had already agreed to do so;
- 1:1 sessions being held with GP Practices regarding the 50% of the recommendations not accepted from the outset. A further update report would be produced when done;
- Some GP Practices were very willing to respond, some were not so professional;
- The issue of patients failing to keep appointments was considered, but as not all GP Practices kept data, was not included as part of report;

- Text messaging used to remind patients of appointments appeared to be an effective measure to reduce the rate of failure to show for appointments;
- Healthwatch Luton was trying to get NHS England to fund automatic doors at GP Practices to improve disabled access;
- 28 of GP Practices did not have a separate room at Reception where patients could discuss their private and confidential issues with staff;
- Patients did not have to respond to questions on private and confidential issues put by receptionists.

Councillors and members of the public were informed that a report for each GP had been created and included a response from the surgery along with their timescales for implementing the recommendations issued by Healthwatch Luton, which could be viewed online at [www.healthwatchluton.co.uk/gp-report](http://www.healthwatchluton.co.uk/gp-report).

The Chair thanked the project Officer for the report and moved that the Board and members of the public present should fully support the Healthwatch recommendations as requested, which was unanimously agreed.

**Resolved:** (i) That the Healthwatch Luton GP Review – Report and Recommendations (Ref: 8) be noted and its recommendations to the Board fully supported;

(ii) That the Board's thanks to Kay Kokabi, the Healthwatch Luton Project Officer be recorded.

#### **17. 'YOU SAID, WE'RE DOING' - NEWSLETTER: CENTRAL LUTON AREA (REF: 9)**

The Neighbourhood Governance Manager presented his report (Ref: 9), providing an overview of priorities for the area.

Members attention was drawn to the following areas:

- Introduction of body worn cameras by Bedfordshire Police.
- The successful recruitment of two Neighbourhood Support Officers.
- Project to help reduce social isolation.
- Clear-up operations conducted by the High Town Team.
- Introduction of the Luton Speakers Club by the Centre for Youth and Community Development (CYCD)

**Resolved:** That the report of the Neighbourhood Governance Project Manager (Ref: 9) providing an overview of priorities for the area be noted.

#### **18. AREA REPORT (REF: 10)**

The Area Board Support Officer presented his report (Ref: 10), updating the Board on budgetary issues since its last meeting, for noting, recommendations and decisions on further actions, as required.

The Area Board Support Officer reported on three applications for funding which had been received:

Project Number	Project	Cost of project	Amount requested
BI 523	<p><b><u>Girls Rookie Lifeguards</u></b>  Rookie Lifeguards learn what it is to be a lifeguard. We are taught how to recognise someone in distress in the pool and know what action to take.</p> <p>Our group is mostly girls 12-19. We would like to deliver rookie lifeguard training. This training would improve our physical and mental well-being, allow us to take part in a physical activity that is acceptable by our culture as it will be taught by a female tutor in an all female environment.</p> <p>We will also learn basic life saving skills in and out of the water and this is also recognised by the Duke of Edinburgh Award.</p> <p>We will deliver the project at Denbigh High School. We hope that at the end of 40 weeks 50% of us will get gold level 3 and at least 70% silver level 2 and the rest of us bronze. Our main cost is swimming pool hire and tutor. The session is once a week for an hour. It will run for 30 weeks</p>	£3,145	<p>£1,500</p> <p><b>AGREED</b></p>
BI 524	<p><b><u>Luton Community Netball Club</u></b>  Luton Community Netball Club provides a forum by which women and girls of all ages can experience fitness and develop social skills in a safe, fun team-spirited environment. Due to its success, the club would like to expand into other community areas, providing people with access to our beneficial service.</p> <p>The money is needed to provide a safe facility to accommodate one training session to be held at Denbigh High School. This involves being able to pay for indoor hall hire as well as outdoor courts. Money is also needed to pay for a club member to be trained to a Level 2 Coaching standard in order to provide consistent quality training. A laptop is also required to maintain an accurate database as well as a website to enable efficient community access to our club.</p>	£1,258	<p>£1,258</p> <p><b>AGREED</b></p>
BI 525	<p><b><u>Lutonian Cricket Club</u></b>  We are looking to obtain a Cricket square mower . The ideal mower would be a Dennis G560 or Dennis G580 mower. They are a slightly larger mower than a pitch mower &amp; are designed to cut at a slightly higher cut than when cutting the pitch.</p> <p>This mower would allow us to permanently have our own equipment &amp; not to rely on borrowing from Luton Borough Council Parks Dept.</p>	£6,645	<p>£6,645</p> <p><b>AGREED £2,000 AWARD- ED BY CENTRAL LUTON AREA</b></p>



	<p>We could then do the work when have volunteers available. The increased availability would then improve the playing surface which would then give our players the chance to improve their skills.</p> <p>Alternatively we have a second project on the go. We are looking for a pitch cover that covers 3 strips .</p> <p>As previously stated we play our games at Lower Wardown sports ground at the junction of Stockingstone Road &amp; New Bedford Road. We are gradually building up our own equipment &amp; this mower plus pitch cover would be part of that long term project.</p> <p>We are looking to expand our fixtures from the current midweek colts matches &amp; Sunday Beds League games . We have applied for the Herts League to be included in their Saturday fixtures for 2015.</p>		<p><b>BOARD (to be match funded from alternative sources)</b></p>
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**Resolved:** (i) That the report (Ref: 10) be noted.

(ii) That the Area Report of the Area Board Support Officer (Ref: 10) updating the Board on budgetary issues be noted;

(iii) That application under BI 523 be agreed as set out above

(iv) That application BI 524 be agreed, as set out above.

(v) That the application BI 525 be agreed, as set out above

## 19. DATE OF NEXT MEETING (REF: 12)

**Resolved:** That the next meeting of the Board be held 7.45 p.m. on 23<sup>rd</sup> October 2014, following the Ward Forums to be held at 6.30 p.m. Venue to be confirmed.

**(Notes: The meeting ended at 9.45 pm.)**

**COMMITTEE:** CENTRAL LUTON AREA BOARD

**DATE:** 23 OCTOBER 2014

**SUBJECT:** PETITION AGAINST PERMANENT PARKING OF  
COMMERCIAL VEHICLES IN RESIDENTIAL AREAS

**REPORT BY:** HEAD OF ENGINEERING AND STREET  
SERVICES

**CONTACT OFFICER:** ALAN WILLIAMS 546266

**IMPLICATIONS:**

<b>LEGAL</b>	<b>COMMUNITY SAFETY</b>
<b>EQUALITIES</b>	<b>ENVIRONMENT</b>
<b>FINANCIAL</b>	<b>CONSULTATIONS</b>
<b>STAFFING</b>	<b>OTHER</b>

**WARDS AFFECTED: SAINTS**

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**PURPOSE**

1. To report to Central Luton Area Board the receipt of a petition against the parking of commercial vehicles in residential areas.

**RECOMMENDATION(S)**

2. Central Luton Area Board is recommended to:-
  - (i) note receipt of the petition;
  - (ii) note that there is no legislation to prevent recovery vehicles from parking in residential areas.
  - (iii) instruct the Head of Engineering and Street Services to advise the petitioners that there is no legislation to prevent recovery vehicles from parking in residential areas.

## BACKGROUND

3. A petition has been received stating “We, the residents of Solway Road South, urge Luton Borough Council and Luton MPs to examine the issues arising from the increasing number of commercial vehicles left permanently parked on public roads. The attached photos shows examples of commercial vehicles parked on public roads without any consideration to safety and comfort of neighbouring residents. The owners of some of these vehicles do not even live or operate their businesses in the streets or neighbourhoods where they leave their vehicles. And they do not use their own premises to park their vehicles. We believe it is extremely unethical and unfair practice. The Government has a duty to protect the public and enforce law and order.
4. Attached to the petition is a sheet containing photographs of the offending vehicles which are recovery vehicles. The sheet also details the problem more specifically, *“it is becoming increasingly common for local vehicle breakers and repair garages owners / operators to leave their commercial trucks loaded with unsightly broken down vehicle bodies and carcasses on public roads”*
5. The petition is signed by 16 residents of Solway Road South.

## REPORT

6. Vehicles weighing over 3.5 tonnes may be required to have an operator’s licence under the Goods Vehicles (Licensing of Operators) Act 1995 (as amended). One of the conditions of an operator’s licence is generally that the vehicle is kept in the operators operating centre when not in use.
7. There are various exemptions to the above requirement and Schedule 3 of the Goods Vehicles (Licensing of Operators) Act 1995 lists 29 different classes of vehicles for which a licence is not required. Item No 27 is for a recovery vehicle.
8. The Vehicles Excise and Registration Act 1994 defines a recovery vehicle as *“a vehicle which is constructed or permanently adapted primarily for any one or more of the purposes of lifting, towing and transporting a disabled vehicle”*
9. The Vehicle & Operators Services Agency’s Guide for recovery operations adds to the Vehicles Excise and Registration Act 1994 definition of a recovery vehicle by stating “in physical construction this means that a recovery vehicle could be anything from a heavy wrecker, to a flatbed with ramps and winch to a transit van and tow dolly” The Guide goes on further to say that a recovery vehicle must be used for one of the following purposes *“the removal of a disabled vehicle from the place where it became disabled to premises at which it is to be repaired or scrapped”* or *“the removal of a disabled vehicle from premises to which it was taken for repair to other premises at which it is to be repaired or scrapped”*.

10. It is clear from the above that the vehicles described by the petitioners are recovery vehicles and therefore, regrettably, exempt from the Goods Vehicles (Licensing of Operators) Act 1995.
11. The Road Traffic Regulation Act 1984 allows highway authorities to prohibit or restrict the use of heavy commercial vehicles in their areas by way of a Traffic Regulation Order. Section 138 of the act defines heavy commercial vehicles as *“any goods vehicle which has an operating weight exceeding 7.5 tonnes”*. However, the photographs submitted with the petition show vehicles that have an operating weight of less than 7.5 tonnes therefore weight limiting Traffic Regulation Orders are not an option to prevent parking by these vehicles.
12. The Road Traffic Regulation Act 1984 also allows highway authorities to ban parking in some instances in a specific area. However, to prevent parking by a specific class of vehicle would necessitate a complex scheme that would adversely affect residents, require a level of enforcement that isn't available and would almost certainly move the problem to an adjacent street.
13. The Highways Act 1980, Section 137, states that *“if a person, without lawful authority or excuse, in any way wilfully obstructs the free passage along a highway he is guilty of an offence and liable to a fine.”* Each case must be looked at individually and proving obstruction will depend on the size and type of vehicle together with the width and other features of the road. Whilst the parking of these vehicles is undoubtedly inconvenient and anti-social, it is unlikely that obstruction could be proved, the vehicle size being no different to large vans that are parked in most residential areas these days.
14. From the foregoing, it is clear that the vehicles are not operating contrary to any highway related legislation despite it being inconvenient to residents and it being inconsiderate. If Central Luton Area Board feel that this is unreasonable, measures would have to be taken to get the legislation amended.

### **LEGAL IMPLICATIONS**

15. The legal implications are set out in the body of the report. This has been agreed by the Principal Solicitor (Litigation) in Legal Services on 7 October 2014.

### **FINANCIAL IMPLICATIONS**

16. There are no financial implications. Agreed by Darren Lambert, Finance Manager for Environment & Regeneration on 8 October 2014.

**COMMITTEE:** CENTRAL LUTON AREA BOARD

**DATE:** 23 OCTOBER 2014

**SUBJECT:** PETITION AGAINST PERMANENT PARKING OF  
COMMERCIAL VEHICLES IN RESIDENTIAL AREAS

**REPORT BY:** HEAD OF ENGINEERING AND STREET  
SERVICES

**CONTACT OFFICER:** ALAN WILLIAMS 546266

**IMPLICATIONS:**

<b>LEGAL</b>	<b>COMMUNITY SAFETY</b>
<b>EQUALITIES</b>	<b>ENVIRONMENT</b>
<b>FINANCIAL</b>	<b>CONSULTATIONS</b>
<b>STAFFING</b>	<b>OTHER</b>

**WARDS AFFECTED: SAINTS**

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**PURPOSE**

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**RECOMMENDATION(S)**

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14. From the foregoing, it is clear that the vehicles are not operating contrary to any highway related legislation despite it being inconvenient to residents and it being inconsiderate. If Central Luton Area Board feel that this is unreasonable, measures would have to be taken to get the legislation amended.

### **LEGAL IMPLICATIONS**

15. The legal implications are set out in the body of the report. This has been agreed by the Principal Solicitor (Litigation) in Legal Services on 7 October 2014.

### **FINANCIAL IMPLICATIONS**

16. There are no financial implications. Agreed by Darren Lambert, Finance Manager for Environment & Regeneration on 8 October 2014.

**COMMITTEE:** CENTRAL LUTON AREA BOARD

**DATE:** 23rd OCTOBER 2014

**SUBJECT:** PETITION - MOULTON RISE – INSTALLATION OF SECURE DOOR ENTRY TO COMMUNAL AREAS

**REPORT BY:** HEAD OF HOUSING

**CONTACT OFFICER:** MO HARKIN Tel. 01582 546202

**IMPLICATIONS:**

<b>LEGAL</b>	✓	<b>COMMUNITY SAFETY</b>
<b>EQUALITIES</b>		<b>ENVIRONMENT</b>
<b>FINANCIAL</b>	✓	<b>CONSULTATIONS</b>
<b>STAFFING</b>		<b>OTHER</b> ✓

**WARDS AFFECTED:** HIGHTOWN

## **PURPOSE**

1. The purpose of this report is for Members to consider a petition from residents living in the Moulton Rise area requesting that the Council do not install secure door entry to communal area main doors dated 6<sup>th</sup> May 2014.

