

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Biscot, Crawley & High Town	04/10/2001	1	Lack of street lighting, fly tipping and pot holes to the rear of Sainsbury's West Side Centre.	The Director of Environment & Regeneration responds directly	The land is not owned by LBC but by a company called Eden Rise Ltd., Harley Street, London. It is a private road. Letter sent by E&R Dept February 2002, to which there was no response. LBC have no powers to take further action.
		2	Parking in the Bury Park Area.	Consultation is now in progress and the forms are available from Bury Park Community & Resource Centre.	Consultation completed and further bid made to Luton & Dunstable Partnership to gain funding to implement the proposals. Once approved by LDP it must then get EEDA approval.
		3	Nuisance Youth	That the Head of Community Education & Development Division be requested to consider the issues and to report back to future meetings of the Area Committee with proposals, including the input from other agencies on how problems can be reduced or overcome.	A senior representative from Community Education & Development Division, has been instructed by the Area Committee Board, to be in attendance at all Area Committees, to give either an oral or written report on youth and community development issues within the respective Wards. This resolution has been circulated to the Head of CE&DD on the 12/07/02 and the Director of Lifelong Learning on the 07/08/02.
		4	Dogs in parks	That the Director of Environment & Regeneration investigate the possibility of providing plastic bag dispensers at the entrances to parks and the siting of additional litter bins of all types.	This scheme had been previously introduced but had not been successful. However officers were considering the implementation of a pilot scheme to see if there could be any improvement.
		5	Brook Street/Hillside Road area - Repair barrier.	That the Director of Environment & Regeneration ensure the necessary procedures are implemented to reduce the waiting time for repair of the barrier.	The repair to the barrier had taken place and LBC Officers were now locking/unlocking the gates.
		6	Brook Street/Hillside Road Arriva Buses	That the Director of Environment & Regeneration be instructed to write to Arriva Buses drawing their attention to the improper use of Hillside Road and Brook Street as a short cut for buses.	Residents have been asked to identify when the actual problem occurring and to record the time and the number of the bus that is causing the nuisance. Officers from E & R have investigated but have not experienced any infringements.



