

REVENUE MONITORING STATEMENT TO FEBRUARY 2013 - SUMMARY FOR ALL DEPARTMENTS				
REPORT BY: Head of Finance		CONTACT: Tim Lee		LEAD EXECUTIVE MEMBER : Councillor Harris
GF REVENUE BUDGET SUMMARY	Approved	Forecast	%	
Head of Service Budgets	Budget	Variation	Change	
	£'000	£'000		
General Fund Departments				
Chief Executive	3,631	-47	-1.3%	
Children & Learning Services (non schools)	73,901	-1,697	-2.3%	
Commercial and Transformation Services	7,606	-1,292	n/a	
Environment & Regeneration	45,434	-2,214	-4.9%	
Housing & Community Living (excl. HRA)	63,768	-2,572	-4.0%	
Sub Total	194,339	-7,820	-4.0%	
Other Accounts				
Budget Contingencies	1,660	-1,660	-100.0%	
Estimated Staff Severance Costs	2,186	0		
Env. Agency Levy & General Grants	-940	-132	14.1%	
Sub Total	2,906	-1,792		
Dividend, Interest & Capital				
Airport Dividend - Revenue Expenditure	-1,216	0		
Airport Dividend - Capital Expenditure	-5,084	0		
Interest on Investments	-2,053	-580	28.3%	
Capital Financing	-41,709	-454	1.1%	
Borrowing	6,414	-65	n/a	
Sub Total	-43,648	-1,099	2.5%	
Net Budget prior to Movements in Reserves	153,598	-10,712	-7.0%	
Budgets brought forward from 11/12 / carried forward to 13/14	-1,681	4,004		
Contribs. to/from(-) Other Specific Reserves	155	471		
Contrib. to/from(-) General Reserve				
Forecast Contrib. To / From (-) Reorganisation Reserve	0	6,236		
Housing Revenue Account				
Housing Services	-2,577	-1,557		
Forecast Contrib. to/from(-) HRA Balances	2,577	1,557		
Schools Budget (memo only)				
DSG Central Expenditure	20,703	-2,147	-10.4%	
Individual Schools Budget	134,836	0	0.0%	
LSC Grant	-1,428	0		
Dedicated Schools Grant	-154,111	0		
Forecast Contrib. to/from(-) Schools Balances	0	2,147		
Indicative Shadow Public Health Budget				
Public Health Services	10,200	0		
Forecast Contrib. to/from(-) Public Health Reserve	-10,200	0		

General Fund Revenue Finances Headline

The General Fund is currently forecast to underspend by £6.236 million after allowing for provisional carry forwards

HRA Finances Headline

The HRA is currently forecast to underspend by £1.557 million

Schools Budget Headline

The central element of the schools budget is currently forecast to underspend by £2.147 million. Schools are currently forecasting a reduction in balances, but central forecasts are for an increase in balances for 12/13

Shadow Public Health Headline

The shadow public health budget is currently forecast to deliver a balanced outturn position

Prior Var. To Budget	
10-11 £'000	11-12 £'000
14	-122
-117	-207
-103	-329

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - CHIEF EXECUTIVE'S DEPARTMENT						
REPORT BY: Chief Executive			CONTACT: Mark Turner tel: 01582 546353		LEAD EXECUTIVE MEMBER(S): Cllrs Simmons & Bailey	
Head of Service Budgets	Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation (over £50k only)	References	Critical Savings and Volatile Budgets within totals
Chief Executive's						
Chief Executive	1,505	-56	-3.7%	A		
Policy & Performance	2,126	9	0.4%			
Chief Executive Total	3,631	-47	-1.3%			
Areas where variations to budget are forecast						
Ref	£'000	Expenditure or Income Change	Explanation of Main Forecast Variances to Budget			
A	-56	Reduced expenditure	Budget held in relation to transitional costs not required			