## **RECOMMENDATION**

2. **Central Luton Area Committee is recommended to instruct officers to:**  
**(i) carry out work to install a secure door entry system to communal main entry doors, with an entry panel at the main entrance and a panel in each property to enable residents to identify visitors**

## **BACKGROUND**

3. A copy of a petition has been received from the lead petitioner dated 6<sup>th</sup> May 2014 from 18 residents of 11 properties out of 27 properties in total, who live in Moulton Rise area of town and request LBC do not install a secure door entry to communal main doors.

## **REPORT**

4. Following the Borough's tenancy audit project, SAP (service area panels) and general feedback surveys, it was highlighted that resident's main top areas of



- concern with regard to their housing were their fuel bills and anti-social behaviour /security.
5. As part of the Asset Management Strategy, Planned Improvement programmes are delivered to ensure the Councils stock is maintained to a high level to ensure protection of the Councils assets. Communal main entry doors - to the Councils blocks of flats is one of the planned programme streams. The benefit of the programme to residents is that they will be able to identify persons wishing to enter the block before allowing access. This will prevent any unauthorised persons gaining entry into the building. Currently anyone can have free entry into the communal areas.
  6. Moulton Rise falls within the 2014-2015 improvement programme. There are 13 leaseholder properties and 14 tenant properties in Moulton Rise. 5 leasehold properties and 6 tenanted properties signed the petition. These works are due to be completed February 2015. The consultation process was started 25<sup>th</sup> April 2014 in line with Section 20 for leaseholders and 19<sup>th</sup> May for tenants. The benefit of the
  7. A copy of the request for consultation to be carried out and letters sent by our Leaseholder team is attached at Appendix A.
  8. A copy of letters and petition from Mrs Thorpe send to Gavin Shuker MP, Head of Building/Planning and information officer/Chief Executive LBC dated 6<sup>th</sup> May 2014 is attached at Appendix B.
  9. A copy of response from Mo Harkin, Head of Housing to Gavin Shuker MP dated 12<sup>th</sup> May 2014 is attached at Appendix C.
  10. A copy of response from Mrs Thorpe following letter from Mo Harkin dated 14<sup>th</sup> May 2014 is attached at Appendix D.
  11. A copy of letter to Mrs Thorpe from Ben Burley, Technical Engineer dated 16<sup>th</sup> May 2014 is attached at Appendix E.
  12. A copy of letter to all residents of Moulton Rise from Ben Burley dated 19<sup>th</sup> May 2014 is attached at Appendix F.
  13. A copy of letter from Mrs Thorpe to Gavin Shuker MP dated 21 May 2014 is attached at Appendix G.
  14. A copy of letter to Gavin Shuker MP from Mo Harkin dated 28 July 2104 is attached at Appendix H.
  15. A copy of memorandum from Amara Khatoon to Mo Harkin following letter from Mrs Thorpe with attachments dated 17<sup>th</sup> September 2014 is attached at Appendix I.

## **Considerations**

16. The communal main entrance doors to Moulton Rise currently are not secure entry meaning that all persons have free access into the building.

17. Following the hand delivered letter from Ben Burley to all residents in Moulton Rise dated 19<sup>th</sup> May, Appendix F, fully explaining the extent of the works for clarification purposes and inviting residents to register if they do not wish the works to be carried out, there was 1 negative response from a leasehold resident who did not sign the petition.
18. The remaining housing stock in the Borough with communal doors already have secure entry or are programmed in to have secure entry fitted. We have received no negative feedback regarding secure entry other than reports of routine repair works required as necessary.

### **Further Information for Noting Only**

19. The individual flat front doors are planned to be replaced February 2015 at the same time as the communal main doors to reduce the inconvenience of disturbance to residents.

### **FINANCIAL IMPLICATIONS**

20. Due to manufacturing lead in timescales of works of this nature orders will need to be placed by November 2014 at the very latest to ensure the works are completed this financial year. Due to the budget allocation this financial year, if these works do not proceed an underspend will be realised.

### **LEGAL IMPLICATIONS**

21. Save that there is a potential risk for vandalism and or damages claims against the Council in the event of anti- social behaviour there are no direct legal implications to this report.

### **APPENDICES**

- Appendix A: Request for consultation and letters;
- Appendix B: Letters and petition from Mrs Thorpe;
- Appendix C: Response from Head of Housing to Gavin Shuker MP;
- Appendix D: Response from Mrs Thorpe;
- Appendix E: Letter to Mrs Thorpe from the Technical Engineer;
- Appendix F: Letter to all residents of Moulton Rise;
- Appendix G: Letter from Mrs Thorpe to Gavin Shuker MP;
- Appendix H: Letter to Gavin Shuker MP from Head of Housing;
- Appendix I: Memo from Business & Member Services to Head of Housing.

### **LIST OF BACKGROUND PAPERS LOCAL GOVERNMENT ACT 1972, SECTION 100D**

There are no background papers.

# APPENDIX - A

## Luton Borough Council

### Housing & Community Living Dept. – Central Contracts Unit

#### Request for Consultation to be Carried Out

##### **Block Addresses;**

116-122, 108-114, 84-90, 92-98, 76-82, 68-74, 100-106 Moulton Rise.

1-6, 7-12 Friars Court

1-10 Ivy Court

1-4, 5-8 Pyghle Court

1-4, 5-8 Richards Court

1-6, 7-12 St Johns Court

1-3 Wood Street

12-17, 18-21 Carfax Close

6-9 Hemsley Close

13-16 Lollard Close

21-27 Wetherne Link

Are there leaseholders in the block? **Yes** (Delete as required)

##### **List leaseholder properties.**

Is this project subject to OJEU? **No** (Delete as required)  
(If the works are over £4.35million, or the materials value over £154,000, (subject to change), answer YES to this question)

Is the contract duration more than 12 months? **No** (Delete as required)

Enter anticipated contract duration and start date, Start 1<sup>st</sup> August Duration 8 Weeks

Which financial year are the works planned for 2014 2015

##### **What do the works consist of?**


New hardwood entrance door and screen, install of video, audio entry system

A

**What are the reasons for doing this work?**

To make the block secure and help with ASB

Project Officer Name	Ben Burley	Tel. No. 6968	14/4/14
----------------------	------------	---------------	---------

<b>Contact:</b>	Miss L. Mathew
 <b>Direct line:</b>	01582 546093/546644
<b>Email:</b>	LM/Leasehold Letter 1
<b>Our ref:</b>	
<b>Your ref:</b>	
<b>www.luton.gov.uk</b>	

«Name»  
«Address1»  
«Address2»  
«Address3»  
«PostalCode»

25 April 2014

Dear «Name»,

**RE: Section 20 and 20ZA of the Landlord and Tenant Act 1985 as amended and the Service Charges (Consultation Requirements) (England) Regulations 2003**

This letter is a notice consulting you regarding the following qualifying repairs works being carried out to your block, «Block», in accordance with the rules set out in the above provisions.

**Description of the Works:**

The works consist of installing new hardwood entrance doors and screens, installing Video and audio entry systems.

**Reasons for the works:**

To make the block more secure and thus help combat Anti-Social behaviour on the premises.

**Your Observations:**

I invite your written comments and observations on the works, which will be considered before invitations to tender are issued but only if made by 25 May 2014 to the address given, below.

A

**Nomination of a Contractor:**

You are, also, entitled to nominate a contractor to tender for the works, and a full guide on how you can exercise this right is enclosed with this letter. However you should be aware that any contractor you propose must be able and willing to meet the criteria set out for those on the Council's approved list of contractors as the Council must ensure that any contractor it employs is suitable for this work. The costs for any checks necessary for compliance with this process are chargeable to the overall project costs and are recoverable from the leaseholders included within this scheme.

Should you wish to use the Council's approved contractors or indeed nominate a contractor for these works, please indicate this on the enclosed form for return by 25 May 2014.

**The address to which comments or observations or nominations for contractors should be sent is:-**

Miss L Mathew  
Leasehold & Rent Accounts Team Leader  
Housing Landlord Services,  
Town Hall  
Luton, Beds  
LU1 2BQ

**Process:**

After 25 May 2014 all comments/observations will be assessed and where necessary acted upon. Nominations received for contractors will be analysed and the tender list prepared in accordance with the requirements of the above provisions.


When the tenders are returned, you will be notified of the results and costs implications and be invited to comment within a further period of at least 30 days, after which period the works may commence.

Should you require any clarification on the consultation process or the works involved please contact the Leasehold & Rent Accounts Team Leader, Miss L Mathew, on 01582 546093/546644.

Yours sincerely,

*L. Mathew*

pp Mr C Fisher  
Building & Technical Services Division Manager

Contact:	Miss L Mathew
 Direct line:	01582 546093
Email:	
Our ref:	LM/Leasehold Letter 2
Your ref:	
<a href="http://www.luton.gov.uk">www.luton.gov.uk</a>	

«Name»  
«Address1»  
«Address2»  
«Address3»  
«PostalCode»

16 June 2014

Dear «Name»,

**RE: Section 20 and 20ZA of the Landlord and Tenant Act 1985 as amended and the Service charges (Consultation Requirements) (England) Regulations 2003**

Further to my previous letter to you dated 25 April 2014, when I invited your comments on the works described, below, and gave you an opportunity to nominate a contractor to be invited to tender for the work. I am writing to you regarding the nominations for contractors received for the following works to your block, «Block».

The works consist of the installation of a new hardwood entrance door and screen, installing video equipment and entry system.

**Results of Nominations received:**

No nominations were received.

**Process:**

The tenders will now be issued for pricing and when the tenders are returned, you will be notified of the results and costs implications and be invited to comment within 30 days, after which period the works may commence. Should you require any clarification on the consultation process or the works involved please contact Miss Mathew on 01582 546093.

Yours sincerely,

*L. Mathew*

pp Building & Technical Services Division Manager  
Housing & Community Living

**Nomination of a Contractor:**

You are, also, entitled to nominate a contractor to tender for the works, and a full guide on how you can exercise this right is enclosed with this letter. However you should be aware that any contractor you propose must be able and willing to meet the criteria set out for those on the Council's approved list of contractors as the Council must ensure that any contractor it employs is suitable for this work. The costs for any checks necessary for compliance with this process are chargeable to the overall project costs and are recoverable from the leaseholders included within this scheme.

Should you wish to use the Council's approved contractors or indeed nominate a contractor for these works, please indicate this on the enclosed form for return by 16 July 2014.

**The address to which comments or observations or nominations for contractors should be sent is:-**

Miss L Mathew  
Leasehold & Rent Accounts Team Leader  
Housing Landlord Services,  
Town Hall  
Luton, Beds  
LU1 2BQ

**Process:**

After 16 July 2014 all comments/observations will be assessed and where necessary acted upon. Nominations received for contractors will be analysed and the tender list prepared in accordance with the requirements of the above provisions.

When the tenders are returned, you will be notified of the results and costs implications and be invited to comment within a further period of at least 30 days, after which period the works may commence.

Should you require any clarification on the consultation process or the works involved please contact the Leasehold & Rent Accounts Team Leader, Miss L Mathew, on 01582 546093/546644.

Yours sincerely,

*L. Mathew*

pp Mr C Fisher  
Building & Technical Services Division Manager



# APPENDIX-B<sup>B.</sup>

Mrs M. Thorne

122 Moulton Rise,

Luton Beds, LU2 0BT.

Luton MP

GAVIN SHUKER.

6<sup>th</sup> May 2014.

Dear Gavin/Richard

As a courtesy I am  
enclosing a copy of petition  
and letter, against proposed  
works on 68-122 Moulton Rise.

lack of privacy, destroying

communal spirit, danger

of locked doors when fire or  
smoke in upper maisonettes <sup>occurs</sup>

who only have one way in

and one way out, I dread

to think of what would have ~~happened~~

happened to lady & daughter when

the fan in the downstairs toilet

exploded filling the upstairs maisonette

with poisonous black smoke in

minutes, when they managed to escape  
with just what they had on

~~Dear Sir,~~

B

and where? senseless for months.

Hope you will keep an eye  
on this for us.

Thank you,

Yours Sincerely

Iris

~~Matthew~~

✓

Docs one. letter from Miss Mathew

letter to Building control

Petition

letter to Chap Exec.

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds  
LU2 0BJ

6<sup>th</sup> May.

Dear Head of Building/Planning  
Control,

I enclose a copy of  
the Petition, and a letter to  
the Information Officer/Chief  
Executive, as a courtesy,  
but also to let your department  
know the strenght of objections  
against this proposed work  
on our homes at 68-122 Moulton  
Rise.

I would be pleased to hear  
from you

Yours faithfully

~~\_\_\_\_\_~~

MRS.

B.