Area Committee	Date	No	Issue	Comment	Progress/Outcome
Biscot, Crawley & High Town	04/10/2001	7	Kerb crawling in New Bedford	That the Chief Superintendent (Luton Division) be advised of the concerns of the public regarding kerb crawling.	Letter sent to Chief Superintendent Brian Minihane on the 17th July 2002. Invitation accepted 6/8/02. Last 12 mths - 16 Vice Operations conducted. Arrest of 41 prostitutes. 7 referrals for drug dependency. 470 Hrs allocated. New ideas being taken from national conference to be implemented. ABSO's One meeting already taken place with Chief Superintendent Minihane and the Chief Executive and a further meeting taking place on the 07/08/02.
		8	Information requested on Single Regeneration Budget funding for the area.	The Director of Environment & Regeneration be requested to write to the Brookside Tenants & Residents Association providing information on Single Regeneration Budget for the area.	Information circulated but the area did not meet the criteria under the indices. Specific amount has allocated to contribute towards the installation of CCTV in the area as requested by local residents.
		9	Provision of transport between Wards for Area Committees	The Head of Local democracy be instructed to ensure that transport arrangements are in place for the next round of Area Committees.	Transport arrangements were implemented. All the booking went to plan except for one hitch which involved one pick up point in the Biscot Ward, however this was resolved.
	02/01/2002	10	Abandoned vehicles in Hillside Road and Brook Street	The Director of Environment & Regeneration be requested to investigate the progress regarding the removal of abandoned vehicles in Hillside Road and Brook Street and liaise with the Parking Manager to inform Parking Attendants of the procedure relating to abandoned vehicles.	The said vehicles were removed. There is ongoing inspection and removal of abandoned vehicles from Brook Street and Hillside Road. These proactive inspections also include monitoring of privately owned car parks, where LBC recharge our associated costs for the collection of these vehicles from the landowners.
		11	Removal of stakes in grass verges in Walcott Avenue.	The Director of Environment & Regeneration be requested to investigate and forward a response to the member of the public who raised the issue.	The stakes were installed following complaints from some residents about residents parking on the grass verges. No win situation.
		12	Request for information on speed humps and cameras in Biscot Road, Chaucer Way, Milner Way and Alexandra Avenue.	The Director of Environment & Regeneration be requested to gain information regarding traffic calming proposals and schemes to be introduced.	Traffic calming measures being introduced and should be completed by the end of the 2002/2003 financial year. Second consultation taking place July/August 2002
		13	Road works in Crawley Green Road - Left materials.	The Director of Environment & Regeneration be requested to investigate with the Gas company responsible for the pipes and materials left in Windmill and Manor Roads and to facilitate their removal.	Materials have now been removed.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Biscot, Crawley & High Town	28/05/2002	14	Position of Bus Stop in Crawley	The Director of Environment & Regeneration be requested to investigate the positioning of the bus stop with regard to public safety.	The pavement is not wide enough to accommodate what is required. The current shelter offers a roof and protection from splash back. However the contractors have now been instructed to turn the shelter round as requested.
		15	Flooding of underpass - Telford Way.	The Director of Environment & Regeneration be requested to investigate the cause of flooding in the Telford Way underpass.	On site meeting with Councillor D. Magill arranged for the 16th July 2002. Problem to be discussed and the scheme currently being undertaken. (P.Blake)
		16	Planning permission for Notice Boards for the Biscot Ward - Pilot Scheme	That officers investigate the need for planning permission for the erection of the Ward Notice Boards and the cost for the installation.	A Notice Board displayed for the purpose of announcement or direction in relation to any of the functions of a Local Authority, benefits from deemed consent by virtue of (Class 1 of Schedule 3 Town & Country Planning - Control of Advertisements) Regulations 1992. Sites have been identified and borads are awaiting installation.
		17	Parenting Skills	The Area Committee Support Officer, liaise with Lifelong Learning Department with regard to Parenting Skills and respond to the proposer of the suggestion.	Work does take place as part of the PSHE programme within skills. ' On Track ' developing - The Webster Stratton Parenting Programme, pilot to be implemented in the Autumn Term at ' Our House' Project.
		18	County wide project 'Made in Beds'	That the Area Committee Support Officer make contact with Bedfordshire County Council to request more information on the group for circulation.	Further information requested from Bedfordshire County Council - Ms Jo Faul. Information collected from County Hall and circulated to all those on the data base for Biscot, Crawley & High Town Wards. Booklets will also be brought to all other Area Committees and Community Forums.
		19	Crawley Green Road/Vauxhall Way Underpass - Site Meeting	That the Area Committee Support Officer co-ordinates a meeting with Ward Members, members of the public who have expressed an interest, and lead officer of the Environment & Regeneration Department, to discuss details of lighting, access and plant growth.	Meeting took place on the 18th June 2002. Representatives included E & R., A.C.S.O., Councillor L. Patterson and Mr. R.W.D. Wilson. Mural to be painted in subway. Tree pruning to take place. Investigate cost of removal of shrubs particularly Japanese Knot Weed (£8,750) Re-surface entrances, redress lighting, install concave mirror and bollard, to prevent vehicles entering.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Biscot, Crawley & High Town	28/05/2002	20	Current and future funding of Allotments.	Councillor D. Magill, investigate funding for Council allotments and advise Mr. Clare of the outcome.	
		21	Tree Pruning - Particularly Biscot Road. Dangerous to people on foot and cyclists	Requested to provide the schedule for tree pruning within the Borough.	No tree pruning schedule now in place. Tress are pruned on an as and when basis or where demand. This matter reported to Barry Timms, for action.
Dallow, Farley & South	17/10/2001	22	Arthur Street - Wheelie Bins left on footpath.	The Head of Street Services be instructed to notify residents of Arthur Street for the need to remove Wheelie Bins, off the footway and back to their relevant properties after they have been emptied.	A series of letters have been sent out to the residents of Arthur Street and may other locations situated within the South Ward for the offence of leaving out ' Wheelie Bins' and obstructing the highway not just on collection day but all week. Non compliance with these letters result in the the Environmental Protection Act (i990) Section 46 Notice served upon the offender. Non compliance will result with action being taken at the Court.
		23	Feedback from Area Committees and Community Forums.	The Head of Local Democracy be instructed to ensure that that all issues raised at meetings are investigated and feedback provided to individuals who have raised the issue.	This has now been implemented and will be reported back at each Area Committee and the Area Board via. the A.C.S.O report.
		24	Sale of fireworks to children.	The Crime Reduction Manager, PC George Pugh, raise with Trading Standards Officers, the matter of the sale of fireworks to children.	Original complaint referred to Runley Minimarket on 12/10/01 (Ref: 5392) Ascertained it was AJK Stores in Dallow Rd. Warning about storage on 5/11/01 (Ref: 5420) 8/11/01 advised about selling. 19/02/02 further check. No sale took place.
		25	Advertising & Publicity of Area Committees and Community Forums	The Head of Local Democracy review the way in which publicity and advertising of meetings is undertaken and gives consideration in that review to posting notices on wheelie bins.	Advertising carried out for the May/June round of meetings in the Herald & Post/Luton news and Luton on Sunday over a 6 week period. Also used the Web Site and Three Counties Radio. Exploring cost of advertising on wheelie bins (GJR/MW)
		26	Relocation of bus stop in Dallow Road opposite the Fire Protection Services building.	The Head of Engineering & Transportation be instructed to give consideration with Arriva Bus Service to the relocation of the bus stop in Dallow Road opposite the Fire Protection Services building. Parked vehicles preventing people from alighting at the bus stop.	Meeting with Arriva arranged to consider relocation. Alan Williams investigating.
		27	Street lighting not working on Ashburnham Road near Gladstone Terrace.	The Head of Street Services be instructed to ensure that the lights be repaired as quickly as possible.	No 2 Column repaired. Works No 68393 Trees have also been cut back. (P. Blake)



Area Committee	Date	No	Issue	Comment	Progress/Outcome
Dallow, Farley & South	09/01/2002	28	Street Cleaning	That the need to address street cleaning issues in the town be acknowledges and it be noted that measures are in hand to address the problems described.	
		29	Lifts at Kingsland Ct, Kingsland Rd.	That the Head of Housing (Landlord) arrange for lift breakdowns serving even numbered floors of Kingsland Court, to be investigated.	Letter sent to Mr. Martin, 25. Kingsland Court, Kingsland Road. Problem with spare parts. Lifts are old and need replacing.
		30	Traffic calming in Ashburnham Road	That the Head of Engineering and Transportation advise the resident present at the meeting (name and address supplied) of the outcome of the survey and to identify whether or not traffic calming measures should be introduced in Ashburnham Road.	Letter sent to Mr Strickland on the 11th February 02.
	30/05/2002	31	Request for a crossing at Ferndale Rd and St. Peter's Rd, to enable older people to cross.	That officers investigate the feasibility of a crossing at Ferndale and St. Peter's Road and report back at the next meeting.	The issue is being investigated by Graham Spicer.
		32	Parking on the bus stop at Dallow Rd.	That Councillor D. Taylor be requested to undertake an investigation in to the problem of parking at bus stops in Dallow Road. Report back at next meeting and write to the residents concerned.	See (26) above.
		33	Closure of the Post Office, Dallow Rd.	That officers make inquiries with the Post Office Advisory Council.	
		34	Dangerous roundabout Dallow Road.	That officers be requested to investigate the potential danger to pedestrians and motorists and report back their finds to the next meeting.	Road improvements are taking place in Dallow Road and the roundabout is included within the work.

