

LUTON BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

NOVEMBER 2009 TO FEBRUARY 2010

During the period from 2nd November 2009 to 26th February 2010 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan is a general guide to the business undertaken by or on behalf of the Executive and will be updated on a monthly basis and is effective on the first working day of each month. It is published 14 working days prior to that date. Those items identified for decision more than one month in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a meeting which will be held prior to the next effective Forward Plan. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Head of Local Democracy.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
13 th October 2009	5 th November 2009	16 th November 2009
11 th November 2009	26 th November 2009	7 th December 2009
		14 th December 2009 (LAA only)
10 th December 2009	21 st December 2009	4 th January 2010
-	14 th January 2010	25 th January 2010
12 th January 2010	28 th January 2010	8 th February 2010 (Budget)
-	4 th February 2010	15 th February 2010

Note: From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Any correspondence to be addressed to: Head of Local Democracy, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Means of consultation and consultees prior to decision and method of consultation	Method of comment and closing date	Documents submitted for consideration	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Consultation with the Council's external treasury management advisors		Record of decisions	Dave Kempson 01582 546087
Outdoor and Indoor Sports Facilities Strategy	To approve the new Facilities Strategy.	Executive	16 th November 2009 (14 th September 2009)			Report	Pam Garraway 01582 547501/ Huw Jenkins 01582 548068 Councillor Ashraf
Community Hub Strategic Business Case	To approve strategic business case for community hub network.	Executive	16 th November 2009 (14 th September 2009)			Report	Margaret Birtles 01582 546163 Councillor Harris
Luton Dunstable Busway	To agree to enter into contract for the main Design and Build contract for the Luton Dunstable Busway subject to DfT Full Approval	Executive	16 th November 2009			Report	Phil Cunningham 01582 547106 Councillor Davis

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Opportunities for Delivering Re-shaping the Estate Through BSF Phase II	To approve outline business cases for opportunities identified within phase 2 of the BSF Programme.	Executive	16 th November 2009				Margaret Birtles 01582 546163 Councillors Simmons/Harris
Disposal of land adjacent to 13 Abbey Drive, 49 Yeovil Road and 89 Repton Close Luton	To approve the disposal of land adjacent to 13 Abbey Drive, 49 Yeovil Road and 89 Repton Close	Executive	16 th November 2009			Report	Graham Spademan 01582 546343 Councillor Harris
Expansion of Primary School Places	To update the Executive on expansion requirements and seek approval to the proposed expansion strategy	Executive	16 th November 2009			Report	Debbie Craig 01582 548015 Councillor Khan
* Adult Social Care Statutory Complaints Policy	DOH Statutory Process, commend to Executive for approval.	Executive	16 th November 2009			Report	Kam Bhargal 01582 547700 Councillor Hussain
* Report back from Urban Panel	Acknowledge and agree recommendations made in the report.	Executive	16 th November 2009			Report	Laura Church 01582 546433 Councillor Davis

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* State of the Boroughs Infrastructure	To consider the current state of the highway infrastructure and approve and prioritise the indicative programme for next year.	Executive	16 th November 2009			Report	Graham Turner 01582 546257 Councillor Worlding
* Marsh Farm Master Plan	Agree updated Masterplan Marsh Farm Central Area	Executive	16 th November 2009			Report	Laura Church 01582 546433 Councillor Davis
* Sustainable Travel to Schools Strategy	To approve the Strategy	Executive	16 th November 2009			Report	Christine Davy 01582 546962 Councillor Worlding
* Road Safety Audit Policy	To approve the strategy	Executive	16 th November 2009			Report	Christine Davy 01582 546962 Don Worlding
Waste Core Strategy Preferred Options Consultation	To approve a development plan document for public consultation.	Executive	7 th December 2009 (26 th October 2009)			Report	Peter Mulvihill 01582 546314 Councillor Worlding
Setting the Council Tax Base for 2010/11	To approve the council tax base for 2010/11	Executive	7 th December 2009	Dave Kempson		Report	Shirley Pleszkan 01582 546997

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							Councillor Harris
Significant Business Risks	To note the significant strategic business risks facing the Council	Executive	7 th December 2009			Report	Angela Claridge 01582 546062 Councillor Harris
Statutory Proposals for St. Margaret's Primary School, Beechwood School, Downside Infant & Junior Schools and The Meads Primary School.	To consider whether to approve the expansion of these schools following the publication of statutory notices and consultation.	Executive	7 th December 2009			Report	Debbie Craig 01582 548015 Councillor Khan
* BEaR Project Affordability	To report the affordability of the BEaR project	Executive	7 th December 2009			Report	Celia Robb 01582 546248 Councillor Worlding.
* Growth Area Funding Proposed	Seeking agreement to proposed reductions to be agreed by LBC and CBC	Executive	7 th December 2009			Report	Laura Church 01582 546433 Councillor Davis.
* London Luton Airport Draft Action Plan	To approve a response to the public consultation	Executive	7 th December 2009			Report	Wendy Roussell 01582 546062 Councillors

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[LAA Performance and Finance Monitoring]	[To report performance and finance for Quarter 2 2009/10.]		[14 th December 2009 - LAA Performance & Finance ONLY]			Report	Barry Brown 01582 547212 Dave Kempson 01582-546087 Councillor Harris
IM Value for Money Review	To report on proposed changes to the IM service following a value for money review.	Executive	14 th December 2009 (7 th December 2009)			Report	David Gowing 01582 546077 Councillor Harris
HR Value for Money Review	To report on proposed changes to the HR and payroll service following a value for money review.	Executive	14 th December 2009 (7 th December 2009)			Report	David Gowing 01582 546077 Councillor Harris
Luton Gateway Delivery Plan	To approve the Luton Gateway business plan.	Executive	4 th January 2010 (14 th September			Report	Laura Church 01582 546433 Councillor Davis

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			2009)				
Treasury Management Activity to date 2009-10	To report on the treasury management activity for the current financial year to date	Executive	4 th January 2010			Report	Barry Crick 01582-546117 Councillor Harris
* Housing Strategy Action plan Update	To approve the amended action plan for the housing strategy	Executive	25 th January 2010			Report	Alan Thompson 01582-546232 Councillor Shaw
* Total Place proposals	To consider progress on the 'Total Place' proposals and approve recommendations for submission to the Government by mid February 2010.	Executive	25 th January 2010			Report	Robin Porter 01582 – 548205 Councillor Simmons
* Revenue Budget, Capital Programme, and Scale of Charges.	To make recommendations to the Council on the revenue and capital budgets and to approve the Council's fees and charges to apply from 1 st April 2010.	Executive	8 th February 2008 (Budget)			Report	Dave Kempson 01582 546087 Adrian Piper 01582- 546148 Councillor Harris
* Housing Revenue Account Estimates – Rents and Service Charges 2010/11	To agree the Housing Revenue Account (HRA) budget for 2010/11 and to agree rents and service charges for 2010/11	Executive	8 th February 2010 (Budget)			Report	Trevor Morrow 01582 546202 Ray Frampton 01582 547488 Councillor Shaw

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*Single Equality Scheme	To approve the Single Equality Scheme.	Executive	15 th February 2010 (7 th December 2009)			Report	Val Grant 01582- 547147 Councillor Bailey
*BSF Outline Business Case Phase 3	To approve the BSF Phase 3 Outline Business Case	Executive	15 th February 2010			Report	Roger Lucas 01582-548040 Councillor Khan

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