Contact:	Miss L Mathew
Direct line:	01582 546093/546644
Email:	LM/Leasehold Letter 1
Our ref:	
Your ref:	
www.luton.gov.uk	

Ms Iris Thorpe  
122 Moulton Rise  
Luton  
Beds  
LU2 0BJ

25 April 2014

Dear ~~Ms~~ Iris Thorpe,

**RE: Section 20 and 20ZA of the Landlord and Tenant Act 1985 as amended, and the Service Charges (Consultation Requirements) (England) Regulations 2003**

This letter is a notice consulting you regarding the following qualifying repairs works being carried out to your block, 68 - 122 Moulton Rise, in accordance with the rules set out in the above provisions.

**Description of the Works:**

The works consist of installing new hardwood entrance doors and screens, installing Video and audio entry systems.

**Reasons for the works:**

To make the block more secure and thus help combat Anti-Social behaviour on the premises.

**Your Observations:**

I invite your written comments and observations on the works, which will be considered before invitations to tender are issued but only if made by 25 May 2014 to the address given, below.

WE THE UNDERSIGNED OF 68-122 MOULTON RISE  
 OBJECT TO PROPOSED, NEW HARDWOOD DOORS (ENTRANCE),  
 SCREENS, VIDEO, AUDIO ENTRY SYSTEMS. DOORS NOT  
 NEEDED, ENTRY SYSTEM UNHELPFUL, CAMERA'S INVASION OF PRIVACY.  
 WE DONT WANT THEM;

MRS E. BARLOW 116 MOULTON RISE

MR L BARLOW

MRS J. PORTER 110, MOULTON RISE

Ms L. Gavin - 90 MOULTON RISE

Miss Kier Greeny 68 Moulton Rise LU2 0BJ

Mr J. Johnston 120 Moulton Rise

Mrs J. Ladwa 76 Moulton Rise

MR A. MITCHELL 108 MOULTON RISE

MR A. Ladwa 76 Moulton Rise

MR J. BAILEY 102 MOULTON RISE

A. Johnson 120 MOULTON RISE

Miss Thorne 122 Moulton Rise LU2 0BJ

Petition and  
letter of Objection  
Works proposed for 68-122 Moulton Rise

Mrs Iris Thorpe,  
122 Moulton Rise,  
Luton Beds,  
LU2 0BJ.

Tuesday 6<sup>th</sup> May

To The Information Officer / Chief Executive  
Luton Borough Council.

Dear Sir or Madam,

We the petitioners and others, unable through sickness, <sup>also</sup> cannot sign, do not want the works proposed, new hardwood doors, for entrances to upper maisonettes, screens, installing Video and audio entry systems.

\* this has been proven \* → The entrance doors that we have were architect designed for these buildings and are in good shape: Audio entry systems have been on offer for many years but the community feel safer the way things are, with easy access or escape in the time of emergency, of fire, smoke, or other dilemma. The camera's to combat Anti-Social behaviour, ~~isn't~~ <sup>are not</sup> required. We are a small community, which with our geographical neighbours, the rest of Moulton Rise and Crescent Rise and the lanes get on together. We have communal spirit.

If we have a problem we go through the proper way to solve it. The cameras are intrusive and may create distrust and <sup>are</sup> unworkable.

The proposed works are unwanted and unnecessary. We do not want them.

Yours faithfully  
[Redacted Signature]

C.

Contact:
Direct line:
Email:
Our ref:
Your ref:
www.luton.gov.uk

Mo Harkin

01582 546202

[Mo.Harkin@luton.gov.uk](mailto:Mo.Harkin@luton.gov.uk)

MP 27

Office of the Corporate Director  
Unity House  
111 Stuart Street  
Luton, LU1 5NP

APPENDIX-C

Tel: 01582 54 60 00

Fax: 01582 54 77 33

Gavin Shuker MP  
Constituency Office  
3 Union Street  
Luton  
Beds LU1 3AN

12<sup>th</sup> May 2014

Dear Gavin,

**Re: Ms Iris Thorpe – Moulton Rise, Luton**

Thank you for your enquiry dated 25<sup>th</sup> April 2014 on behalf of the above constituent, Ms Iris Thorpe, regarding the installation of new security systems at Moulton Rise.

I have investigated the concerns Ms Thorpe has raised with you regarding this matter and I can now clarify the position.

Ms Thorpe has raised objections against the proposed work and presented a petition from the residents of the blocks against the works.

After speaking with a number of the residents on the list of the petition it is clear that the information being given to them by Ms Thorpe is incorrect.

The residents are under the impression that there will be CCTV in the premises and this will be monitored on a daily basis to check the comings and goings of the residents. This is not the case and this has been explained to some of the residents on the petition by our Technical Officer, Ben Burley.

With regards to the residents being unable to get out of the premises in a fire, again this is incorrect as the locked main doors are operable from the inside via a door handle at any time. If at any stage there is power loss then the locks disengage themselves, so there is no hazard.

I can confirm that there will be an entry panel installed at the main entrance, and a panel in each property to enable residents to identify visitors. Visitors will need to buzz the door of the property they are visiting and the residents will be able to see who is at the door before allowing access using the camera system set up in their homes.

C  
This will prevent any unauthorised people gaining entry and causing damage or nuisance in the building.

We will be contacting all the residents of Moulton Rise to ensure this is clear to them before we commence the works.

If Ms Thorpe has any concerns regarding her position as a Leaseholder she should contact our Leasehold Officer, Miss Linda Matthews on 01582 546093/546644

---

I trust this information is satisfactory, but should you require further information please do not hesitate to contact me directly or my Divisional manager, Calvin Fisher on 01582 546890.

Yours sincerely

A black rectangular redaction mark covering the signature of Mo Harkin.

Mo Harkin  
Head of Housing  
For Luton Borough Council



# APPENDIX-D

D.

Mrs Iris Thorpe  
122 MOULTON RISE  
LUTON BEDS:  
LU2 0BJ

14 MAY 2014

Dear Gavin Shuker MP / <sup>SENIOR PARLIAMENTARY ASSISTANT:</sup> Richard Robinson

Dear Richard. for Gavin

Thank you very much for the letter from MO HARKIN  
also one from on behalf of my MP Gavin Shuker

I have been speaking to people from 68-122  
Moulton Rise and have found one, who has been  
contacted by the Council, none of the ones I have  
spoken to have ~~not~~ been contacted by the Council.  
I did not find any council tenant who  
had been notified of the description works, which  
went out to leaseholders in April.

In other words are they precluded from  
knowing / or having a say about works under  
Section 20 of the Landlord and Tenant Act,  
no consultation took place with them, I had to  
show them my letter.

The procedure for treating council  
tenants does not seem to have been carried out.  
They are entitled to know.

Now what does Mo Harkin's investigation  
consist of?

Our doors are fine they are approved and  
architect design for these buildings.

The ground floor maisonettes - ie the ones  
with front doors ground level, occupants say they are  
not in need of cameras - most of them have new front  
doors, the other occupants have reinforced glass  
windows and can peer through the window to see  
who is there.

The occupants of 80 Moulton Rise, where  
an explosion occurred, and the whole ~~mass~~ down stairs  
in the upper maisonette filled almost instantly with  
black smoke, I think also fire, Mo can check with  
fire service, and the two women had to rush down at  
least 28 steep steps to the bottom door.

But if one of them was in the bathroom there would have been a further 13 steps making the journey to bottom exit door 41 steps. If their lungs got smoke in them and the bottom door closed, the chances of them getting there may have been very slim, or getting out.

The woman at number 90 Moulton Rise has been flooded twice with the roof not being properly done.

90

One Christmas Boxing Day I think it was in the early hours of the morning the parts of the ceiling caved in and water came crashing down on her bed and I think the children were with, she was able to get help, but the door is usually locked at the bottom of the stairwell, but if help hadn't come quickly, carrying a baby and young lad having to be woken she would have needed that door open as an emergency.

There is one way in, one way out and nearly 40 stairs to cope with. If someone collapses by that door vital moments can be lost.

We are talking about the unexpected, or unintended consequences. I note that Mo Harkin does not comment on these, only if everything works according to plan which in certain circumstances does not.

The woman who has lock on the bottom door there is one frequently has it kicked in because people need to get and the locks replaced.

I would be most grateful if Mo Harkin and Miss Mathew would address me as Mrs Thorpe, I have never been, my solicitor did request Miss Mathew most politely if she would call me Mrs Thorpe.

Yours Sincerely ~~Richard Robinson~~ Mrs

Thank you very much for your help  
Richard Robinson  
and Gavin Shucker.

I stand by the Petition.

**Contact:**

Ben Burley

**Direct line:**

01582 546968

**Email:**

**Our ref:**

Ref Door entry installs 2014-15

**Your ref:**

**www.luton.gov.uk**

E.  
**APPENDIX - E**

Mrs I Thorpe  
122 Moulton Rise,  
Luton,  
Beds.  
LU2 0BJ

16<sup>th</sup> May 2014

**Ref: Door entry Installations at Moulton Rise**

Dear Mrs Thorpe,

I would like to introduce myself; I am the Technical Engineer for the electrical department at BTS. I have been tasked with arranging the fitting of new doors and video door entry systems at all housing blocks owned by LBC.

I understand that you have some concerns regarding the proposed works and would welcome the opportunity to discuss the works with you. This can be done over the phone if you wish to contact me on my direct dial 01585 546968, alternatively I can arrange a meeting at BTS offices or attend your property to explain exactly what is involved with these works and the potential benefits.

I look forward to hearing from you.

Yours sincerely,

Ben Burley  
Technical Engineer (Electrical)

If you need this in large print, on tape or in

বাংলা , ગુજરાતી , ਪੰਜਾਬੀ , اردو , polski



546197

Ref Door entry installs 2014-15

The Residents,  
Moulton Rise,  
Luton,  
Beds.  
LU2 0BJ

19<sup>th</sup> May 2014

**Ref: Door entry Installations at Moulton Rise**

Dear Resident,

I would like to introduce myself; I am the Technical Engineer for the electrical department at BTS. I have been tasked with arranging the fitting of new doors and video door entry systems at all housing blocks owned by LBC.

We are planning to install new hardwood entrance doors and secure video door entry systems to your blocks. This will involve a new door being fitted and door entry handset in each flat.

After consultations with residents of the whole borough last year we were told that security is one of the top concerns for tenants. We have therefore been looking to make all blocks within Luton more secure. We have historically had problems with anti-social behaviour and non residents using unsecured communal areas.

I would like to confirm that there is no CCTV equipment being installed on this project. The only cameras are a small pinhole camera on the door entry panel that will give a picture of who is calling on the handset. This camera only operates when a button is pushed to call a flat. You will then be able to release the entrance door downstairs from your handset.

Deliveries and the post man are not affected as the system is open to trades between the hours of 6am and 12pm.

The doors will have a door handle on the inside so that anyone can leave the block at any time by using the handle. This method is approved by all emergency and fire procedures.

The works will not be due to start for another 4-5 months and I would appreciate anyone that has concerns contacting me on the above number to discuss. If a majority of residents do not want this work to be carried out then we can look to omitting these blocks from the program. I would advise that this is not the Councils

Contact:

Direct line:

Email:

Our ref:

Your ref:

[www.luton.gov.uk](http://www.luton.gov.uk)

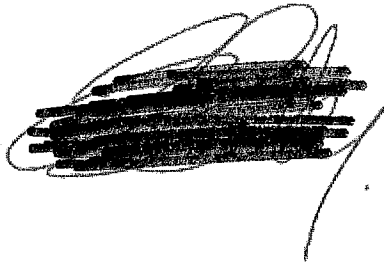
F

preferred option as we would like to offer this facility to all residents. Nearer the time of install you will be contacted with more information regarding the installs.

If you would like any more information or to register that you would not like these works carried out then please contact by on **01582 546968**. If I do not hear from you, I will assume you are in agreement with the works being carried out.

I look forward to hearing from you.

Yours Faithfully,



Ben Burley  
Technical Engineer (Electrical)

If you need this in large print, on tape or in

বাংলা, ગુજરાતી, પંજાਬી, اردو

, polski



546197

RR/THOR04001/01130578

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds  
LU20BJ

21st May 2014

APPENDIX - G

Office of Gavin Shaker MP

Richard Robinson  
Senior Parliamentary Assistant

Dear Richard

Thank you for your letter, and copies, which

The council tenants who live in the upper maisonettes need new front doors, they are urgently needed now, and they have a spy hole in the door which the resident can see who is at the front door and need not open it unless they want to. The new front doors are also children friendly and can be closed without locking when child are in and out playing.

These doors would make the need for intercom and entry systems unnecessary, also we feel that, the system is change

The new doors would solve our problem here in Moulton Rise, there are about 8 new doors needed. They should have been supplied under the 'Decent Homes' target and the residents feel discriminated against, some of the existing front doors are very tatty, unfit for purpose,

£50m or more was provided for 'Decent Homes', Mr Waheed Akbar portfolio for Housing, may be able to help us to solve these problems.

This would be so good,

G

I would like to thank you on behalf  
of myself and others for the help  
and encouragement you are giving  
us to solve what to us are serious  
problems.