| | | | | | |

Area Committee	Date	No	Issue	Comment	Progress/Outcome	
Icknield, Limbury & Saints	24/10/2001	35	Parking on grass verges - Bramingham Road - enforcement of byelaw.	The Head of Engineering & Transportation review the impact of parking on grass verges in Bramingham Road and the potential for using the existing byelaw to prevent this parking infringement.	Work has started in Bramingham Road to create sheltered parking bays. Associated with this, waiting restrictions will be introduced, designed to stop parking on grass verges. This will come into force on the 24/06/02.	
		36	Parking on grass verges - Barton Rd. Barrier required	The Head of Engineering & Transportation review the impact of parking cars on grass verges in Barton Road and the potential impact of the use of barriers to deter parking.	It is not considered practical to deter parking on these verges by the use of barriers. They would have to be so extensive and as such, not viable on economic grounds. The aim is to seek legal powers to deal with verge/footway parking throughout the Borough.	
		37	Poor condition of footpaths in Culverhouse and parts of St. Michael's Road.	The Head of Engineering & Transportation examine the footpaths on Culverhouse, Fountains Road and parts of St. Michael's Road and determine what if any action should be taken in relation to this issue.	See also (42) below.	
		38	Request for publication 'Mature Times' to be placed in the library.	That the Head Librarian, be requested to consider the request for the placing of " Mature Times " in the Central Library.	This particular publication had been prevented from being stocked in the library due to the publishers. They are currently reviewing their position.	
	30/01/2002	39	Nuisance Youths	The police representative present advised the meeting that a nuisance youth patrol was targeting the area and invited people to ring him to report nuisance youths in the area.		
		40	Proposals to increase recycling initiatives in Luton.	A representative of Friends of the Earth advised that there were plans over the next two years to increase recycling of other waste materials.		
		41	Tidy Tip	Committee informed of the plans to open a Tidy Tip at Progress Way, Toddington Road, later this year.	Planning consent has been obtained. New site has been put into the Council's Design, Finance & Operate Public/Private Partnership Scheme. The contract now entering procurement stages aiming for a start date of the 01/07/03. It is hoped that the	

new site will be operating no later than 01/09/03.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Icknield, Limbury & Saints	26/06/2002	42	Bollards in St. Margaret's Avenue and sharp kerb in St. Monica's Avenue.	Councillor Hambleton agreed to look into the problems in St. Margaret's & St. Monica's Avenue.	See also (37) above.
		43	Information regarding the proposed New Bedford Road, Bus Lane	The Head of Local Democracy advised that there would be a public meeting to inform local residents of the proposal which would be advertised in the local press.	Public meeting did take place which was advertised in the local press.
		44	Replacement rubbish bins - Six weeks waiting list.	The Head of Local Democracy advised that he would investigate the issue of replacement rubbish bins.	The average time residents now have to wait for a replacement 'Wheelie Bin' in one week.
		45	Drug dealing - Nunnery Lane/Austin Road & Trinity Road.	Councillor R.Harris, asked that the Area Committee Support Officer, contact PC Lee Gray, about this matter.	PC Lee Gray informed of this issue and also concerns by local residence about nuisance youth. Report back at next Area Committee
		46	Grant Aid 2002/2003 Happy Wanderers £500 still not received.	The Area Committee Support Officer to contact Mark Turner.	Leslie Hampson (L.L.&C) Museum & Arts Manager informed. Janet Parker, to make contact with Mr. Rappaport and issue cheque.
		47	Promotion - Area Project Grants	The Area Committee Support Officer asked to look at ways of promoting the scheme to a wider audience.	
		48	Nuisance Youth - Runfold Area	The Community Development Officer (Temp) and Youth Service, to meet with Mrs. Comfort to discuss.	Meeting taking place about this issue on Wednesday 3rd July 2002 at Limbury Community Centre, to which Mrs. Comfort has been invited.
		49	Limbury Community Centre - not open in the evening.	The Head of Community Education & Development to provide a schedule of future opening hours of this provision.	Starting September 2002 - Mon to Fri 09.30 - 12.00 Pre School. Mon, Tue & Thur 12.00 to 15.00 Pre School. Wed & Fri 14.00 to 16.00 50 plus sessions. Mon 18.00 - 20.30 Weight Watchers. Thur 18.30 to

