

FORWARD PLAN OF KEY DECISIONS FROM 7th March 2016

EXECUTIVE MEMBERSHIP: Councillors N. Ayub, Burnett, Castleman, Hussain, A. Khan, Malcolm, Dr. R. Saleem, Shaw, Simmons and Timoney.

Commencing from Monday 7th March 2016 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>	<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
H 0 5 th February 2016	25 th February 2016	7 th March 2016	24th March 2016	14th April 2016	25th April 2016
4 th March 2016	22 nd March 2016	4 th April 2016	18 th March 2016	7 th April 2016	18 th April 2016

Link to published Executive Agendas, Reports and Decisions: <http://democracy.luton.gov.uk/cm5public/Documents/PublicDocuments.aspx>

Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government. Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. (4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.)

This is a Formal Notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972. Any correspondence to be addressed to: The Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dev Gopal (01582) 546087 Councillor Malcolm
Active Luton – Savings Proposals	To seek Executive views on savings identified by Active Luton.	Executive	7th March 2016 (16th November 2015)	Report	No	Michael McMahon (01582) 546201 Councillor Burnett
Luton Cultural Services Trust – Savings Proposals	To seek Executive views on savings identified by Luton Cultural Services Trust.	Executive	7th March 2016 (16th November 2015)	Report	No	Michael McMahon (01582) 546201 Councillor Burnett
Equality Objectives and LBC Equality Charter	To approve the Equality Objectives and LBC Equality Charter	Executive	7 th March 2016 (14th December 2015)	Report	No	Sandra Legate (01582) 546805 Councillor Burnett
Treasury Management Activity	To report the treasury management activity to date to the Executive.	Executive	7 th March 2016 (11th January 2016)	Report	No	Miriam Adams (01582) 546117 Councillor Malcolm
Asset Management Plan	To seek Executive approval for the Council's Asset Management Plan 2015-2018	Executive	7 th March 2016 (8th February 2016)	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney

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Finance and Performance: Quarter 3 (2015/16)	To note the Finance and Performance reports for Quarter 3 (2015/16)	Executive	7 th March 2016	Report and Appendices	No	Dev Gopal / Nicola Monk (01582) 546087 / 546073 Councillor Malcolm
Silver Street Car Park	To seek Executive approval regarding the future use of Silver Street Car Park	Executive	7 th March 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972	Roger Kirk / Abu Nasir (01582) 548268 / 546326 Councillor Timoney
Grant of a 25-year lease - Wardown Park Cricket Pavilion, Luton.	To seek Executive approval to the granting of a 25-year lease – Wardown Park Cricket Pavilion, Luton.	Executive	7 th March 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972	Roger Kirk / David Oddy (01582) 548268 / 547081 Councillor Timoney
Support for Lobbying Four Fast Trains an hour to Luton Airport Parkway Train Station	To seek Executive support to the lobbying for four fast trains an hour to Luton Airport Parkway Train Station.	Executive	7 th March 2016	Report	No	Robin Porter (01582) 547399 Councillor Castleman
Write-Off	To seek Executive authorisation to the write-off of individual Luton Borough Council debts.	Executive	7 th March 2016	Report	No	Clive Jones (01582) 546450 Councillor Malcolm
London Luton Airport Limited – Five Year Plan 2016/17 – 2020/21	To seek Executive approval to instruct Luton Borough Council's Chief Executive, as the shareholder's representative, on actions to be taken at a General Meeting of the company to be held on 31 st March 2016.	Executive	7 th March 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972	Robin Porter / Mark Turner (01582) 547399 / 07920 150427 Councillor Simmons