Yours Sincerely

~~\_\_\_\_\_~~

Mrs

Mo Harkin

01582 546202

[Joanne.guinn@luton.gov.uk](mailto:Joanne.guinn@luton.gov.uk)

H.  
APPENDIX- H

MP27

Gavin Shuker  
3 Union Street  
Luton  
LU1 3AN

8<sup>th</sup> May 2014

Dear Gavin

**Re: Ms Iris Thorpe – Moulton Rise**

Thank you for your enquiry dated 25<sup>th</sup> April 2014 on behalf of the above constituent, Ms Iris Thorpe, regarding the installation of new security systems at Moulton Rise.

I have investigated the concerns Ms Thorpe has raised with you regarding this matter and I can now clarify the position.

Ms Thorpe has raised objections against the proposed work and presented a petition from the residents of the blocks against the works.

After speaking with a number of the residents on the list of the petition it is clear that the information being given to them by Ms Thorpe is incorrect.

The residents are under the impression that there will be CCTV in the premises and this will be monitored on a daily basis to check the comings and goings of the residents. This is not the case and this has been explained to some of the residents on the petition by our Technical Officer, Ben Burley.

With regards to the residents being unable to get out of the premises in a fire, again this is incorrect as the locked main doors are operable from the inside via a door handle at any time. If at any stage there is power loss then the locks disengage themselves, so there is no hazard.

I can confirm that there will be an entry panel installed at the main entrance, and a panel in each property to enable residents to identify visitors. Visitors will need to buzz the door of the property they are visiting and the residents will be able to see who is at the door before allowing access using the camera system set up in their homes.



H  
This will prevent any unauthorised people gaining entry and causing damage or nuisance in the building.

If Ms Thorpe has any concerns regarding her position as a Leaseholder she should contact our Leasehold Officer, Miss Linda Matthews on 01582 546093/546644

I trust this information is satisfactory, but should you require further information please do not hesitate to contact me directly or my Divisional manager, Calvin Fisher on 01582 546890.

Yours sincerely

Mo Harkin  
Head of Housing  
For Luton Borough Council

# APPENDIX - I

## BOROUGH OF LUTON INTER-DEPARTMENTAL MEMORANDUM

**From:** Amara Khatoon, Admin Officer,

**To:** Mo Harkin  
Head of Housing  
2<sup>nd</sup> Floor, Unity House

**Date:** 17<sup>th</sup> September 2014

**cc:** Bert Siong  
Committee Administrator

Gary Roberts  
Area Support Officer

**Subject** - Petition – Objection to  
new hardwood doors (Entrance), screen,  
video, audio entry systems

Please find attached a copy of a petition received from Ms Iris Thorpe containing approximately 18 signatures.

The petition will be submitted to the Central Luton Area Board to be held on 23<sup>rd</sup> October 2014 at 7.45pm at Bushmead Community Centre, Hancock drive, Luton, LU27SF.

In accordance with the procedure for petitions, I should be grateful if you would please prepare a report for that meeting and forward it to Bert Siong Noon on 10<sup>th</sup> October 2014 Who will be compiling the agenda for that meeting.

It is your responsibility to advise the lead petitioner of a decision taken by Members at the meeting by writing to them and advising them of the outcome also you need to send a copy to the petitions administrator for their records.

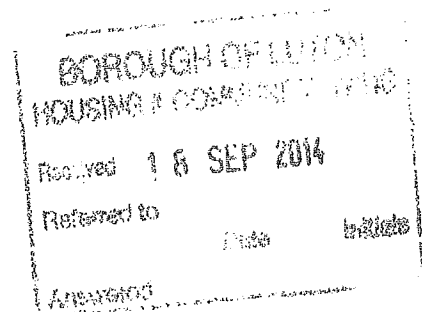
Copies of the petition have by way of this memo been sent to the Executive Portfolio holders responsible for Environment, the Ward Councillors, the Chair of Central Luton Area Board and the Leaders of the three political groups represented on the Council.

Please contact me on extension 6034 if you require any further information on this matter.

Many thanks,



Amara Khatoon  
Administrative Officer  
Business and Member Services



Amara Khatoon  
Administrative Officer  
Democratic Services  
TOWN HALL LUTON  
LU2

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds  
LU2 0BJ  
SEPT, 8<sup>th</sup> 2014.

Dear Amara Khatoon, <sup>luton.gov.uk</sup>

I am sending you copies of the petition which we the petitioners have signed, against the proposed installing of new hardwood entrance doors and ~~screens~~ screens - video etc.

\* misselling  
pushing  
something  
not what it  
says on tin  
deception

These maisonettes are not multi-story blocks of flats and have entrance door to communal staircase to two upper maisonettes, the entrance doors on ground are thick doors which were designed for the entrance, we don't want to be shut in 18 hrs a day it is not a help for children or the elderly the new ~~door~~ FRONT DOORS to the maisonettes paid for by the Government under "Decent Homes" have not fitted although desperately needed, Should Council Officers go against Government who provided new front doors, Please put this matter to the Central Area Board Committee

x mis use of  
power

In accordance with ~~Central~~ with the Luton Borough Council's procedure for petitions. I look forward to your reply and to know that it will go to the  
Thank yours Sincerely  
~~Amara Khatoon~~ Central Committee

1st issue Petition against New hardwood entrance door to communal staircase to two dwellings

I have written to many officers of the Council and raised objections, and have not been able to get into the complaints procedure. However the matter is now very urgent; I enclose documents supporting my objections, and a petition

Second Issue New Front doors for Council tenants

The new front doors to Council dwelling

Council tenants which have been funded out of the £50 million given to Luton by the Government under the Decent Homes scheme. Have not been given to Council tenants, they need them.

Nos 72 - 80 - 90 - 106 - 112 114 120

need their new front doors, because at least ~~some~~ <sup>most</sup> of these doors <sup>they have</sup> are not fit for purpose. New doors should have been replaced in 2004.

The new doors are white and are child friendly (and pensioner) because you can shut the door when going down the 28 stairs to bottom and the garden - and dustbins, also they have a spy hole to see who is at your door, also they are fire proof, and have special letter boxes.

Beginning and pleading with the Council have got the tenants nowhere, even the MP and councillors have no power to get the front doors to dwellings people waited years for them. B T S, part of the Council has the doors and could put on immediately but Council officers are blocking them,

21/11  
Jahed  
Kbar  
in charge  
£60m  
decent  
homes  
grant.

The Council Tenants need these front  
doors now! should have had them 2004!

Young children live in some of the  
upper maisonettes and it would be  
helpful to their daily lives to <sup>have</sup> doors  
that can be opened in the day  
when they go out to play and need  
to come in and out, also to people  
going in and out for to dustbins  
and hang out the washing etc.  
also the letter boxes are better for  
keeping out unwanted material.  
Please urgently stop the

installation of Entrance doors  
which would be locked 18 <sup>hours</sup> ~~days~~  
a day, which would have  
~~such~~ dreadful consequences  
in the event of fire; and daily  
life, if the postman is late  
or visitors come and if you are  
out want to leave a message through  
your letterbox

I beg you to help us in these  
matters! We have fire doors within our  
New upper maisonettes, one in hall one on inner staircase!  
No Entrance doors! - Video and audio system!

Yes to front doors of dwellings to Council maisonettes tenants of  
the council,  
Sincerely, ~~XXXXXX~~ Mrs

WE THE UNDERSIGNED OF 68-122 MOULTON RISE  
 OBJECT TO PROPOSED, NEW HARDWOOD DOORS (ENTRANCE),  
 SCREENS, VIDEO, AUDIO ENTRY SYSTEMS. DOORS NOT  
 NEEDED, ENTRY SYSTEM UNHELPFUL, CAMERA'S INVASION OF PRIVACY.  
 WE DONT WANT THEM:

MRS E. BARLOW 116 MOULTON RISE

MR L BARLOW

MRS J. PORTER 110 MOULTON RISE

Ms L. Gawn 90 MOULTON RISE

Miss K. Greeny 68 Moulton Rise LY2 0BJ

Mr J. Johnston 120 Moulton Rise

MRS J. LADWA 76 MOULTON RISE

MR A. MITCHELL 108 MOULTON RISE

MR A. Ladwa 76 Moulton Rise

MR J. BAILEY 102 MOULTON RISE

J. Johnson 120 MOULTON RISE

Miss Thorne 122 Moulton Rise LY2 0BJ

WE THE UNDERSIGNED OF 68-122 MOULTON RISE  
OBJECT TO PROPOSED, NEW HARDWOOD DOORS (ENTRANCE),  
SCREENS, VIDEO, AUDIO ENTRY SYSTEMS, DOORS NOT  
NEEDED, ENTRY SYSTEM UNHELPFUL, CAMERA'S INVASION OF PRIVACY.  
WE DONT WANT THEM:

K. McGreevy 68 MOULTON Rise ~~DOB~~

T. WINSTANLEY 86 MOULTON RISE ~~DOB~~

D. WINSTANLEY 86 MOULTON RISE ~~DOB~~

H. Khatun 72 MOULTON RISE ~~DOB~~

4 my  
Mum

Jean Laport 118 Moulton Rise PP

J. Portell 110 MOULTON RISE ~~DOB~~

I

# Local Government OMBUDSMAN

1 September 2014

Mrs I Thorpe  
122 Moulton Rise  
LUTON  
LU2 0BJ

Our ref: 14 009 102

Dear Mrs Thorpe

Thank you for your recent correspondence. The Local Government Ombudsman investigates complaints against local councils and certain other bodies in England.

However, since April 2013 we are no longer able to consider a complaint which relates to a Local Authorities function as a landlord. Additionally, we are unable to consider complaints against Housing Associations.

Therefore I believe the Housing Ombudsman may be able to assist you. They can be contacted at:

Write to: Housing Ombudsman Service  
81 Aldwych  
London  
WC2B 4HN

Telephone: 0300 111 3000  
Email: [info@housing-ombudsman.org.uk](mailto:info@housing-ombudsman.org.uk)  
Web: <http://www.housing-ombudsman.org.uk>

I am returning your papers so you can send them on if you wish.

Yours sincerely

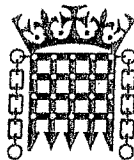


Barbara Bentley  
Complaints Adviser

Enc. Your papers



Gavin Shuker MP  
Labour Luton South



House of Commons  
London SW1A 0AA

Mrs Iris Thorpe  
122 Moulton Rise  
LUTON  
LU2 0BJ

Copy for  
petitioners

Our Ref: RP/THORP1001/01130578  
06 May 2014

Dear Iris,

**Re: Letter to Gavin Shuker MP**

Thank you for your letter to Gavin Shuker dated 6 May 2014 and enclosures, handed in at our constituency office today. We very much appreciate the time you have taken to get in touch.

We have made contact with Luton Borough Council on behalf of the petitioners and yourself. When we have more information we will let you know.

I have enclosed an additional copy of this letter, in case you wish to show it to the residents who signed the petition.

Best regards

Yours sincerely,

*Richard Robinson*  
Senior Parliamentary Assistant

Office of **Gavin Shuker MP**  
Labour MP for Luton South

**Contact:**

**Direct line:**

**Email:**

**Our ref:**

**Your ref:**

**[www.luton.gov.uk](http://www.luton.gov.uk)**

Town Hall, Upper George St, Luton LU1 2BB

07988 722449

[roxanna.whittaker@luton.gov.uk](mailto:roxanna.whittaker@luton.gov.uk)

Lorna Johnston  
120 Moulton Rise  
Luton  
LU2 0BJ

08 July 2014

Dear Lorna Johnston,

I am writing to you in response to Iris Thorpe's visit to our ward surgery on 26 June 2014. Apologies for the delay in getting back to you, I was trying to get all the information from the relevant people.

Front doors for council tenants

I have been informed that council tenants (not those on the ground floor) will be having their front doors replaced at some point in 2014. No exact date yet, but that is good news.

Please do contact me if you would like to discuss this further.

Yours sincerely



**Cllr. Roxanna Whittaker**  
**Luton Borough Council**

I

Contact:
Direct line:
Email:
Our ref:
Your ref:
www.luton.gov.uk

Miss L Mathew  
01582 546093/546644  
LM/Leasehold Letter 1

Ms Iris Thorpe  
122 Moulton Rise  
Luton  
Beds  
LU2 0BJ

25 April 2014

Dear Ms Iris Thorpe,

**RE: Section 20 and 20ZA of the Landlord and Tenant Act 1985 as amended and the Service Charges (Consultation Requirements) (England) Regulations 2003**

This letter is a notice consulting you regarding the following qualifying repairs works being carried out to your block, 68 - 122 Moulton Rise, in accordance with the rules set out in the above provisions.

**Description of the Works:**

The works consist of installing new hardwood entrance doors and screens, installing Video and audio entry systems.

*not what it says on the tin!  
misleading*

**Reasons for the works:**

To make the block more secure and thus help combat Anti-Social behaviour on the premises.

*this dwellings are not in a block.*

**Your Observations:**

*There are three blocks, entrance doors to two upper maisonettes*

I invite your written comments and observations on the works, which will be considered before invitations to tender are issued but only if made by 25 May 2014 to the address given, below.

The dwellings 68-122 are not a block

*three blocks - entrance doors to two maisonettes above lower two maisonettes, One way in only way out!*

*Three blocks two up to door  
two blocks of 2 with two entrance doors  
one block! 3 entrance doors, 10 upper maisonettes  
Flats*

LUTON

February 2011

Lutonline February 2011

# Our homes are up to the mark

The finishing touches were carried out on a new kitchen in Suffolk Close recently – making it the last council home in Luton to meet the Government's Decent Homes target.