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Icknield, Limbury & Saints	26/06/2002	50	How much does it cost to build a Skateboard Park.	The Area Committee Support Officer asked to find out costings and report back to the next meeting.	This will very much depend on the size of the provision and what you wish to provide. On a wide scale you are looking in the realms of £80k to £180k and will encompass what groundwork you may or may not have to do to develop the site.
		51	Lack of police response to community issues and incidents.	Members requested that the Area Committee Support Officer to invite Chief Superintendent Brian Minihane, to the next meeting.	Letter to Chief Superintendent Minihane on the 17th July 2002. Invitation accepted 06-08-02
		52	Parking on pavements, grass verges and traffic schemes.	The Area Committee Support Officer asked to invite the Head of Engineering & Transportation to the next meeting of the committee to address these issues.	It is not considered practical to deter parking on these verges by the use of barriers. They would have to be so extensive and as such, not viable on economic grounds. The aim is to seek legal powers to deal with verge/footway parking throughout the Borough.
		53	Tidy Tip	That the Area Committee Support Officer ascertain the timescales on the above and report back/invite the Head of Waste Management to the next committee.	Jon Maddox (Senior Customer Services Manager) Environment & Regeneration attending the next Area Committee. Also see (41) above.
		54	Nuisance Youths	Resolved that the A.C.S.O invite Chief Superintendent Brian Minihane to the next Area Committee on the 23rd October 2002 at Icknield High School	Letter to Chief Superintendent Minihane on the 17th July 2002.
		55	Future of allotment land in Bushmead (between Harveys Hill and Gleneagles Drive and to the rear of Bushmead Road)	Resolved that the A.C.S.O investigate the land ownership designated usage of the said land .	Ascertained that the land is in the ownership of the Bushmead Consortium of Builders with Galliford Sears originally acting as co-ordinators. However, Galliford Sears, was taken over by Prouting Homes.
		56	Riverside Walk - Future of this piece of land.	(I) Resolved that Councillor Dunnington be requested to submit a detailed proposal for this area of land. (ii) That the A.C.S.O invite Barry Timms (Parks Manager) and Dr Trevor Tween (Conservation Officer) to the next meeting of the Area Committee on the 23rd	E.Mailed Councillor Dunnington enclosing a copy of the Action Minutes 23/07/02. Requested clarification of written or oral report to be presented. E. Mail invitation enclosing a copy of the Action Minutes from the meeting on the 26/06/02 to Barry Timms and Trevor Tween on the 23/07/02.

				October 2002.	
--	--	--	--	---------------	--

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Icknield, Limbury & Saints	26/06/2002	57	(I) Traffic Calming in the area (ii) Nuisance car parking (iii) Insufficient car parking spaces for disabled drivers in the town centre	Resolved that that the A.C.S.O invite the respective officer from Environment & Regeneration to attend the next meeting of the Area Committee to appraise the meeting of the schemes planned for the area and to address the subject of parking for people with disabilities.	E.Mail to Alan Williams, outlining the issue on the 31/07/02 inviting him to the next meeting of the Area Committee on Wednesday 23rd October 2002.
		58	Update on the new swimming pool facility for the town.	Resolved that A.C.S.O invite Dave Sutton (Head of Leisure, Libraries & Culture) to the next meeting of the Area Committee to give an update.	E.Mail to Dave Sutton (Head of Leisure, Libraries & Culture) inviting him to attend the next meeting on Wednesday 23rd October 2002.
		59	Abandoned vehicles	That the Area Committee Support Officer secure the attendance of the lead officer, at the next meeting to explain the procedure and the implications of recent Government proposals.	Jon Maddox (Senior Customer Services Manager) Environment & Regeneration attending the next Area Committee.
		60	Parking Bays for People with disabilities - Town Centre.	The Area Committee Support Officer asked to invite the Head of Engineering & Transportation to the next meeting of the committee to address this issue.	E.Mail to Alan Williams, outlining the issue on the 31/07/02 inviting him to the next meeting of the Area Committee on Wednesday 23rd October 2002. Funds have been included in the current financial year for providing additional bays in the town centre. These to be located at the George Street end of George Street West and King Street.
		61	Recreational facilities/Bath Road	That the Area Committee Support Officer invite the Head of Leisure, Culture & Libraries to speak on this issues at the next Area Committee.	See (58) above.
Challney, Leagrave & Lewsey	07/11/2002	62	Project proformas	That the Head of Local Democracy ensure that pro-formas are sent to all attendees of Area Committees and Community Forums	These forms are now on Luton Borough Council's Web Site under ' Area Committees ' and also available at every Area Committee. A further circulation was carried out on the 5th August 2002.



Area Committee	Date	No	Issue	Comment	Progress/Outcome
Challney, Legrave & Lewsey	07/11/2002	63	Poor image of Luton from Junction 11 northbound exit	That the Head of Local Democracy raise with the Head of Engineering and Transportation the concerns of the committee in regard to the poor image presented.	This has been brought to the attention of Environment & Regeneration Department and is being pursued by Barry Timms (Parks Manager)
		64	Litter - Leicester Road & Bradley Road	That the Head of Street Services be requested to clear the site between Leicester Road and Bradley Road.	Area cleared
		65	Area in Bloom Competition	That the Head of Local Democracy be asked to obtain further information about a possible 'Area in Bloom' type competition.	
		66	Noise pollution M.1	Councillor R.J.Davis responded that negotiations were continuing on this issue.	Presentation took place at the Area Committee on the 17th June by Mr. Andrew Whalley (Project Engineer) Carillion - URS Consultants. Work starting Autumn 2002 - Completion 2005
	17/06/2002	67	Nuisance parking around the hospital.	Councillor R.J. Davis responded that the Council were trying to raise interest at the hospital for a park and	Presentation by Gillian Ralphs at the Area Committee on the 17th June 2002. Plans were displayed and shared with the meeting. Further and final consultation on drawings in July 2002
		68	Double parking near Legrave Station.	The representative of Bedfordshire Police responded that the Parking Attendants were responsible for enforcing.	E.Mail to Eddie Ball (Parking Services Manager) to acquire Route Map for Parking Attendants.
		69	Drug dealing in Overstone Road/ Halfway Avenue.	The representative of Bedfordshire Police made a note of this issue.	E. Mail to Melanie Halling on the 30/07/02 to seek progress.