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - CHILDREN & LEARNING SERVICES DEPARTMENT						
REPORT BY: Corporate Director, Children & Learning				CONTACT: Sonia Hattle tel: 01582 548066		LEAD EXECUTIVE MEMBER(S): Cllr Khan
		Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation References (over £50k only)	Critical Savings and Volatile Budgets within totals
Head of Service Budgets						
Non-Schools (LEA) Budget						
Support, Challenge & Intervention		41,768	-1,107	-2.6%	A, C, E, I, J	
Director of Children & Learning		1,650	-41	-2.5%	I	
Prevention & Early Intervention		8,717	-489	-5.6%	A, D, I, J, K	VB01, VB04
Specialist Family Support		21,765	-60	-2.6%	B, F, G, H, I, K	VB02, VB03
Non-Schools total		73,901	-1,697	-2.6%		
Schools Budget						
DSG Central Expenditure		20,703	-2,147	-10.4%		
Individual Schools Budget		134,836		0.0%		
EFA Grant		-1,428		0.0%		
Dedicated School Grant		-154,111		0.0%		
		0	-2,147			
Areas where variations to budget are forecast						
Ref	£'000	Expenditure or Income Change		Explanation of Main Forecast Variances to Budget		
A	-1104	EIG Savings		Reduced demand on grant		
B	-924	Pooled Budget (will be carried forward)		Luton Youth Offending Service and Local Safeguarding Childrens Board		
C	-335	Traded Services		Surplus income		
D	-249	Children's with Disabilities Care		Reduction in number of placements and support packages		
E	-99	Schools Redundancy		Minimal demand for 12/13		
F	61	Special Guardianship Orders		Increase and extension of placements		
G	83	Interpretation and Translation Charges		Increase in demand for translation services		
H	83	Childrens Services Legal Charges		Increased expenditure due to court ordered barrister usage		
I	51	Various		Various overspends across C&L		
J	250	School/Post 16 Transport		Increase in demand		
K	497	Looked After Children		Increase in demand		

Prior Var. To Budget	
10-11 £'000	11-12 £'000
-1,294	-1,381
-135	-84
-3	1,184
846	943
-586	661
-4,570	-2,852

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - COMMERCIAL and TRANSFORMATION SERVICES						
REPORT BY: Corporate Director, C&TS				CONTACT: Mark Turner tel: 01582 546353		LEAD EXECUTIVE MEMBER(S): Cllr Harris
Head of Service Budgets		Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation Reference (over £50k only)	Critical Savings and Volatile Budgets within totals
Commercial and Transformation Services						
Head of Fixed Assets		1,510	-842	-55.8%	A	
Procurement & Shared Service		30	8	n/a		
Finance		230	-145	-63.1%	B	
Director of Comm. and Transf. Services		2,060	-62	-3.0%	C	
Human Resources & Legal Services		929	-497	-53.5%	D	
Revenues, Benefits & Customer Service		2,846	247	8.7%	E	
Commercial & Transformation Services		7,606	-1,292	-17.0%		
Areas where variations to budget are forecast				Explanation of Main Forecast Variances to Budget		
Ref	£'000	Expenditure or Income Change				
A	-810	Reduced expenditure and increase in income		Mainly due to capitalisation of some repair and maintenance costs, additional rental income and carbon credits		
B	-145	Reduced expenditure		Mainly due to Surplus redundancy provision but partly offset by increased expenditure on payroll		
C	-62	Reduced expenditure and increase in income		Mainly in relation to funding to cover transitional costs and partly due to employee savings in Transformation Services		
D	-497	increased income and reduced expenditure		This is mainly from savings as a result of the Council's R&R review, additional income from selling services		
E	247	increased expenditure		This is the gap shortfall between expenditure and what can be claimed		

Prior Var. To Budget	
10-11 £'000	11-12 £'000
-1331	37
-211	180
-186	-250
-85	369
-158	-6
1278	-1604
-693	-1274

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - ENVIRONMENT & REGENERATION DEPARTMENT
REPORT BY: Corporate Director, Environment & Regeneration
CONTACT: Darren Lambert
tel: 01582 546320
LEAD EXECUTIVE MEMBER(S):
Cllrs Taylor, Davis, Ashraf & Sharif

Prior Var. To Budget	
10-11 £'000	11-12 £'000
-219	624
211	467
-2,470	-1,428
-5	82
-2483	-255

Head of Service Budgets	Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation References (over £50k only)	Critical Savings and Volatile Budget within budgets (see appendices C & D)
Environment & Regeneration					
Business & Consumer Services	2,585	-321	-12.4%	A1-A4	VB11, VB12
Planning & Transportation	4,049	-40	-1.0%	B1-B7	VB9, VB10
Engineering & Street Services	36,463	-1,845	-5.1%	C1-C8	CS9-CS12, CS14, VB8
Director of Environment & Regeneration	2,336	-8	-0.3%		
	45,434	-2,214	-4.9%		
Less: RCCO for Town Centre Transport Scheme		200			
Environment & Regeneration Total	45,434	-2,014	-4.4%		