Since 2004 the Council has invested around £50 million in major improvements to council homes across the town to ensure they are wind and weather tight, warm and have modern facilities.

The work has been carried out by the Council's Building and Technical Services (BTS) team.

All 8,194 Council homes in Luton now meet the standard.

Improvement work has been carried out on all council housing stock and includes around 2,000 new kitchens, 1,200 bathrooms, 2,200 boilers, 2,200 electrical rewires, 2,300 doors and windows as well as multiple chimney refurbishments and re-roofing.

Cllr Waheed Akbar, Portfolio Holder for housing, said: "This is a fantastic achievement. At the start of the programme back in 2001 around 1,262



Tenant James McCarney, right, shows Cllr Akbar his new kitchen

homes fell short of the target and this figure is now zero.

"I'm very proud of the work that has gone into improving the living standards of our tenants, particularly as decent homes are critical to the health and wellbeing of those living in them and we achieved this target ahead of schedule."

Tenant James McCarney said: "The installation of my new kitchen as well as previous work to fit a new heating system and windows has given me so much more

pride in my flat. It has inspired me now to redecorate the rest of my home."

● For more information about the Decent Homes Standard see [www.homesandcommunities.co.uk/decenthomes](http://www.homesandcommunities.co.uk/decenthomes)

● For more information about the Council homes improvement programme see [www.luton.gov.uk/decenthomes](http://www.luton.gov.uk/decenthomes)

## Starlight Youth Club moves into a new home

Starlight Youth Club is back and better than ever before, providing a range of free activities for 13 to 19-year-olds at the UK Centre for Carnival Arts, 3 St Mary's Road.

The club offers informal education and leisure activities including arts and crafts, discussion and debates, board games, pool, table tennis and trips. Young people can also participate in a variety of workshops from sexual health and drugs education to music production.

The centre is open every Tuesday to Thursday from 5-8pm and on Fridays from 4-7pm.

Cllr Tahir Khan, Executive Member with responsibility for children's services, said: "Starlight Youth Club is now based in a new modern centre providing activities of interest to young people. The club is a great place for teenagers to socialise, have fun, receive advice and to air their views in a relaxed and non-judgmental environment."

● For more information contact Taj Hussain, area youth worker, on 0791 911 1827, Ann Marie Gregory, neighbourhood coordinator, on 548317 or visit [www.youth.luton.gov.uk](http://www.youth.luton.gov.uk)

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds  
LU2 0BS


6th May 2014

Dear Head of Building/Planning  
Control,

I enclose a copy of  
the Petition, and a letter to  
the Information Officer/Chief  
Executive, as a courtesy,  
but also to let your department  
know the strength of objections  
against this proposed work  
on our homes at 68-122 Moulton  
Rise.

I would be pleased to hear  
from you

Yours faithfully



MRS.

I

LORNA JOINTON

120 MOUNTON RISE

WYTON

LU2 0BJ

19.08.14

Dear Councillor Waheed, Alder.

I need my new front door desperately. I have lived here for 17 years in October, and when I moved in, in 1997, the previous tenants had kicked the door in several times - according to Mrs Thorpe at 122. The evidence is clearly visible, I feel unsafe in my home - the door does not close properly and also this makes it difficult for my 7 year old son to play outside as I have to close the door and he is vulnerable

I

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds  
LU20BJ  
July 21<sup>st</sup> 2014

Legal Dept Luton Borough Council.

Senior legal officer

Dear Sir or Madam.

May I bring to attention some matters which need to be attended urgently, in the area of 122-68 Moulton Rise.

New front doors are needed for about 7 or 8 Council Tenants, they expected to get them from about the year 2004 under the Decent Homes from the £50m or so the Luton Borough Council had to spend on council properties. The ground floor maisonettes had the new doors in the recent past, but not the upper maisonettes.

No 40, 80, 72, 120, 112, 114, 106 Moulton Rise need their new doors urgently, especially no 80 when the fan in the downstairs toilet exploded and the two women managed to get downstairs and outside though black smoke filled the maisonette very quickly - if the downstairs entry door was closed I do not know if they would have made it, there they stood outside with just what they had on - and were not allowed back in the dwelling for months. The fan had been mended by BT a few days previous. The door is being held together by a piece of ply wood

No 120's <sup>FRONT</sup> door just about holds up and is in a state it is not fit for purpose - the MP Gavin Shaker has been unable to persuade the Housing Dept to give the new door to the tenant as the door is there from 2011

as he has special needs  
I have been told by  
Roxanna Whitaker that  
new doors are planned for  
upstairs tenants this year.  
I need mine now.

This has been going on  
for months, first I am told  
we won't get new doors,  
then that we will and  
then that we won't again  
and it is making me ill.

Please, if there is anything  
you can do to help I  
would most appreciate it.

Thank you sincerely,

~~XXXXXXXXXXXXXXXXXXXX~~



I

Mrs Iris Thorpe  
122 Moulton Rise  
Luton Beds

Legal Dept Luton Borough Council

RECEIVED

July 21<sup>ST</sup> 2014

11 SEP 2014

BUILDING & TECHNICAL SERVICES

Senior Legal officer

Dear Sir or Madam.

May I bring to attention some matters which need to be attended urgently, in the area of 122-68 Moulton Rise.

New front doors are needed for about 7- or 8 Council Tenants, they expected to get them from about the year 2004 under the Decent Homes from the £50m or so the Luton Borough Council had to spend on council properties. The ground floor maisonettes had the new doors in the recent past, but not the upper maisonettes.

No 90, 80, 72, 120, 112, 114, 106 Moulton Rise need their new doors urgently, especially no 80 when the fan in the downstairs toilet exploded and the two women managed to get downstairs and outside though black smoke filled the maisonette very quickly - if the downstairs entry door was closed I do not know if they would have made it, there they stood outside with just what they had on - and were not allowed back in the dwelling for months, The fan had been mended by B T a few days previous. The door is being held together by a piece of ply wood

\*  
\*

No 120's door just about holds up and is in a state it is not fit for purpose, the MP Gavin Shuker has been unable to persuade the Housing Dept to give the new door to the resident - the door is there from 20 1974.

no 90 had a flood from our recently put in roof. The ceiling came in, in her bedroom and she had to get out quickly and get help, fortunately she did and as the water released from the roof rushed down through moulton Rise and Crescent Rise to Crescent Road the Inspector and others came from the Water Company to see where such a volume of water was coming from a storm drain cover had come off at great speed and released the water.

I do not know how 90's front door was so knocked about but the repairs to BT took a long time to do with taking in new ceilings etc. so maybe door knocked about.

The new doors are child friendly, got handles outside, special letter boxes fire proof, spy hole to see who is at the front door, don't need painting.

Why have these Council Tenants been refused?

Please can you get the new doors put on quickly, the summer holidays are coming soon and the doors have handles on the outside which they come in and out without accidentally shutting themselves out.

the children can use.

We do not want the new hardwood doors as proposed by Miss Mather, we have a petition against it, for the new hardwood entrance doors. There is only one way in and out of the upper maisonettes, the proposed doors would be automatically locked from 12 noon to 6 am.

I enclose the petition. we look after our selves we are a small community and closure of entrance doors is not helpful but harmful, I enclose other information, please note the reason for the entrance doors is as follows

Reason for the works

To make the block more secure and thus help combat Anti Social behavior on the premises.

Yours Sincerely Mrs ~~XXXXXX~~

many small children live in this area, and some in the upper maisonettes this would be detrimental to some of the smaller ones getting back in if they couldn't just go in up the stairs for whatever reason.

I am Mrs Mrs Thorpe miss Mather will call me Ms even though my solicitor and councillors have asked her politely to address me properly, PTO

- 1 letter 3 pages to Legal Dept.
- 1 notice — Miss Mathew dated 2014
- ~~1 notice — Miss Mathew~~
- 1 Letter <sup>for</sup> Information Officer copy
- 1 letter to Gavin Shuker M.P.
- 1 Letter Head of <sup>Building</sup> Planning / Control. 6<sup>th</sup> May 2014

Please see Lutoline February 2011 page 6

P.S Did Miss Mathew actually carryout the  
Section 20-20ZA of Landlord and Tenant Act  
1985, properly?

Copy of s 22 of Landlord and Tenant Act  
1985, as amended by s 154  
of the Commonhold and Leasehold Reform Act  
2002.

Thank you,

Yours Sincerely



MRS

Mr Barry Thins

Has not seen to the dangerous trees  
at the back of 14 Crescent Road  
and Hyde House Crescent Rise, Doe enc.  
dated Nov 2013,

**AREA BOARD:** CENTRAL LUTON

**DATE:** 23<sup>RD</sup> OCTOBER 2014

**SUBJECT:** HOUSING ENVIRONMENTAL FUND PROJECTS

**REPORT BY:** HEAD OF HOUSING

**CONTACT OFFICER:** SARAH MARKHAM 01582 547276

**IMPLICATIONS:**

<b>LEGAL</b>	<b>COMMUNITY SAFETY</b>
<b>EQUALITIES</b>	<b>ENVIRONMENT</b>
<b>FINANCIAL</b>	<b>CONSULTATIONS</b>
<b>STAFFING</b>	<b>OTHER</b>

**WARDS AFFECTED:** BARNFIELD, BISCOT, HIGH TOWN, SAINTS

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**PURPOSE**

1. To advise the Board of the process for the identification, prioritisation, selection and delivery of Council Housing environmental projects at ward level; and ask approval from members to proceed with the proposals for projects within their ward area.

**RECOMMENDATION(S)**

2. The Central Luton Area Board are requested to note the report and make recommendations on further action where required.

**BACKGROUND**

There is currently an amount of £40,000 allocated for the provision of Housing Environmental Fund projects throughout Luton. This allocation is available for the provision of small improvements on housing land for the benefit of the council tenants in the area. The budget is allocated across the ward on a per council property basis. Wards with less than 100 council housing properties would 'partner' with another ward

The decision on spend will be made by the ward councillors and local tenants, including any tenant representative for that area.

If there is excess budget remaining members can agree for this to be used by another ward to support any possible overspend.

Distribution across wards is as follows:

<u>Ward</u>	<u>Amount</u>	<u>Ward</u>	<u>Amount</u>	<u>Ward</u>	<u>Amount</u>
Biscot	£593.47	Hightown	£1,562.81	Round Green	£2,294.76
Bramingham	£326.41	Icknield	£1,320.47	Saints	£875.37
Challney	£316.52	Leagrave	£4,634.03	South	£4,223.54
Crawley	£1,350.15	Lewsey	£5,865.48	Stopsley	£959.45
Dallow	£652.82	Limbury	£964.39	Sundon Park	£2,576.66
Farley	£5,123.64	Northwell	£4,530.17	Wigmore	£1,829.87

(Note: as there are no council properties in Barnfield Ward there is no Allocation)

## **REPORT**

The process is as follows:

1. The relevant Generic Housing Officer (GHO) will coordinate requests for projects from local ward Councillors, local tenants and tenant representatives; or project suggestions from the GHO which have been consulted on with tenants on ideas for suitable schemes to put forward as proposed projects.
2. The Housing Services Team will collate the proposed projects for each ward and arrange for costs to be obtained.
3. Once costs are obtained the proposed project will be presented to the Area Board for approval to proceed.
4. Approved schemes will be commissioned through BTS or other approved contractors.
5. Proposed projects that are identified but cross ward areas will be highlighted and managed appropriately by the Housing Services Team on a case by case basis (e.g. discussion & consultation with both ward Councillors etc.).
6. Ward councillors will ensure that proposed projects approved benefit Council Tenants and or estates and are an appropriate use of Housing Revenue Account (HRA) funding.
7. Details of scheme spend will be kept to facilitate appropriate auditing as required.

Final sign off /approval of schemes through the Head of Housing.

## **PROPOSAL/OPTION**

The following projects have been proposed for the Central Area

### **PROPOSED PROJECTS – Biscot Ward**

Cllr. Mohammed Ayub, Cllr. Naseem Ayub, Cllr Tahir Khan

<b>Position</b>	<b>Requested by</b>	<b>Proposed Project</b>	<b>Estimated Cost</b>
		None requested	£Nil
		<b>Total Costs</b>	<b>£Nil</b>
		<b>Total Ward Allocation</b>	<b>£ 593.47</b>
		<b>Remaining Balance</b>	<b>£ 593.47</b>

### **PROPOSED PROJECTS – Hightown Ward**

Cllr Roxanna Whittaker, Cllr Andrew Malcolm

<b>Position</b>	<b>Requested by</b>	<b>Proposed Project</b>	<b>Estimated Cost</b>
Rear of block 11-45 Villa Road	Request from Ward Forum	Improve lighting to rear of block and car park.	<b>£ 2,400.00</b>
North Street	Councillor request	Installation of Parking posts	<b>£ 775.00</b>
		<b>Total Costs</b>	<b>£ 3,175.00</b>
		<b>Total Ward Allocation</b>	<b>£ 1,562.81</b>
		<b>Remaining Balance</b>	<b>- £ 1612.19</b>

### **PROPOSED PROJECTS – Saints Ward**

Cllr Asma Rahore, Cllr, Mohammed Riaz, Cllr. Raja Saleem

<b>Position</b>	<b>Requested by</b>	<b>Proposed Project</b>	<b>Estimated Cost</b>
		None requested	£Nil
		<b>Total Costs</b>	<b>£Nil</b>
		<b>Total Ward Allocation</b>	<b>£ 875.37</b>
		<b>Remaining Balance</b>	<b>£ 875.37</b>

## **EQUALITIES IMPLICATIONS**

## **COMMUNITY SAFETY IMPLICATIONS**

## **FINANCIAL IMPLICATIONS**

## **ENVIRONMENT IMPLICATIONS**

## **LIST OF BACKGROUND PAPERS**

## **LOCAL GOVERNMENT ACT 1972, SECTION 100D**



# Central Area Report

## Neighbourhood Governance

Progress Report: July – October 2014

**Date:** 23 October 2014

**Name of Chair:** Councillor Raja Saleem

**Reporting Officer:** Marek Lubelski

**(on behalf of Central Area Partnership and Officer Group)**

This report gives an overview of progress on addressing community priorities in Central Luton under the themes of 'safer and stronger communities', 'health and wellbeing' and 'environment and economy' as agreed by local people, councillors and council partners as part of the 'Your Say, Your Way' programme.





