

LUTON BOROUGH COUNCIL FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES

Title	Key decisions and key issues	Decision maker	Date of decision	Means of consultation and consultees prior to decision and method of consultation	Method of comment and closing date	Documents submitted for consideration	Contacts/ Lead Executive Member(s)
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AUGUST TO NOVEMBER 2010

During the period from Monday 2nd August 2010 to Tuesday 30th November 2010 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan is a general guide to the business undertaken by or on behalf of the Executive and will be updated on a monthly basis and is effective on the first working day of each month. It is published 14 working days prior to that date. Those items identified for decision more than one month in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a meeting which will be held prior to the next effective Forward Plan. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Head of Local Democracy.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
13 th July 2010	12 th August 2010	23 rd August 2010
11 th August 2010	2 nd September 2010	13 th September 2010
13 th September 2010	23 rd September 2010	4 th October 2010
-	14 th October 2010	25 th October 2010
12 th October 2010	4 th November 2010	15 th November 2010

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Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Any correspondence to be addressed to: Head of Local Democracy, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Consultation with the Council's external treasury management advisors		Record of decisions	Dave Kempson 01582 546087
Amalgamation of Denbigh Infant and Junior Schools	Executive to decide whether to approve statutory proposals to amalgamate Denbigh Infant and Junior Schools.	Executive	23 rd August 2010 (12 th July 2010)			Report	Debbie Craig 01582 548015 Councillor Khan
Private Sector Renewal Strategy	To agree to the signing of the private sector renewal strategy.	Executive	23 RD August 2010			Report	Mike McMahon 01582 546201

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			(12 th July 2010)				Councillor Akbar
Final report and recommendations of the Fear of Crime - Scrutiny Task & Finish Group Review	To consider and respond to the recommendations of the Fear of Crime- Task & Finish Group Review.	Executive	23 rd August 2010			Report	Angela Fraser 01582 546070 To be presented by Councillor Garrett (Scrutiny Task & Finish Group Chair).
*Sale of Surplus Sites	To approve the disposal of surplus sites to contribute to the Council's approved Capital Programme	Executive	23 rd August 2010			Report	Graham Spademan 01582 546343 Councillor Harris
*Part of High Town Community Centre site, Concorde Street	To grant the Head of Capital and Asset Management delegated authority to agree terms and grant a long ground lease to Shamrock Boxing Club (subject to necessary approvals)	Executive	23 rd August 2010			Report	Tracey Dunn 01582 547079 Councillor Harris
*Local Enterprise Partnership	To consider which type of local enterprise partnership would be most suitable for Luton.	Executive	23 rd August 2010			Report	Laura Church 01582 546433 Councillor Davis

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*Estate Services Review	To agree efficiency changes to the Estate Service and Tenancy Enforcement Teams within Housing Landlord Services. This report recommends changing existing roles and extending existing contracts.	Executive	23 rd August 2010			Report	Liam Dawson 01582 546240 Councillor Akbar
*East Luton Corridor – Review of Lessons Learned	To review the lessons learned from the East Luton Corridor project.	Executive	23 rd August 2010			Report	Dave Kempson 01582 – 546087 Councillor Simmons
Marsh Farm Master Plan	Approval of the development and brief and approach to development.	Executive	13 th September 2010 (16 th November 2009)			Report	Laura Church (01582) 546433 Councillor Davis
Significant Business Risks	To consider the significant business risks facing the Council	Executive	13 th September 2010			Report	David Kempson 01582 546087 Councillor Harris

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Performance Quarter 1 2010-11	To review progress of the LAA and other performance indicators with particular focus on indicators at risk of not achieving target.	Executive	13 th September 2010			Report	Dean Stokes 01582 546073 Councillor Harris
*Approval of the Final business Case for the Luton Aquatics Centre.	To decide whether to approve the final business case and authorise completion of contract negotiations.	Executive	13 th September 2010			Report	Fiona McGlone 01582 548228 Councillor Simmons
*Budget Guidelines – Planning and Issues.	To set budget guidelines for 2011/12, review the medium term budget plan and address urgent budget issues.	Executive	13 th September 2010			Report	Dave Kempson 01582 546087 Councillor Harris
Treasury Management Activity to date 2010-11	To report on the treasury management activity for the current financial year to date	Executive	4 th October 2010			Report	Barry Crick 01582-546117 Councillor Harris
*Winter Service Plan 2010-2011	To approve the Winter Service Plan	Executive	4 th October 2010			Report	Graham Turner 01582 546257 Councillor Taylor

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*Scrutiny review of Electoral Services and Best Practice – Implementation of Recommendations	Report back on the implementation of recommendations.	Executive	4 th October 2010			Report	John Harper 01582-546045 Councillor Simmons
*Housing Allocation Policy Review	To agree changes to the sub-regional common allocation policy for housing following review with partners across Bedfordshire. The existing policy underpinning Choice Based Lettings has been reviewed after one year, to take into account good practice and findings from its one year of use.	Executive	4 th October 2010			Report	Liam Dawson 01582 546240 Councillor Akbar
Amalgamation of Downside Infant and Junior Schools.	To decide whether to approve statutory proposals to amalgamate Downside Infant and Junior Schools.	Executive	15 th November 2010 (23 rd August 2010)			Report	Debbie Craig 01582 548015 Councillor Khan
*Treasury	To receive a mid year update on treasury management activity for	Executive	15 th November 2010			Report	Barry Crick 01582 546117

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Management Mid Year Report 2010/11	2010/11						Councillor Harris