Areas where variations to budget are forecast

Ref	£'000	Expenditure or Income Change	Explanation of Main Forecast Variances to Budget
A1	-230	Expenditure	Employee costs across the division
A2	-120	Income	Additional parking income
A3	-81	Expenditure	Business Support Fund (FIN011)
A4	113	Income	Licensing income - HC & PH licences
B1	-80	Expenditure	Planning salaries
B2	182	Income	Development Control application fee income
B3	-55	Expenditure	Development Control employee costs
B4	-168	Expenditure	Local Plan delays to programme (FIN011)
B5	78	Income	Regional Permit scheme
B6	136	Income	Transportation diary sheets - under recovery re charges to capital
B7	-72	Expenditure	GIS software (FIN011)
C1	-196	Expenditure	Corporate reduction in insurance premiums
C2	-208	Income	Street cleansing/graffiti work undertaken for the HRA
C3	-455	Expenditure	Waste disposal contract - EfW
C4	-181	Expenditure	Street lighting energy
C5	-164	Expenditure	Waste consultants (FIN011)
C6	-129	Expenditure	Cleansing and refuse transport costs (including £119k fuel)
C7	-58	Expenditure	Refuse collection & cleansing employee costs
C8	-54	Expenditure	Parks employees underspend

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - HOUSING & COMMUNITY LIVING (GENERAL FUND)
REPORT BY: Corporate Director, Housing & Community Living
CONTACT: Ceri Davies
tel: 01582 547530
LEAD EXECUTIVE MEMBER(S):
Cllrs Ashraf, Roden & Shaw

Prior Var. To Budget	
10-11 £'000	11-12 £'000
-1,291	800
-590	-515
-725	-572
-2,606	-288

Head of Service Budgets	Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation (over £50k only)	References	Critical Savings and Volatile Budgets within totals
Housing & Community Living						
Adult Social Care	48,853	-1,995	-4.1%	a, b, c, d, e, f, g, h, i, j, r		
Housing	4,010	-45	-1.1%	k, l		
Community Living	10,904	-532	-4.9%	m, n, o, p, q, r		
Housing & Community Living Total	63,768	-2,572	-4.0%			

Areas where variations to budget are forecast

Ref	£'000	Expenditure or Income Change	Explanation of Main Forecast Variances to Budget
a	597	increase in spend	Delays in restructuring Assessment & Care Management function
b	-597	reduction in spend/increase in income	Non-residential care for older people (from early implementation of savings projects)
c	-204	reduction in spend	Residential care for older people (from early implementation of savings projects)
d	-330	reduction in spend	Non-residential care for clients with physical disabilities (rates managed through negotiation)
e	-50	reduction in spend	Reduced spend on equipment for clients with physical disabilities
g	-629	reduction in spend	Reduced net spend on residential packages for clients with learning difficulties (managed through negotiation)
h	-259	reduction in spend	Reduced net spend on in-house provision for clients with learning difficulties (early implementation of savings projects)
i	-230	reduction in spend	Savings made on advocacy contract for Older People
j	-250	reduction in spend	Recruitment of staff for Helped at Home services to date lower than planned
k	-137	increase in Income	BTS additional surplus
l	117	increase in Income	Increase in net cost of housing homeless tenants
m	-87	reduction in spend	Lower expenditure on office expenses
n	-102	decrease in spend	Stonham/Hope House payments now made through airport
o	-61	decrease in spend	Negotiated savings on Health & Wellbeing contracts
p	-142	delayed spend	Aquatics Centre revenue costs
q	-155	decrease in spend	Fewer apprentices employed at LBC
r	-79	decrease in spend	Corporate energy cost savings