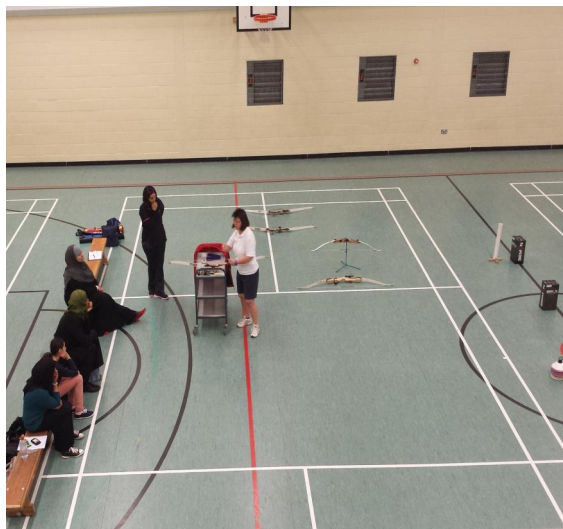
## Central area update

Community projects supported through the 'Your Say, Your Way' programme in the Central Luton wards continue to deliver on local priorities. Below is an update on some of these projects:

### One Nation Archery Club (Biscot)

The club runs twice a week at Denbigh High School promoting archery to residents across the community. Following the 2012 Olympics there was a noticeable increase in interest levels, particularly from women, so moves were made to cope with the demand and the club was successful in its participatory budgeting (PB) funding application. This has allowed it to expand its operations to hire more space, arrange publicity, improve access to instructors, purchase new equipment and organise first aid courses. They have attracted a number of new female members as a result.

As a sport demanding self discipline, control and concentration, archery has clear benefits to the people taking part. Add to these a range of other health improvements and the benefits are obvious. Female residents have said they have changed their attitudes to their own physical health by taking more care in what they eat, are increasing exercise and looking at other skills they could develop.



### On-street sex trade – a year on

SoLUTiOns, Luton's Community Safety Partnership, has been working in the High Town area to tackle the issue of on-street sex trade. The focus of the partnership is working with a broad range of agencies and organisations to address the problems associated with the trade and to reduce the impact and harm on businesses, residents, communities and individuals affected by it; including those who sell sex.

Some notable successes in the first year include:

- levels of reports relating to prostitution decreasing by 67 per cent
- levels of reports relating to other antisocial behaviour decreasing by 71 per cent
- a downward trend in the levels of reported kerb crawling
- twenty women exiting the on-street sex trade.

Cllr Naseem Ayub, Portfolio Holder for community safety at Luton Borough Council, said: "People in Luton, and in particular the Hightown area, have been living with the impacts of the on-street sex trade for too long. It's good to see progress being made on the Community Safety Partnership's five-year strategy for tackling the on-street sex trade in Luton and the ongoing work that is taking place to rid the town of this problem. We all know this is a complex issue requiring committed partnership working over a period of time, and the Council is as dedicated as it ever has been to providing effective and practical measures alongside the police enforcement activity."

The partnership will continue to work hard to tackle the issue and to reach the overall aim of removing the on-street sex trade from Luton by 2018.

# Health and wellbeing



## Improving GP services

Luton Clinical Commissioning Group has developed a new way of improving GP services in Luton.

The 31 GP practices have formed four clusters, each containing between seven and nine GP practices, with 40,000 – 60,000 patients. The aim is to deliver better joint-working for more joined-up services to Luton patients.

The development of clusters ensures practices come together and are supported in understanding their role as commissioners and to consider how best to improve the health and social care system.

One of the main functions of this new system is the two-way commissioning dialogue between the CCG and practices. GPs are our front-line clinicians and can help to shape commissioning through their day-to-day experience of health and social care services.



## Council partners with CCG

A new partnership between Luton Borough Council and Luton Clinical Commissioning Group (CCG) will mean that certain services such as complaints handling and communications will be provided by the local authority.

NHS customers can expect a continuing excellent service from this arrangement which represents better value for the tax payer.

## Women-only health and fitness programmes



Active Luton's successful 'Me Time' programme is encouraging more and more women to take part in sport and physical activity.

'Me Time' offers a variety of women-only sports and fitness programmes across the town and in various community settings.

Activities are during the day, in the evening and at weekends so that everyone has the opportunity to participate.

As well as the physical activities, the programme also provides links into coaching and mentoring to help

develop local female leaders, mentors and coaches who can then encourage others to take part.

Helen Barnett, Chief Executive of Active Luton, said:

"We are very proud of this programme which ensures more local women are able to improve their health and wellbeing by taking part in sport and physical activity.

"There are a number of reasons why participation levels are low amongst women and this is all about working in a variety of community settings to not only make it easier for them to get involved, but also to give them the confidence to take part."

**For more information contact Active Luton on 01582 40 02 72 or visit [www.activeluton.co.uk](http://www.activeluton.co.uk)**



One of many 'Me Time' programmes taking place across Luton. This group has been presented with their learn to swim certificates.





## Stronger and safer communities

# The Big Iftar



## REMEMBERING SREBRENICA



**A multicultural event honoured the victims and survivors of the Srebrenica genocide and marked the breaking of the daily fast of Ramadan.**



Dignitaries, community leaders, visitors to the town and Luton's citizens came together at the Chaul End Centre in July to honour the victims and survivors of the 1995 Srebrenica genocide - the worst attack on citizens suffered anywhere

in Europe since the second world war. The event also marked the breaking of the daily fast of Ramadan with a feast prepared by the Chaul End Nursery and friends.

This unique event, which brought people from different backgrounds and cultures together, was hosted by Luton in Harmony in association with Luton Borough Council, Bedfordshire Police, Luton Culture and the Remembering Srebrenica charity.

The memorial evening featured welcoming remarks by the Mayor of Luton, Cllr Mohammed Farooq, followed by Communities Minister Stephen Williams who spoke about his recent visit to Bosnia.

Visitors listened to emotional first-hand accounts from the 'Mothers of Srebrenica' survivors of the Bosnian genocide as well as Luton-based survivor of the war, Kelima Dautovic



(Community Centre Development Officer, Luton Culture), who spoke about the generosity of Lutonians and the support she received in the town. Her talk showed everyone both the horrors of war and how we as united communities in Luton can, should and did help.

# LiveWellLuton

## Steps to a healthier you

### Weight Management programme

Live Well Luton is currently running a child weight management programme at Barnfield West Academy on Fridays from 5-6:30pm. This is a free 24-week programme for overweight children aged 5-15 years (and their parents and carers). The aim of the programme is to provide the knowledge and support needed to empower families to make healthier lifestyle choices.

**For details call 01582 757635 or visit [www.livewell-luton.org.uk](http://www.livewell-luton.org.uk).**



### Remembrance Parade

As Luton commemorates the 100th anniversary of the start of World War 1, you may want to join in Luton's Remembrance Parade 2014 in November or help organise some commemorative event yourself.

If you would like to know more about this event or become part of the organising group please email one of the following people:  
[Sandra.Hayes@luton.gov.uk](mailto:Sandra.Hayes@luton.gov.uk),  
[Ann.Loeffler@luton.gov.uk](mailto:Ann.Loeffler@luton.gov.uk) or  
[David.Graves@lutonculture.com](mailto:David.Graves@lutonculture.com)

# Stronger and safer communities

DON'T WAIT TO  
**STOP THE  
HATE**



## Hate crime update

A Bedfordshire-wide hate crime strategy was launched in May and Luton has its own action plan. One of the main aims of the strategy is to increase reporting of hate crime.

Hate crime is nationally underreported. In fact, some studies estimate that four times as many hate crimes take place than are reported; other organisations put this figure much higher.

Hate crime includes physical attacks to people or property, threats such as offensive letters or phone calls, verbal abuse and mimicking, arson, graffiti, bullying at work or school and more.

These incidents are motivated by prejudice, bigotry or intolerance on the grounds of disability, ethnicity,

gender, race or ethnicity, religion or belief or sexual orientation.

So far in Luton the work on hate crime has resulted in an increase in the number of incidents reported.

Key work on the action plan includes training frontline council staff and groups within the community. Some local businesses have been contacted including bus companies and taxi firms to raise awareness of hate crime and to advise where to report and get support.

There has also been a Bedfordshire-wide communications campaign with new literature available, including an easy read leaflet on reporting hate crime and how victims can get support.

**DON'T WAIT TO  
STOP THE  
HATE**

**"Don't tolerate  
Hate Crime"**

Hate crime includes incidents relating to  
Disability, Race, Religion, Gender identity,  
Sexual orientation.

Report it to Bedfordshire Police so they can support you  
**Call them on 101 or 999 if you are in danger.**  
Or you can text them on: 07786 200011.  
**Send them an email: [enquiries@bedfordshire.pnn.police.uk](mailto:enquiries@bedfordshire.pnn.police.uk)**  
Or find out more about the help available by going to:  
[www.bedfordshire.police.uk](http://www.bedfordshire.police.uk)  
**Or call Crimestoppers anonymously**

**CRIMESTOPPERS**  
0800 555 111  
ask anonymously with national police

Bedfordshire Police  
SOLUTIONS  
BEDFORD  
BEDFORDSHIRE  
Central Bedfordshire  
Bedfordshire  
Bedfordshire  
Bedfordshire

**For more information about or  
if you want to attend a training  
session contact Laura Chalmers on  
01582 394194 or email:  
[laura.chalmers@luton.gcsx.gov.uk](mailto:laura.chalmers@luton.gcsx.gov.uk)**



## Volunteer scheme continues to shine

The summer months have been a busy time for the Council Volunteer Scheme, which has seen over 4,000 volunteer hours contributed to the local community.

It also saw the hosting of the inaugural Luton Volunteer Awards. More than 200 people attended the event at the University of Bedfordshire which showcased Luton's very best volunteers who stand out for the unpaid work they do in the community.

The event, which was timed to coincide with National Volunteering Week, was organised to recognise, appreciate and thank volunteers for all the good they do in Luton.

Awards were made in 12 categories, recognising the hard work and dedication of Luton's best volunteers which has brought so many benefits to the town and its residents.

A range of local public, private and voluntary organisations came together with the Council to organise the inaugural awards. TUI UK & Ireland was the event's main sponsor, with a number of other organisations stepping in to fund individual award categories.

Other activities have seen pupils at Cheynes Infant School enjoying a revamped local play facility thanks to generous volunteers from TUI UK & Ireland.

Employees from the Luton-based holiday company braved the heat to give the local play area in the nearby Grampian Way Park a much needed makeover.

The project came about after Year 1 pupils at the school wrote to the Council and a local MP expressing their concerns about the condition of the park.

The pupils then liaised with the Council's Parks Service which contacted the authority's volunteering coordinator for assistance in finding an organisation to support the project.

The pupils were then given the opportunity to choose a colour scheme and make suggested improvements to the play area.

**If you are a resident or a local business and want to get involved, email us on [volunteering@luton.gov.uk](mailto:volunteering@luton.gov.uk) or visit [www.luton.gov.uk](http://www.luton.gov.uk)**





# Economy and environment

## Adult Learning update

Luton Adult Learning and the Learning Partnership have provided funding support to 20 local projects which have been supported by the Community Learning Fund during 2013-14.

The fund was launched to support and encourage the voluntary and community sector and other third sector and not-for-profit organisations within Luton to deliver innovative learning which supports disadvantaged adults and addresses key local priorities.

The major fund bidding round is closed for now but the 'Small Grants Fund' will remain open to monthly applications until March 2015. For more information please visit [www.lutonacl.ac.uk](http://www.lutonacl.ac.uk).

In addition, Luton Adult Learning has worked with the local community

and groups to provide upskilling opportunities in capacity building which includes education and training, bid writing, application workshops and presentation skills to enable them to apply for funding to support group activities and provide learning opportunities.

**For more information contact**  
[clt@lutonacl.ac.uk](mailto:clt@lutonacl.ac.uk) or call  
**01582 49 00 33.**



## Thanks for talking!

The **'We need to talk'** campaign on Luton Borough Council's budget was one of the largest consultations ever undertaken by the authority.