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NEW – The Vale, Proposed Introduction of Full Length Memorial Kerb Setts	To seek Executive approval to the introduction of full length kerb setts at The Vale cemetery and crematorium.	Executive	7 th March 2016	Report	No	Barry Timms (01582) 546702 Councillor A. Khan
NEW - Community Centre Review	To seek Executive approval to undertake public consultation on the options for Community Centres.	Executive	7 th March 2016	Report	No	Michael McMahon (01582) 546201 Councillor Burnett
NEW – Voice Communication Strategy	To seek Executive agreement to the Voice Communications Strategy	Executive	7 th March 2016	Report	No	Jayne Robinson (01582) 547952 Councillor Timoney
NEW – Luton Excellence Team Funding	To seek Executive agreement to the funding of the Luton Excellence Team for 2016-2019	Executive	7 th March 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Jayne Robinson (01582) 547952 Councillor Timoney
NEW - Transforming Care – Housing Requirements	To seek Executive agreement to the purchase of 4 properties for individuals with complex needs in patient units in urgent need of accommodation and whom the Council have a responsibility to accommodate and support	Executive	7 th March 2016	Report	No	Pam Garraway / Bridget Moffatt (01582) 547500 / 547778 Councillor N. Ayub
Luton Skills and Employability Strategy 2015 - 2018	To seek Executive approval for the Luton Skills and Employability Strategy 2015 – 2018.	Executive	4th April 2016 (16th November 2015)	Report	No	Paul Adams / Lesley Nicholls (01582) 546173 / 546271 Councillor Timoney

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Treasury Management Activity	To report the treasury management activity to date to the Executive	Executive	4th April 2016	Report	No	Miriam Adams (01582) 546117 Councillor Malcolm
NEW – Restructure and Re-provision of day care services in relation to the African Caribbean and Milan Day Centres	Further to Decision: EX/116/15, to report back the outcome of the consultation and seek Executive approval for the restructure and relocation of the African Caribbean and Milan Day Centres to the St. Monica's Day Centre.	Executive	4 th April 2016	Report	No	Kimberly Radford (01582) 547706 Councillor N. Ayub
NEW – Charging for Non-Residential Care Services	To seek Executive approval to the increase in existing and introduction of new charges and amendment to the Charging Policy for the provision of Non-Residential Care Services.	Executive	4 th April 2016	Report	No	Helen Lambert / Kimberly Radford (01582) 547531 / 547706 Councillor N. Ayub
NEW – Bute Street Car Park	To seek Executive approval regarding the disposal of Bute Street Car Park	Executive	4 th April 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Roger Kirk (01582) 548268 Councillor Timoney
NEW – Civica Contract	To seek Executive agreement to the proposed new Civica Contract and the contract term.	Executive	4 th April 2016	Report	Yes - Paragraph 3 of Part 1 of schedule 12A to the Local Government Act 1972.	Jayne Robinson (01582) 547952 Councillor Timoney

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Closure of Bowling Greens	To seek Executive approval to the number and location of those bowling greens to be closed following extensive consultation with users.	Executive	18th April 2016	Report	No	Alex Constantinides / Barry Timms (01582) 547202 / 546702 Councillor A. Khan
Rights of Way Improvement Plan (RoWIP)	To seek approval to a Rights of Way Improvement Plan (RoWIP) required by the Countryside and Rights of Way Act 2000, and prepared following extensive review of the rights of Way in and around Luton.	Executive	18 th April 2016 (8th February 2016)	Report	No	Keith Dove (01582) 547211 Councillor Castleman
NEW – Post 16 Transport	To seek Executive approval to the Post 16 Transport Policy for September 2016.	Executive	18 th April 2016	Report	No	Debbie Craig (01582) 548015 Councillor Hussain
NEW – Declaration of Air Quality Management Area	To seek Executive approval to the formal designation of the area identified as an Air Quality Management Area by making an Order under Section 83 (1) of the Environment Act 1995	Executive	18 th April 2016	Report	No	Liz Bailey (01582) 548493 Councillor Burnett
NEW – Adult Community Learning Self-Assessment	To seek Executive approval for the annual self-assessment report and for its submission to Ofsted.	Executive	18th April 2016	Report	No	Tom Molloy (01582) 490033 Councillor Hussain

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**EXEMPT INFORMATION
SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE
LOCAL GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.