REVENUE BUDGET MONITORING STATEMENT TO FEBRUARY 2013 - HOUSING REVENUE ACCOUNT

REPORT BY: Corporate Director, Housing & Community Living

CONTACT: Ray Frampton
tel: 01582 547488LEAD EXECUTIVE MEMBER(S):
Cllr Shaw

Prior Var. To Budget	
10-11 £'000	11-12 £'000
-1728	-955
1728	955

Head of Service Budgets	Approved Budget £'000	Forecast Variation £'000	% Change	Forecast Variation References (over £50k only)	Critical Savings and Volatile Budgets within totals
Housing Revenue Account					
Housing	-2,577	-1,557	60.4%		
To/From(-) HRA Balances	2,577	1,557	60.4%		
Areas where variations to budget are forecast				Explanation of Main Forecast Variances to Budget	
Ref	£'000	Expenditure or Income Change			
a	-341	Reduction in spend		Management salaries	
b	-88	Increased income		Increased rents and service charges	
c	-200	Reduction in spend		Lower requirement for Bad Debt Provision	
d	-120	Reduction in spend		Lower expenditure on projects	
e	-80	Increased income		Interest receivable on reserve balances	
f	850	Increased spend		Revenue contribution to capital programme	
g	-70	Reduction in spend		Communal lighting contract savings	
h	-1206	Reduction in spend		Underspend on planned and responsive repairs by BTS to HRA dwellings	
i	-89	Reduction in spend		Underspend on Repairs Management Team	
j	-60	Increased income		Increase in recharge of salaries to capital	
k	-100	Reduction in spend		Underspend on tenants' removal expenses	
l	-50	Reduction in spend		Underspend on HRA shops repairs	

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ?
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	yes/no
CS1 Geoff Headley PR000209	Music Services- Service to be fully self/grant funded	58		58	New charging structure and grant funding agreed.	GREEN	
CS2 William Clapp PR000053	Day to day procurement savings	200		0		GREEN	
CS3 Michael Scorer PR000363	Fixed Assets/Building Schools for the Future Integration	513		616		GREEN	
CS4 Dave Kempson PR000026	Finance Service Review – Phase 2	400		400		GREEN	
CS5 Angela Claridge PR000027	Phase 3 of Human Resources transformation, including learning and development	140		140		GREEN	
CS6 Angela Claridge PR000035	External Training Spend review	100		100		GREEN	

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ? yes/no
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	
CS7 Sue Nelson PR000396	Failed Direct Debit Fees	20		20	The recovery plan recently submitted to members was agreed - this identified £120k additional income from legal costs recovered to compensate for the short fall in failed direct debit fees and failed arrangement fees	GREEN	Recovery plan successfully deployed
CS8 Sue Nelson PR000397	Arrangement Fees	44		44	The recovery plan recently submitted to members was agreed - this identified £120k additional income from legal costs recovered to compensate for the short fall in failed direct debit fees and failed arrangement fees	GREEN	Recovery plan successfully deployed
CS9 Constantinides PR000175	End to End Review (cost reduction) of Passenger Transport Unit activities	186		186	Majority of this saving was employee related and indication at P11 is that this will be achieved.	GREEN	
CS10 Constantinides PR000177	Review of Parks Services	200		200	For 2012/13, travellers budget was part of this saving but there has been an increase in the number of travellers resulting in an overspend of £35.5k to P11. This has been offset by various under spends within the service declared at P11.	GREEN	
CS11 Alex Constantinides PR000188	Street Cleansing Review	262		262	P11 monitoring indicates that this is still on target to achieve full savings.	GREEN	

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ?
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	yes/no
CS12 Alex Constantinid PR000192	Concessionary Fares	190	7	190	Negotiations with a supplier in P11 have allowed the previously reported overspend of £15.7k to be reduced to £7.26k.	AMBER	Yes
CS13 Darren Lambert PR000364	Environment and Regeneration Scale of Charges Review	187		187	This covers a wide range of services. Some services will over achieve their income target, others will under achieve. Overall, the income target is expected to be achieved, although a review of those under achieving areas will be required.	GREEN	
CS14 Alex Constantinid PR000403	Beds & Luton Casualty Reduction Partnership	156		30	On target to achieve saving	GREEN	
CS15 Graham Wrycroft PR000243	Day Care Modernisation and Personalisation	100		100	Implemented	GREEN	
CS16 Graham Wrycroft PR000253	Learning Disabilities Respite Care Review	150		300	On target	GREEN	
CS17 Mo Harkin PR000260	Strategic Housing Services Functional Review	80		80	Implemented	GREEN	
					14/21		

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ?
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	yes/no
CS18 Graham Wrycroft PR000261	Community Assessment Support Service Team Functional Review	150		150	Implemented	GREEN	
CS19 Graham Wrycroft PR000267	Adult Social Care Operational Management Review	100		100	Implemented	GREEN	
CS20 Mike McMahon PR000269	Review Long Term Sustainability and Funding Management Agreement Inflation Review of Luton Cultural Services Trust	100		100	Implemented	GREEN	
CS21 Graham Wrycroft PR000270	Older Persons Residential Facilities Review (Phase 2)	730		1000	Implemented	GREEN	
CS22 Graham Wrycroft PR000324	Adult Social Care & Assessment Team Restructure	125		125	Implemented	GREEN	
CS23 Graham Wrycroft PR000326	Day Care Modernisation	100		100	Implemented	GREEN	
CS24 Graham Wrycroft PR000330	High Cost Care Package Review ~ Phase 2	100		100	Implemented	GREEN	
					14/22		