The questions were simple, the answers much less so, and we are currently analysing the mountain of responses received.

Having already saved £72million over the last four years, the Council has to identify further savings of £33million. Residents' suggestions have given Councillors valuable feedback about what they feel is important and which services they would choose to maintain or cut.

The Council would like to thank everyone who filled in an online or paper survey, recorded their views on the special display boards or chatted to Councillors on the sofa in the Mall. Feedback will be provided later this year.

# Central area update



## NOAH Enterprise: community access to training facilities (High Town)

NOAH Enterprise works throughout Bedfordshire, providing caring, practical and empowering services to those who are temporarily or established rough sleepers, marginalised, socially excluded or have fallen into poverty.

As there is a NOAH shop in High Town that has become a well-respected part of the neighbourhood, it was no surprise that 'Your Say, Your Way' participatory budgeting funding was sought to enable the upstairs area to be made more widely available to the community.

As a training facility it offers courses and taster sessions aimed at helping long-term unemployed people to get back into work, and as an empty space, it is ideal for local groups to hold meetings, youth sessions and other activities. NOAH staff are working very closely with the people of High Town to make sure that they can help where they can.



'IT for Beginners' was one of the courses delivered from the immediate area and 68 local people registered and as a direct result. One of the participants now actually volunteers in the delivery of sessions and is undertaking teacher

training this year. Further courses and workshops are planned and the staff at NOAH are very keen to hear from people in the neighbourhood to see how they can help them.



## Keep the burglars away!

SoLUTIONs, Luton's Community Safety Partnership, has launched an initiative to reduce burglaries in High Town and South wards by encouraging residents to make their homes as secure as possible.

Burglary across Luton, including South and High Town wards, continues to decrease and has dropped by 8 per cent compared to last year. The focus of this initiative is to continue this positive trend by focusing its efforts into long term reductions.

The project is focused on specific identified areas within High Town and South wards where it is felt they can have a real impact on reducing burglary. The project was launched in August 2014 and will continue throughout Autumn within these identified target areas.

Cllr Naseem Ayub, Portfolio Holder for community safety at Luton Borough Council, said: "Overall the risk of burglary

is small but any burglary is one too many. Reducing burglary is one of SoLUTIONs' highest priorities. We have identified High Town and South wards as areas where extra help for residents would be useful to keep homes and belongings safe."

If you live in the target areas, look out for a leaflet popping through your letterbox in the next few weeks giving details of how to arrange a free home security assessment. Each assessment by the Council, police and fire service officers takes around 30 minutes and they will advise you on ways to improve your home security.

Please note that no officer will visit your home to carry out an assessment without an appointment!

If this pilot burglary reduction initiative is successful, the scheme is likely to be rolled out across Luton.

**For more information please email [sbr@bedfordshire.pnn.police.uk](mailto:sbr@bedfordshire.pnn.police.uk) or call 01582 394010**

# YOUR SAY YOUR WAY

## ...in Central Luton

## Your Local Councillors

### Barnfield

Councillor Rachel Hopkins	Rachel.hopkins@luton.gov.uk	07714138718
Councillor Clive Mead	Clive.mead@luton.gov.uk	01582 508699

### Biscot

Councillor Naseem Ayub	naseem.ayub@Luton.gov.uk	07714139967
Councillor Mohammed Ayub	mohammad.ayub@luton.gov.uk	07714139966
Councillor Tahir Khan	tahir.khan@luton.gov.uk	07957413338

**Luton Police station,  
Buxton Road, Luton,  
LU1 1SD**

**Call:** 101 for non emergencies

**Email:** LPT.Luton-Central@  
Bedfordshire.pnn.Police.uk

**Web:** www.bedfordshire.police.uk

### High Town

Councillor Andrew Malcolm	andrew.malcolm@luton.gov.uk	07714138722
Councillor Roxanna Whittaker	roxanna.whittaker@luton.gov.uk	07988722449

### Looking for more information?

### Saints

Councillor Asma Rathore	asma.rathore@luton.gov.uk	07712854018
Councillor Mohammed Riaz	mohammed.riaz@luton.gov.uk	07725606759
Councillor Raja Saleem	raja.saleem@luton.gov.uk	07714139360

For further information on this report or the 'Your Say, Your Way' programme please call us on **01582 54 87 79** or email: **Heather.James@luton.gov.uk**

### Key events and dates

**Participatory Budgeting (PB) funding applications for community projects open on the following dates:**

**Saints and Biscot wards:**  
Monday 20 October  
(close Friday 5 December)

**High Town and Barnfield wards:**  
Monday 5 January  
(close Friday 13 February)

**Community workshop to help groups with funding applications/presentation skills**

Tuesday 18 November, 6.30pm  
Bury Park Community Resource Centre, Dunstable Road

### Saints

**Children's Halloween Party**  
Friday 31 October, 4-6.30pm  
Saints Community Centre,  
85 Solway Rd North, LU3 1TU  
Call **566607** to check ticket availability

**Children's Christmas Party**  
Saturday 20 December, 12.30-3pm  
Saints Community Centre,  
85 Solway Rd North, LU3 1TU  
Cost **£2**. Call **566607** to book a ticket

### High Town

**High Town Christmas Festival**  
Sunday 30 November 12.30-5pm  
Various venues on High Town Road  
Grotto, Crafts, Carols and mince pies

### Biscot

**Eastern European Christmas Party**  
Saturday 13 December  
Bury Park Community Resource Centre, Dunstable Rd, LU1 1BW  
Call 450194 for more information

### Barnfield

**Pantomime**  
Friday 6 December, 7-9pm  
Bushmead community Centre,  
Hancock Dr, LU2 7SF  
Cost: **£20** for a family, **£7** for adults,  
**£5** for children – call **422818**



**AREA BOARD:** CENTRAL LUTON  
BARNFIELD, BISCOT, HIGH TOWN & SAINTS  
WARDS

**DATE:** THURSDAY 23<sup>RD</sup> OCTOBER 2014

**SUBJECT:** AREA REPORT

**REPORT BY:** HEAD OF POLICY & PERFORMANCE

**CONTACT OFFICER:** GARY J. ROBERTS 01582 546985

**IMPLICATIONS:**

**LEGAL** COMMUNITY SAFETY

**EQUALITIES** ENVIRONMENT

**FINANCIAL** CONSULTATIONS

**STAFFING** OTHER

**WARDS AFFECTED:** BARNFIELD, BISCOT, HIGH TOWN & SAINTS  
WARDS

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### **PURPOSE**

1. To bring before the Board an update on the issues that were raised following the last Area Board held on the 12<sup>th</sup> June 2014

### **RECOMMENDATION(S)**

2. The Central Luton Area Board are recommended to note the report and make recommendations on further action where required.

### **BACKGROUND**

3. This report encapsulates the progress of the area board since the implementation of the initiative in October 2001. In addition it includes information on projects and activities supported by the committee and following liaison and mediation with both internal and external service areas, pursues the concerns raised by both the local community and Members of the council.



## **REPORT**

4. Members of the public who appear on the current database were informed of this meeting by post on the 9<sup>th</sup> October and publicity for this cycle of meetings appeared in the October edition of Lutonline, the Luton on Sunday and Luton & Dunstable Express during week commencing the 5<sup>th</sup> October 2014. Additionally, posters in keeping with the new style advert and corporate approach to area committees were also dispatched to every General Practitioner, Dental Practice, Chiropodists, Chiropractors, Educational establishment, Library, Sports Centre, Community & Youth Centre, Day Centre, Places of Worship and Sheltered Housing provision, across the borough. The information gave dates for every Area Board across the town.
5. The Area Board web site is regularly updated and can be accessed on [www.luton.gov.uk/areacommittees](http://www.luton.gov.uk/areacommittees)  
This address is soon to be changed to [www.luton.gov.uk/areaboards](http://www.luton.gov.uk/areaboards)

## **COMMUNICATION**

6. I would like to remind the Area Board that the web pages on [www.luton.gov.uk/areaboards](http://www.luton.gov.uk/areaboards) are regularly updated and members of the public can access all of the following on these pages:-
  - Information – What are area boards? What are ward forums?
  - Dates of all meetings
  - Ward Forum issues/updates
  - Agendas
  - Minutes
  - Reports
  - Area project proposal form

## **AREA BOARD ATTENDANCES**

7. The following are up to date attendances at the Central Luton Area Board for the period June 2012 to June/July 2014.

Area Board cycle	June 2012	October/ November 2012	February/ March 2013	June/July 2013	October/ November 2013	February/ March 2014	June/ July 2014
Central Luton	25	35	57	51	51	41	46

## **AREA TOURS**

8. During the last quarters two area tours have taken place that being in the Biscot and High Town wards on the 11<sup>th</sup> and 12<sup>th</sup> August respectively. The action plans relating to these tours are attached as Appendix A & b respectively.

## **BUDGET UPDATE**

9. The following table shows the budget for the Central Luton Area Board.

<b>Central Luton Barnfield, Biscot, High Town &amp; Saints Wards</b>	
Allocation 2014/2015	<b>£10,000.00</b>
<b>Projects supported in this financial year</b>	
Girls Rookie Lifeguards	£1,500.00
Luton Community Netball Club	£1,258.00
Lutonian Cricket Club	£2,000.00
<b>Total spend to date:</b>	<b>£4,758.00</b>
<b>Balance available:</b>	<b>£5,242.00</b>

## **AREA PROJECTS**

10. There are four applications for Members to consider at the meeting this evening.

<b>Project Number</b>	<b>Project</b>	<b>Cost of project</b>	<b>Amount requested</b>
BI 542	<p><b><u>Bedfordshire Women's Health</u></b></p> <p>The organisation for this project is Bedfordshire Women's Health Project which was established in 1997. The organisation runs other activities such as ladies and children's activities, keep fit, healthy eating, swimming, palates, sewing etc. mostly from Denbigh High School.</p> <p>The money will be spent on swimming sessions for young children and women. We will spend the money from the Area Board solely for pool hire. All the other costs will be met by the users and fundraising. The lessons will take place at Denbigh High School.</p> <p>We are hoping that through this project families will be able to learn to swim, improve their health and social outcome. Having learnt to swim this will hopefully encourage them to exercise as well as for leisure.</p> <p>The outcome for this project would be that there will be ladies and children who are able to swim and therefore use this skill later in life to keep themselves healthy. They will be able to attend the 'fun swim sessions with confidence and be active. The project would encourage families from the Saints and Biscot area to join an activity where they are socially included.</p>	£10,570.00	£5,400.00

Project Number	Project	Cost of project	Amount requested
ST 543	<p><b><u>Limbury Baptist Church (Community Café Project)</u></b></p> <p>We are planning to establish a Community Café which will be run by volunteer helpers and self-sustaining.</p> <p>The café will be open to the whole community and tea, good quality coffee and home-made cakes and snacks will be served. The café will run fortnightly, dependent on volunteer numbers. In addition other activities, such as craft, games for children and occasional special treats like a bouncy castle will be available. The café will not be run for profit, nor will it raise funds for the church. It is being established as a community initiative to meet an identified need to alleviate loneliness and develop social cohesion (Local action plan 2.iii), especially between different groups in society. These needs are especially acute among elderly people (local action plan 3.i).</p> <p>A PB grant is not needed for ongoing costs, but will help the establishment of the café, especially the purchase of necessary equipment such as a coffee machine and publicity banners etc, as can be seen from the budget below</p>	£941.00	£941.00

Project Number	Project	Cost of project	Amount requested
ST 544	<p><b><u>St Joseph's RC Infant School</u></b></p> <p>The project we would like to spend the money on is called Parents as Partners in Play. This is a 6 week programme of learning and support for parents/ grandparents run by Groundwork Luton &amp; Bedfordshire. The project focuses on developing and sustaining playful interactions between parents/ grandparents and their children: allowing parents to see the benefits of outdoor play, demonstrating that learning that can take place through outdoor play, introducing them to simple low cost or free outdoor activities, supporting families in exploring local spaces and addressing health and safety concerns. It aims to empower families with skills, confidence, inspiration and motivation to enjoy time together outdoors, leading to better outcomes for health, well- being and educational attainment. The way it does this is through 6 one and a half hour long after- school sessions where families will have a chance to participate in a wide variety of games and activities together. In the initial session parents and children will take part in an evaluation activity which should identify how much they play out, what they do, when they go out and where they go and what barriers are preventing them from getting out. Parents will also be given pedometers. Following on from this, weekly sessions will their local include activities such as scavenger hunts to help identify some plants and animals, den building, mini beast hotel construction, sowing wildflower and vegetable seeds, bird box making, story-telling and in the final session, a trip to the River Lea to encourage them to visit green spaces. Groundwork will work with us to develop the programme to suit our site and our families, and staff will receive on the job training by Groundwork during the project so that we can continue this with more families. This project is linked to our ongoing work to improve our school ground for play, for learning and for wildlife. (See a more detailed outline in our attachments).</p>	£1,966.00	£1,966.00

Project Number	Project	Cost of project	Amount requested
ST 545	<p><b><u>Crosby Close</u></b></p> <p>1, To supply and install 1No. heavy duty, high security vehicle barrier to be install within the tarmac roadway junction mouth where it enters into the garage area, the HD barrier is to be a total width outside of posts of 4.5m and fabricated from 100mm box section with 150 x 150mm heavy box section, it will be galvanised and Polyester powder coated green to match the gate schemes that we do for you, the locking system will be a high security Multi-lock and case complete with 20 keys, the HD barrier is to be hung on the left and is to swing inwards.</p> <p>Price £2,157.32p +vat.</p> <p>2, To supply and install 2No. 1.750m sections of Galvanised and Polyester powder coated green steel post and angle iron top railings to be installed in the right hand grass area to prevent any vehicles from driving through into or out of the car park area.</p> <p>Price £601.87p + vat.</p> <p>3, To supply and install 1No. concrete bollard in the left hand pavement area to prevent any vehicle from driving into or out of the car park area.</p> <p>Price £135.72p + vat.</p>	£2,894.91	£2,894.91

### **PROPOSAL/OPTION**

11. It is proposed that Members of the Central Luton Area Board note the report.
12. In terms of the application under the Area Board Projects Scheme
  - ◆ Reference BI 542
  - ◆ Reference ST 543
  - ◆ Reference ST 544
  - ◆ Reference ST 545

Members may consider the following:

- (i) Granting the full application.
- (ii) Making a different contribution towards the scheme.
- (iii) Deferring the application for future consideration.