Area Committee	Date	No	Issue	Comment	Progress/Outcome
Challney, Leagrave & Lewsey	17/06/2002	70	Nuisance off road motor-bikes being used in Lewsey park and across football pitches. No police response.	Members requested that the Area Committee Support Officer to invite chief Superintendent Brian Minihane, to the next meeting.	Letter sent to Chief Superintendent Brian Minihane inviting him to the next meeting on the 22nd October 2002 Invitation accepted 06-08-02
Putteridge & Stopsley	30/10/2001	71	Referendum on 1,2,3 Options	The Consultation & Community Liaison Manager advised that every person in Luton had been sent a leaflet on the options available. From the 14,000 replies that had been received Option 2 was selected as the preferred option, namely the Leader/Cabinet arrangements and a referendum had not been sought. Feedback has been given through information in the Local Newspaper, Lutonline, and via a stand in the Arndale Centre, during Local Democracy Week.	This was an issue about the Council's political structures which reflected the type of Council, that could stand in Luton. The Area was informed that feedback was given through a range of different methods as outlined.
		72	Unwanted Allotment land. Future use.	The Policy & Strategy Manager (Housing) advised that the Parliamentary approval was needed to change the use of allotment land. It could be made into parkland so long as it could be converted back to allotment land later (if required). It was suggested that this be an item for the agenda at a future Area Committee.	Advise sought from Councillor J. Davies on the 30/07/02.
		73	Alleyway. Birling Drive - Use by people	(I) That the problems in Birling Drive be noted but local residents make direct contact with the police on this issue.	Meeting did take place with the police to which the local community were invited. Attendance was poor.
				(II) That the Head of Policy & Performance, email Ward Councillors with details of Beat Officers and mobile telephone numbers for wider circulation. To be discussed again at a future meeting.	Up to date information circulated by the Area Committee Support Officer on the 2nd August 2002.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Putteridge & Stopsley	04/02/2002	74	Cannon Lane - Car dealership and garage.	Councillor Dolling informed the residents that he had raised the issue of the number of cars on the site with the Council's Planning Officers and he had been advised that if the car dealership were not conforming to the planning permission governing the site then they would be asked to remove the offending cars. If they refuse they could face court proceedings.	Report to Development Control Committee on the 20th March 2002. Noted that vehicles continue to be parked across the site with a overflow at the junction. Due to a lapse in the implementation of the planning condition, no reasonable action could be taken. Further discussions to take place with the garage and consultation on the implementation of a parking scheme in the area.
		75	Buckingham Drive and Laxton Close - Nuisance families.	That the following residents (names to follow) be nominated by the committee as a spokespersons to represent the residents of Buckingham Drive and Laxton Close in working together with the Council and the police in dealing with issues surrounding anti-social behaviour in the area.	See (63) above.
	06/06/2002	76	Parking - Cannon Lane & Stopsley Village.	That the Area Committee Support Officer investigate more stringent parking measures in these areas and gather statistics on fees and penalties in respect of the village in the last three months.	See (64) above. Also figures obtained from the Parking Enforcement Office - Parking tickets issued in March, April & May 2002 - Hitchin Road 88., St. Thomas's Road 3., Venetia Road 16., Putteridge Road 8., The operations manager has been informed of the enforcement issues and will allocate the parking attendant resources accordingly taking into account other commitments.
		77	Toilets for Stopsley Village	That the Area Committee Support Officer investigate the costings for single unit toilets, similar to those in parts of Bedford and London.	£20,000 plus servicing and maintenance cost.
Bramingham & Sundon	06/11/2001	78	Deprivation statistics	That the Head of Local Democracy obtain details of the Deprivation Indices, for the next meeting.	Obtained and circulated

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Bramingham & Sundon	06/11/2001	79	Dog excrement - Leagrave Park	That the Head of Street Services be asked to ensure that sufficient litter bins and notices about their use are placed in Leagrave Park, particularly with regard to dog owners responsibilities.	
		80	Community Training Events	That further consideration be given to the establishment of community training events as part of the discussion on projects to be delivered from the Area Committee budget.	
		81	Parking - On pavements and the impact of byelaws including Sundon Park.	That the Head of Engineering & Transportation be requested to :- (i) Consider the implications of parking on the pavement in Mendip Way and Hill Rise and the use of existing or new byelaws in this respect. (ii) Consider the use of parking restrictions in Sundon Park Road.	As soon as powers are available for the Council to take action against footpath parking then this will be implemented. Hill Rise - Pedestrian guard rail to be installed between Hill Rise and the service area to the shops. Currently corresponding with the Dept of Transport to deal with this issue. Luton invited to partake in a research project on this issue. Initial meeting with D of T taking place at the end of 08/02.
		82	Lorries in Tenth Avenue	(iii) Give consideration as to the use of Tenth Avenue by lorries can be restricted. See also 83 (vi) below.	Request List Item - Will investigate. Will arrange a classified count to ascertain the level of lorry usage prior to deciding whether any further action is necessary. (G.Spicer)
		83	Double yellow lines in Hill Rise and enforcement thereof.	(vi) Review the parking restrictions in Hill Rise and consider how the enforcement of parking on double yellow lines can be effectively implemented.	Request List Item - Will investigate. Traffic calming scheme to be implemented between Hill Rise and Tenth Avenue. Priority works. (J. Palmer)
		84	Parking enforcement on Market Day at the Purley Centre.	(v) Review parking enforcement around the Purley Centre on Market Day.	Request List Item - Will investigate.
		85	Money set aside for Sundon Park Road development.	That the Head of Planning be requested to advise the next meeting on the position regarding the funds set aside as a result of the Sundon Park development.	Invitation sent to Jonathan Palmer (Environment & Regeneration Department) requesting attendance at next meeting on Wednesday 6th November 2002. Development Control Scheme from 106 Agreement

