

SCRUTINY: FINANCE REVIEW GROUP

WORK PROGRAMME - MUNICIPAL YEAR 2020/21

(This work programme is updated regularly following each meeting of the committee and as required, in consultation with the Chair. Unallocated potential future items are listed at the end of this document)

Meeting Date: 6th August 2020	Time: 6.00pm	Committee Room: 3
Reminder Date:	08/07/20	
Deadline for Titles:	15/07/20	
Deadline for Reports submission:	22/07/20	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item)	Dev Gopal Oral Report
Finance and Performance	Dev Gopal Quarterly Written Report
Treasury Management/Strategy	Dev Gopal Presentation
Council Reserves	Dev Gopal Written Report
Capital Programme (Standing Quarterly Item)	Dev Gopal Written Report
Town Centre Regeneration Programme	Toby Maloy Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings: <ul style="list-style-type: none"> • 24th September 2020 • 26th November 2020 • 18th January 2021 • 10th February 2021 • 4th March 2021 	Democracy & Scrutiny Officer

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Meeting Date: 24th September 2020	Time: 6.00pm	Committee Room: 3
Reminder Date:	25/08/20	
Deadline for Titles:	02/09/20	
Deadline for Reports submission:	09/09/20	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item)	Dev Gopal Oral Report
Treasury Strategy	Dev Gopal Written Report
Statement of Accounts Briefing Update	Dev Gopal Written Report
Property Investment Performance -	Richard Morgan/Roger Kirk Written Report
Debt Collection	Scott Walker Written Report
Business Transformation Updates (PRIVATE - Standing item)	Aidan Wilkie/Shaj Choudhury Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings:	
<ul style="list-style-type: none"> • 26th November 2020 • 18th January 2021 • 10th February 2021 • 4th March 2021 	Democracy & Scrutiny Officer

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Meeting Date: 26th November 2020	Time: 6.00pm	Committee Room: 3
Reminder Date:	28/10/20	
Deadline for Titles:	04/11/20	
Deadline for Reports submission:	11/11/20	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item)	Dev Gopal Oral Report
Treasury Strategy	Dev Gopal Written Report
Rent Deposit Scheme	Dev Gopal Written Report
Setting Council Tax Base	Sue Nelsen/Clive Jones Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings: <ul style="list-style-type: none"> • 18th January 2021 • 10th February 2021 • 4th March 2021 	Democracy & Scrutiny Officer

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Meeting Date: 18th January 2021	Time: 6.00pm	Committee Room: 3
Reminder Date:	15/12/20	
Deadline for Titles:	22/12/20	
Deadline for Reports submission:	31/12/20	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item) To consider Base Budget Proposals 2020/21, including Delivery of 2020/21 and 2021/22 Savings Proposals; Minimum reserves and LBC Long Term Financial Sustainability (Standing item)	Dev Gopal Oral Report
2020-21 Revenue Budget, Capital Programme, Capital Strategy, MTFP HRA Budget And Treasury Management Strategy – FRG	Dev Gopal Oral Report
HRA Budget	John Holman Written Report
2021/22 Highways Capital Work Programme	Sandra Comerasamy/ Alex Constantinides Written Report
Business Transformation Updates (PRIVATE - Standing item)	Aidan Wilkie/Shaj Choudhury Written Report
Scale of Charges 2021/22	Dev Gopal/Darren Lambert Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings: <ul style="list-style-type: none"> • 10th February 2021 • 4th March 2021 	Democracy & Scrutiny Officer

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Meeting Date: 10th February 2021	Time: 6.00pm	Committee Room: 3
Reminder Date:	12/01/21	
Deadline for Titles:	19/01/21	
Deadline for Reports submission:	26/01/21	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item)	Dev Gopal Oral Report
Overarching Impact of Financial Measures /Cuts undertaken by the Council in 2019/20 to Citizens	Maureen Drummond Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings: • 4 th March 2021	Democracy & Scrutiny Officer

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Meeting Date: 4th March 2021	Time: 6.00pm	Committee Room: 3
Reminder Date:	03/02/21	
Deadline for Titles:	10/02/21	
Deadline for Reports submission:	17/02/21	
Democracy & Scrutiny Officer:	Matthew Hussey	

Agenda Items	Report Author/Format/Comments
Chair's Updates (Standing item)	Oral Report
Finance Updates (Standing item)	Dev Gopal Oral Report
Treasury Strategy	Dev Gopal Written Report
Work Programme (Standing item)	Democracy and Scrutiny Officer Written Report
Dates of Future Meetings:	Democracy & Scrutiny Officer

Deferred Until Executive Date Known:

- Report on the Civica contract situation – Aidan Wilkie
- Active Luton SSC – Information Communication Technology Proposal – Matthew Hudson
- Options for the Future of Community Centres – Mark turner/Roger Kirk
- Proposed Lease to Wigmore Valley Park to LLAL (PRIVATE) – Richard Morgan
- Property Investment Performance - Richard Morgan
- Town Centre Regeneration Programme – Toby Maloy
- Library Strategy - Matthew Hudson (August 2020)
- Active Luton and Luton Culture PRIVATE (June 2020)
- Business Growth Initiatives (Executive Date TBA)
- Supplemental Agreement to the Concession Agreement relating to LLA in relation to project cobalt and project 32 (PRIVATE) (Executive Date To Be confirmed) – Mark Turner

Potential future items for inclusion in the work programme when arranged:

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- **Report on the Civica contract situation – Aidan Wilkie (waiting for information and confirmation from Aidan)**