- (iv) Refusing the application

### **EQUALITIES IMPLICATIONS**

13. Much of the work conducted by the Area Board will have an impact on Council services and will address issues such as accessibility, local participation and the general quality of life within the Borough.

### **COMMUNITY SAFETY IMPLICATIONS**

14. A large amount of the work being pursued and undertaken by service areas and other outside agencies will make a major contribution to community safety and need to be considered alongside other schemes that may be under consideration or being implemented.

### **FINANCIAL IMPLICATIONS**

15. Any contribution made by the Area Board will be met from existing budgets.

### **ENVIRONMENT IMPLICATIONS**

16. The implications of the work being undertaken will address and improve the environment, create safer communities and address the quality of life for local people.

### **LIST OF BACKGROUND PAPERS**

### **LOCAL GOVERNMENT ACT 1972, SECTION 100D**

None

Date of tour Biscot Ward	Ref	Location	Issue	Action – Referred to	Outcome
11/8/14	1.	<ul style="list-style-type: none"> <li>• Blenheim Crescent</li> <li>• Chaucer Road</li> <li>• Argyle Avenue</li> </ul>	<p>Street Cleaning – The roads mentioned and others off Biscot Road.</p> <p>Detailed cleaning is not taking place and it is evident that brush cleaning is not taking place.</p> <ul style="list-style-type: none"> <li>•Members have asked that arrangement be made to allow for sweeping i.e.</li> <li>•Notify residents.</li> <li>•Co-ordinated approach with parking, cleansing and enforcement.</li> <li>•The whole ward needs to be looked at very carefully.</li> </ul>	Alex Greene	
11/8/14	2.	<p>Trees at the above locations and other areas identified with</p> <p>Tree outside 94. Alexandra Avenue</p>	<ul style="list-style-type: none"> <li>• Prune</li> <li>• Reduce crowns</li> </ul>	<p>Barry Timms</p> <p>Robbie Barnes</p>	
11/8/14	3.	<b><u>Milk Shake Town</u></b>	Shop on the corner of Blenheim Crescent and Biscot Road operating as a retail outlet and outside of the regulation	Jackie Barnell LBC Planning Division	

Date of tour Biscot Ward	Ref	Location	Issue	Action – Referred to	Outcome
11/8/14	4.	1. Blenheim Crescent	No dropped kerb and pavement outside the house all cracked.	Stuart Jackson LBC Highways & Engineering	Passed to inspector to investigate. Ref 810331. Car not present at time of visits. Hence we are unable to prove this illegal crossing is occurring. The cracked paving in the area does not meet our criteria for repair.  S Jackson 18.08.2014
11/8/14	5.	Blenheim Crescent Cash point machine on the corner of the above and Biscot Road.	Divers parking their cars close to the junction and up on the kerb. • Can bollards at this location be considered?	Stuart Jackson LBC Highways & Engineering	Waiting restrictions are in place at this location. It is an issue for Parking Enforcement.  Bollards are expensive to put in and represent a constant maintenance problem. Government policy is also to reduce street furniture / clutter.  A Williams 15.08.2014
11/8/14	6.	Junction of Blenheim Crescent and Biscot Road.	Cars being parked on the pavement blocking the footway. Yellow lines cannot be enforced.	Stuart Jackson LBC Highways & Engineering	As per above... restrictions are in place at this location. It is an issue for Parking Enforcement.  There is a programme of refreshing yellow and this location will be investigated to see if this is required.  A Williams 15.08.2014



Date of tour Biscot Ward	Ref	Location	Issue	Action – Referred to	Outcome
11/8/14	7.	Saxon Road/Biscot Road	Parking bays on both sides of the road. Traffic often coming to a standstill. Vehicle also unable to get out of the Co-op car park.	Stuart Jackson LBC Highways & Engineering	An investigation of parking problems in the Biscot area is scheduled for this financial year. This problem will be investigated but may result in the removal of parking bays on one side (which may prove unpopular).  A Williams 15.08.2014
11/8/14	8.	Peri Peri Chicken, Saxon Road	Opening and serving until midnight and after. This is not within their permitted hours.	<ul style="list-style-type: none"> <li>•Tony Ireland LBC Licensing</li> <li>•Steven Dibble Trading Standards</li> <li>•Laura Church Environment &amp; Regeneration</li> </ul>	Not a Trading Standards matter,  Passed to Enforcement and Police to review. – Licensing. Aaron Wiltshire.
11/8/14	9.	Althorp Road/Biscot Road	Very odd how the contractors have refreshed the double yellow lines leading from Biscot Road into Althorp Road. <b>See picture.</b>	Stuart Jackson LBC Highways & Engineering	A repair was made at this junction that covered existing road markings. Therefore the lining has only been refreshed in the area of the repair.  We have however, referred the issue to a highways inspector to see whether the rest of Althorp Road requires faded / worn road markings refreshed too. Ref 810351. S Jackson 18.08.2014

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11/8/14	9.	Dunstable Road from Nadeem Plaza to Hazelwood Crescent.	No pedestrian crossing apart from one by Barclays Bank.	Stuart Jackson LBC Highways & Engineering	We assume this relates to Hazelbury Crescent. There are 2 signalised crossing, and a number of courtesy crossings.  A Williams 15.08.2014
11/8/14	10.	Lincoln Road	Make it all one way, not just part of it.	Stuart Jackson LBC Highways & Engineering	There have been no requests from residents, but this will be added to a priority list.  A Williams 15.08.2014
11/8/14	11.	Highbury Road	Lots of fly-tipping taking place in the road and lots of rubbish at the very end of the road where the tree is planted. This location is overgrown with weeds.	Barry Timms LBC Parks Division	
11/8/14	12.	Birch Link. The grassed area opposite the rear of the Nadeem Plaza.	Could this area be looked at for extra parking?	Stuart Jackson LBC Highways & Engineering	There is no funding available for this, but this will be added to a priority list.  A Williams 15.08.2014
11/8/14	13.	Outside 34. Leagrave Road. • H.T Travel	Large square dip in the pavement. Looks like a bin may have been located there at some stage.	Stuart Jackson LBC Highways & Engineering	Passed to highways inspector to investigate. Ref 810364. Tarmac patch to be placed 28 days from 21.08.2014.  S Jackson 18.08.2014

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11/8/14	14.	The pedestrian railing to the side of Nadeem Plaza by the loading bay.	Badly damaged.	Stuart Jackson LBC Highways & Engineering	Passed to highways inspector to investigate. Ref 810374. Railing is very slightly bent but does not warrant replacing.  S Jackson 18.08.2014
11/8/14	15.	Jalalabad Jame Majid, 36. Leagrave Road, Luton, LU4 8HZ	During Friday prayers the area is in chaos due to the parking. Attendees of the mosque park all the way down the ramp and if there was an emergency it would be impossible for vehicles to get near to the area.	Luton & Bedfordshire Fire Service.	
11/8/14	16.	Alexandra Avenue	Road is cracking and lots of scabbing.	Stuart Jackson LBC Highways & Engineering	Passed to highways inspector to investigate. Ref 810376.  The carriageway has some crazing, but this does not yet meet our criteria for repair.  S Jackson 18.08.2014

<b>Date of tour Biscot Ward</b>	<b>Ref</b>	<b>Location</b>	<b>Issue</b>	<b>Action – Referred to</b>	<b>Outcome</b>
11/8/14	17.	<p>Councillors are aware that the whole of Biscot Ward is being looked at in terms of Highways issues, particularly around road layout and parking schemes.</p> <p>The Ward Members would like the opportunity to sit down with officers from Highways &amp; Engineering once plans have been developed and there are proposal to consider.</p>		<p>Stuart Jackson LBC Highways &amp; Engineering</p> <p>Alan Williams</p>	<p>There is an item in this year's highways works programme to investigate parking problems in various roads in the Biscot Area. This investigation may leads to other roads being included in the review of parking, but the review does not include the whole Biscot Ward. Councillors will be consulted in the normal fashion.</p> <p>A Williams 15.08.2014</p>

## Parking Issues around the paths for site visit on 12<sup>th</sup> August

Nature of the issue	Possible solution	If not this then what	Who is the responsible officer who can get this done and timescales for this to happen
!. Disruption caused on Saturdays by inconsiderate and inappropriate parking by attendees of the church on North street (along both sides of all roads in the vicinity [with single yellows – can't this be enforced already?], on grass verges, in residents parking bays)	<ul style="list-style-type: none"> <li>Change the restrictions so they run Monday to Saturday, 9am-5pm rather than just Monday to Friday</li> </ul>	<ul style="list-style-type: none"> <li>Alan Williams is going to obtain estimates to have the regulations changed on the single yellow lines to cover Saturday as well. This is to include:-               <ul style="list-style-type: none"> <li>•North Street</li> <li>•Dudley Street</li> <li>•Boyle Close</li> </ul> </li> </ul> <p>Highways &amp; Engineering do not have any budget for this but Gary Roberts has said that Members could look to the Area Board allocation and the 'Housing Fund' from recent developments.</p>	Alan Williams
	<ul style="list-style-type: none"> <li>Enforcement of any illegal parking (this needs to be considered in conjunction with 4 so as to really solve problem for residents</li> </ul>	Housing to look into making parking areas currently allocated as residential parking into a residential parking scheme so that it can be enforced by Parking Services. This will overcome issues that currently exist in places like North Street (flats end) where the left hand side of the road is Highways and the right hand side Housing.	<p>Ollie Kitchener/Sarah Markham</p> <p>This is part of a wider project for the Paths Estate. Costs for this work are imminently expected. Sarah Markham 6/10/14</p>

	<ul style="list-style-type: none"> <li>• Install bollards or other solution (landscape?) where parking happens on grass verges – this money has been agreed so I guess just get them installed asap</li> </ul>	I presume this is Housing land?	Ollie Kitchener/Sarah Markham  Being looked at as part of the Environmental Projects. Sarah Markham 6/10/14
	<ul style="list-style-type: none"> <li>• Engage with the church – although from recollection this has been attempted in the past and has not provided a long term solution</li> </ul>	Gary Roberts to write to the church outlining the problems and the inconvenience that has and is being caused to local residents and highlight the use of the car park in Wenlock Street.	Gary Roberts Letter sent 22/8/14
2. Parking in front of garages	<ul style="list-style-type: none"> <li>• Come to an agreement of who is responsible (transfer responsibility if necessary) and make it possible to enforce where people are parked in-front of other peoples garages</li> <li>• Enforce</li> </ul>	This is a very grey area and a difficult one to instantly provide an answer. Alan Williams is looking at taking over the yellow lines on both sides of all of the respective roads so that they can be enforced by parking enforcement. However, the area immediately outside of the garages is Housing land and therefore if the vehicle is not parked on any of the yellow lines or actually on the Highway they are unable to enforce. In the past such vehicles have been treated as abandoned and if time permits removed. That said it can be a lengthy process especially if you need to get your vehicle out for an important appointment and or an emergency.	Ollie Kitchener  Signs are on order for the garages that are being blocked. – Awaiting response re: parking enforcement. Ollie Kitchener 6/10/14

3. Unloading of scrap metal from a van before sorting and leaving a mess	Catch them illegally (I assume?) using the road for this purpose and take any action possible – take number plate and enforce?	A caravan where metal is being stored was in situ on the day of the tour and Ollie Kitchener had the opportunity to speak with the owner (although they subsequently denied ownership) The caravan has been ticketed by enforcement and will be removed.	Ollie Kitchener/Jennifer Wyatt  Caravan has been removed by Jane Smiley – Ollie Kitchener 1/10/14
4. Parking in residents parking bays by people going into town or commuting	Change residents parking bays to permit parking (with consultation and consent) and possibly give residents a parking permit as part of their management fee This would make the whole area possible to enforce	This is being looked at by Alan Williams in respect of overall enforcement. If these areas are turned into residential bays then they can be enforced by parking enforcement.	Alan Williams
5. North Street car park barrier out of service	Fix	The car park barrier has been removed and the fixings will also be taken out in due course.	Ollie Kitchener Barrier to be removed