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Bramingham & Sundon	06/11/2001	86	Clearance of Bottle Bank in Hill Rise.	That the Head of Street Services be requested to ensure the regular clearance of the Hill Rise, Bottle Bank.	Recycling Officer & Cleansing Department have been advised that regular emptying of the recycling banks is required at all of Luton Borough Council's 45 sites.
	10/01/2002	87	Area Based Projects	The Head of Local Democracy be instructed to submit area based project suggestions for costing and respond to the proposer.	All applicants notified of the outcome of their project proposals.
		88	Children with special needs	That an officer from Lifelong Learning Department with responsibility for decisions regarding special needs of children be requested to attend the next meeting of this Area Committee to provide information	
		89	Sundon Park Day Centre	Resolved that an officer from the Social Services Department be requested to attend the next meeting of this area committee in relation to the Sundon Park Day Centre	Paul Jenkins, attended the Area Committee on the 12th June 2002 to speak on this subject. Also a meeting of the Sundon Park Day Centre Steering Advisory Group, was taking place on the 11th July 2002 to which all were invited.
Bramingham & Sundon	12/06/2002	90	Increase the opening hours of the Sundon Park Library.	That the Head of Leisure, Libraries & Culture undertake a survey of local residents to ascertain whether they would like to see an increase of opening hours at Sundon Park Library.	
		91	Highways Programme 2002/2003	That the Head of Engineering & Transportation provide a programme of work which is to take place in the two Wards.	Bramingham Rd - Puffin Crossing near to Shamklin Cl. Hill Rise - Raised table at junc. Tenth Av. Icknield Way - Pedestrian refuge nr. Grasmere Nursery. Whitehorse Vale - Zebra X'g nr. Freeman Av. Bramingham Rd/Watermead Rd - Accident investigation and possible junc. Improvement.
		92	Extend bus route around Kinross Crescent.	That the Head of Engineering & Transportation enter into urgent communication with Arriva Buses to review route number 23 allowing it to pass through Kinross Crescent.	
		93	Nuisance Youths	That the Area Committee Support Officer invite the Housing Manager and a representative from the Safer	Invitation sent to Alan May (Community Safety Officer) and Pat Ord (Nuisance Manager - Housing)

				Luton Partnership, to the next Area Committee.	on the 30/07/02 to attend the next Area Committee on Wednesday 6th November 2002.	
--	--	--	--	--	--	--

Area Committee	Date	No	Issue	Comment	Progress/Outcome	
Bramingham & Sundon	12/06/2002	94	Lack of community policing.	That the Area Committee Support Officer invite the new Commander - Chief Superintendent Brian Minihane, to the next Area Committee.	Invitation sent to Chief Superintendent Brian Minihane on the 17/07/02 to attend the next Area Committee on Wednesday 6th November 2002. Invitation accepted 06-08-02	
		95	Erect barriers on pathway that exits at Camford Way from Marsh Farm.	That officers look at the feasibility of erecting barriers at this location and report back to the next Area Committee.	It has been ascertained that this is an adopted highway and byway and the Local Authority, by law are unable to take enforcement action. However, this does mean that individuals using the route with off road ' motorcycles do need to conform with the Road Traffic Act and wear helmets, have insurance, tax, MOT and appropriate licence to drive.	
		96	Future of Leisure Centres in Luton	That this item be placed on the agenda for the next Area Committee.		



Area Committee	Date	No	Issue	Comment	Progress/Outcome	
Area Committee Board	22/11/2001	1	Fees and Charges 2002/2003	(I) Resolved that all Members of the Board be invited to consider the draft scale of charges to be introduced from 1st January 2002 and to forward any comments to the relevant Head of Service and Executive Member.	Implemented.	
		2		(ii) That the Head of Corporate Finance be asked to establish a timetable to enable Area Committees to participate in the process for establishing the scale of fees and charges for 2003		
		3	Development Sites	(i) Resolved that the Head of Housing (Housing Policy Officer) circulate to Members of the Board the schedule of the 86 sites identified in the exercise conducted by the Area Committees.	Document circulated. At the Area Board on the 18th April 2002 the Head of Local Democracy advised the Board of the progress that had been made to date on some of the sites identified by Members.	
		4		(ii) That the Head of Housing (Housing Policy Officer) be instructed to report to a future meeting of the Board on the progress of the schemes identified in the schedule submitted to the Planning Division.		
		5	Venues for Area Committees	(I) Resolved that the Head of Local Democracy be instructed to ensure that sufficient publicity is given to the venues and start time of the next cycle of Area Committee meetings.	Advertising took place in local press.	
		6		(ii) That a proforma is developed to enable members of the public to set out details of individual complaints.	Pro-forma developed and circulated. Updated complaints form - August 2002 to all those who have attended Area Committees to date.	
		7		(iii) That adequate arrangements are established to enable members of the public to gain access to Area Committee Meetings, not held in their own Ward.	Transport booked for the January 2002 round of meetings.	
		8		(iv) Attendees at the next cycle of meetings are consulted on the timing of the public question time on the agenda.	To be addressed at each meeting.	
		9	Area Committee protocol	Resolved that the draft protocol for Area Committees as set out in Appndix A to the report of the Chief Executive	Protocol agreed.	

			(Head of Local Democracy) Ref: 7.3 be approved subject to minor amendments now agreed by the board.	
--	--	--	--	--

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Committee Board	22/11/2001	10	Area Committee budget 2002/2003	Resolved that the issue of the budget for Area Committes for 2002/2003 be pursued by the Chair and Vice Chair.	
		11	Neighbourhood Renewal Fund (Ref:7.5)	Resolved that the Head of Local Democracy arrange a meeting between the Chair and Vice Chair and the Director of Environment & Regeneration and the Head of Regeneration to further examine the potential of the Neighbourhood Renewal Fund to support the work of the Area Committees.	Meeting took place. Also the Area Committee Support Officer, having a further meeting with Anne Club on the 31st July 2002.
		12	Involvement of young people	(i) Resolved that an item be included on the agenda of the next meeting of the Area Committee to consider issues such as the attendance of members of School Councils at Area Committee meetings.	
		13		(ii) That the issue of participation of young people be raised with Corporate Directors Management Team, Scruting Committee and the relevant Executive Members.	
Area Committee Board	05/02/2002	14	Dallow, Farley & South Area Committee 09/01/02 - Councillor Jenkins	Resolved that the Head of Local Democracy be requested to ensure that the name of Councillor Jenkins is added to the list of those present at the said committee meeting.	Minutes amended.
		15	Transport arrangements	Resolved that the current transport arrangements be continued for the future Area Committee meetings subject to :- (a) provision of pick-up point(s) in the host Ward. (b) improved clarity of directions for pick up points and venues. (c) the Head of Local Democracy pursuing the in-house provision of transport facilities.	All three resolutions implemented.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Committee Board	05/02/2002	16	Role of Members at meetings	(I) Resolved that at future meetings of Area Committees all Members of the Committee should sit together at the front of the meeting facing the public and the tables/ chairs should be arranged in a curved manner not in a straight line.	Both items (I) & (II) implemented.
		17		(ii) That the Head of Local Democracy be instructed to advise all members, the Area Committee Lead Officers and Committee Services Section of the decision at (I) above.	Implemented.
		18	Agenda setting - Public involvement	(I) Resolved that in the next cycle of Area Committes meetings the item ' agenda planning ' be placed early on the agenda in order to ensure that the public can be encouraged to influence agenda items for future meetings.	To be addressed at each meeting.
		19		(ii) That the Chairs of Area Committees be requested to encourage Area Lead Officers to undertake a tour of their respective areas at the earliest opportunity.	Part of the Sundon Ward visited on the 30/07/02. Separate ' Action Plan ' drawn up and being implemented.
		20		(iii) That the Chief Executive be requested to identify a short term replacement for the Director of Environment & Regeneration as the lead Officer for the Biscot, Crawley & High Town Area Committee.	Ian Slater allocated.
		21		(iv) That the Head of Local Democracy be requested to provide a pro-forma/complaint form and a ' suggestion box ' at each Area Committee meeting.	Established and circulated to all those who have attended Area Committees to date - 19/08/02
		22	Luton Forum	(I) Resolved that the Chair of the Area Committee Board be appointed as the Area Committee representative to the Luton Forum.	Councillor D. Magill appointed as the Area Committee representative.
		23		(ii) That the Luton Assembly be advised that the Area Committee Board would wish to see a representative (not an elected Member) of Community Forums and Area Committees appointed to the Luton Assembly at the earliest possible opportuniy	

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Committee Board	05/02/2002	24	Luton Forum cont.,	(iii) That the Head of Local Democracy be requested to explore/further the potential for additional funding for Area Committees from the Neighbourhood Renewal Fund in 2002/2003.	ACSO Met with A.Clube 31-08-02. Head of LD met with ACSO 06-08-02. Address spend for 2001/2002. £8,498 indetified for 2002/2003 subject to approval of LSP. Concern over floor targets.
		25	Community Cohesion	(I) Resolved that the Director of Scrutiny and the Head of Local Democracy draw up proposals for consulting local people about issues affecting community cohesion through the medium of the Area Committees and submit those proposals to a future meeting of the Board for consideration.	Presentation to the Area Board by Geoff Bocutt on the 15th July 2002 Resolved that the Area Committees are not considered an appropriate mechanism for consultation oncommunity and race relations in Luton.
		26		(ii) That a progress meeting be established between the Chair and the Vice Chair of the Board and the Director of Scrutiny and the Head of Local Democracy.	See (25) above.
		27		(iii) That the Head of Local democracy circulate relevant papers to keep the Members of the Board appropriately informed.	See (25) above.
Area Committee Board	18/04/2002	28	Area Committee decisions	Resolved that the Chief Executive be advised of the Chief Executive be advised of the Board's concerns regarding the lack of tracking mechanism with regard to decisions of the Area Committee.	Action Plan and Tracking mechansim implemented following the new Area Committee Support Officer, taking up post on the 13th May 2002
		29	Electrolux Site	(I)That the Head of Local Democracy be requested to write to the Head of Planning and the Development Control Manager with courtesy copies to the Chief Eutive and the Director of Lifelong Learning regaring the narrow area of consultation undertaken on the develeopment of the Electrolux site and the Chief Executive be requested to give comments back on the issue.	A public consultation meeting took place on Thursday 6th June 2002 to consider presentations by the Regsitered Social Landlords interested in developing the site.
		30		(ii) That a report be submitted to the Challney, Leagrave and Lewsey Area Committee explaining procedures and Section 106 agreement.	Verbal update given by Councillor R. Davis at the Area Committee on the 17th June 2002.

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Committee Board	18/04/2002	31	Area Projects	(I) Resolved that the Head of Local Democracy be requested to produce a table listing the projects for each area.	Table drawn up and presented at the Area Board on the 15th July 2002.
				(ii) That the Head of Local Democracy be requested to obtain legal advise regarding the expending resources on projects where land was in private ownership.	Legal advise sought and presented to the Area Board meeting on the 15th July 2002.
Regeneration & Citizenship Scrutiny Committee	04/04/2002	32	(Ref: 6.1) Area Committees	(I) Resolved that the Head of Local democracy be requested to report back to a future meeting of this committee and the Lifelong Learning and Social Inclusion Committee with details of Community Partnership/Participation in the town, such report to include information about the relationship between Area Committees and Tenant participation Panels.	
		33		(ii) That when the meeting of the committee takes place all Non-Executive Members of the Council be invited to attend	
		34		(iii) That following the report of the Head of Local Democracy on Community Partnership/Participation in the town, the Scrutiny Board be asked to set up a Scutiny Panel to look at this issue in more detail, including giving consideration to establishing closer working between Community Forums and Area Committees.	
Area Board	15/07/2002	35	Reference from the Executive Monitoring of Grant Aid (Ref: 6.1)	(I) Resolved that the proposal that the Area Committee Board Members be consulted on applications for grant aid by the Head of Policy & Performance between applications being received and their consideration by the relevant Scrutiny Committee, be supported.	
		36		(ii) That officers recommendations on grant applications received be circulated to Area Committee Chairs, to enable comments to be sought from Area Committee Members, the collation of these comments and feedback to the Head of Policy and Performance to be the	

				responsibility of each Area Committee Chair.	
--	--	--	--	--	--

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Board	15/07/2002	37	Reference from the Executive Monitoring of Grant Aid (Ref: 6.1) cont.,	(iii) That the proposal that the Area Committee Board and/or Area Committees be involved in the monitoring of organisations in receipt of grant aid through feedback at Area Committee Board and Area Committee meetings be approved in principle.	
		38		(iv) That further to (iii) above the Head of Corporate Finance in consultation with the Chair and Vice Chair of the Area Committee Board develop a protocol setting out the process for such grant monitoring with a view to those arrangements being in place for the 2003/2004 financial year.	
		39	Asset Management - Shops Review	(I) Resolved that the engagement of Area Committees in the property review process on Council shops be welcomed.	Review proces to be presented to next round of Area Committees which are taking place in October & Nov-02
		40		(ii) That it be noted that the shops review would be submitted to the Autumn cycle of Area Committees.	As above.
		41	Area Committees - Transport	(I) Resolved that the current arrangemensts for transport to Area Committee meetings be reatined for the next two cycles of Area Committees.	All transport now booked in accordance with this resollolution.
		42		(ii) That the next (Autumn) round of Area Committees be advised that the transport facility was likely to be changed to a request only service, if take up did not improve in the following (Spring) cycle of meetings.	This information also to be included in the letters of invitation attendees.
		43		(iii) That the Head of Local Democracy and the Area Committee Support Officer determine the most cost effective method of providing transport to Area Committee meetings, perhaps by a combination of in-house and external providers to measure quality of performance against cost.	Two souces have been booked for the next cycle of meetings in October and November 2003. A verbal report to be given by the ACSO at the next Area Board on the 25/11/02 with a full written report at the Februray 2003 meeting.



Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Board	15/07/2002	44	Community Education & Development Division - New Structure	(I) Resolved that the Head of Local Democracy be requested to circulate the new structure for Community Education & Development Division to Members of the Area Committee Board as soon as this was available.	Circulated to all Members of the Area Committee Board on the 19th July 2002.
		45		(ii) That the Director of Lifelong Learning and the Head of Community Education & Development Division, be requested to report back to the Area Committee Board on the suggestion that schools be opened for community and youth work during the school holidays.	Head of Community Education & Development informed on the 22nd July 2002 Director of Lifelong Learning informed on the 7th August 2002.
		46	Petitions	(I) Resolved that the principle of the following categories of petitions being submitted to Area Committees be supported : Category A Petitions relating to engineering and transportation issues in specific loactions (requests for traffic measures, parking facilities, pedestrain crossing facilities etc). Petitions relating to general issues in specific locations (housing issues, vacant properties etc). Category B Topical issues affecting an individual area(s) and/or wider Borough implications (e.g. new swimming pool)	
				(ii) That Category C petitions (policy matters affecting the whole Borough such as social and educational facilities for specific groups) continue to be submitted to the Executive.	
				(iii) That the Executive be requested to endorse (I) & (ii) above and to consider delegating authority to Area Committees to determine actions arising from petitions, including legal and administraive process which would need to apply.	
		47	Community Education & Development Attendance at Area Committees.	Resolved that a Senior member of the Youth Service and Community Development Team, be requested to attend Area Committee meetings to report back (either oral or	The Head of Community Education & Development Division informed of this resolution on the 22/07/02.

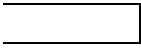
				written reports as appropriate) on activities within their area.	
--	--	--	--	--	--

Area Committee	Date	No	Issue	Comment	Progress/Outcome
Area Board	15/07/2002	48	Engineering and Transportation issues.	That the Head of Local Democracy request the Engineering & Transportation Division to ensure that officers of that Division attend Area Committees where engineering and/or transportation issues are to be discussed.	Gillian Ralphs/Jonathan Palmer, informed on the 23rd July 2002.

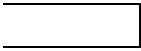
==

==

==



==



==