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ?
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	yes/no
CS25 Graham Wrycroft PR000331	Adult Social Care Third Sector Provider Contract Review	345		345	Implemented	GREEN	
CS26 Mike McMahon PR000339	Review Long Term Sustainability and Funding Management Agreement Inflation Review of Active Luton	208		208	Implemented	GREEN	
CS27 Graham Wrycroft PR000347	Adult Social Care Learning Disability Service Review	125		250	On target	GREEN	
CS28 Graham Wrycroft PR000358	Joint Prevention Strategy - Impact Assessment	250		300	On target	GREEN	
CS29 Mike McMahon PR000377	Inflation Review - negotiation of contractual rates for care from external providers	183		183	Implemented	GREEN	
CS30 Graham Wrycroft PR000379	Adult Social Care Transformation Budget Review	149		149	Implemented	GREEN	
CS31 Mike McMahon PR000380	Procurement of Housing Related Support ~ Accommodation Rate Review	190		190	On target	GREEN	

BUDGET SAVINGS MONITORING 2012-13						Period 11 Review	
Item Ref.	Savings Proposal Description	2012/13 Saving or Budget	Variation Identified	2013/14 Saving or Budget	Comments on Savings Proposal Progress	On Target	If no, Recovery Plan In Place ? yes/no
Lead Officer		£'000	£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	
CS32 Cross-cutting PR000309	Review of number of First Tier Managers	156		156	The 2012/13 saving has been achieved, but the further restructuring required for phase 2 in 2013/14 is not currently proceeding. This has been reflected in the 2013/14 budget.	GREEN	
CS33 Cross-cutting PR000005	Admin services review	130		130	On Target	GREEN	
		6,127	7	6,499			

	VOLATILE AND DEMAND LED BUDGET MONITORING 2012-13						Period 11 Review			
	Item Ref.	Savings Proposal Description	Approved Budget	Variation Identified	Comments on Monitoring Results			On Target	If no, Recovery Plan In Place ?	
Dept	Lead Officer		£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)			green amber red	yes/no	
C&L	VB01 Harriet Martin	Out of Borough LAC placement costs	1,923	101	Budget is forecasting an overspend due to an increase in the cost of placements			RED	Savings identified within C&L budgets, towards this overspend	
					Base	now	change			
					average number of FTE out of borough placement	14	14			0
					average weekly FTE cost per placement	£2,595	£3,013			£418
C&L	VB02 Hilary Griffiths	Foster Care	7,254	291	Budget is forecasting an overspend due to an increase in the number of expensive agency placements.			RED	Savings identified within C&L budgets, towards this overspend	
					Base	now	change			
					average LA foster care placement number	164	148			-16
					average weekly cost per LA placement	£313	£341			£28
					average agency placement number	109	128			19
average weekly cost per agency placement	£784	£774	-£10							
C&L	VB03 Hilary Griffiths	Section 17 Support to Disbenefitted Families	544	-14	Currently within budget			GREEN		
					Base	now	change			
					average number of disbenefitted families supported	36	33			-3
C&L	VB04 Jo Fisher	Respite Care	1,047	-182	Currently within budget			GREEN		
					Base	now	change			
					average homecare package number	249	246			-3
					average weekly cost per homecare package	£62	£57			-£5
					average residential package number	7	5			-2
average wkly cost per residential package	£706	£511	-£195							
C&L	VB05 Hilary Griffiths	16+ Looked After Children	1,664	139	Budget is overspent due to an increase in the cost of supporting young people. The number of children being supported has reduced during the year. Work is being undertaken to review the support that this budget provides.			RED	Savings identified within C&L budgets, towards this overspend	
					Base	now	change			
					average number of 16+ looked after	148	130			-18
					average weekly cost	£216	£262	£46		

VOLATILE AND DEMAND LED BUDGET MONITORING 2012-13						Period 11 Review																									
	Item Ref.	Savings Proposal Description	Approved Budget	Variation Identified	Comments on Monitoring Results	On Target	If no, Recovery Plan In Place ?																								
Dept	Lead Officer		£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)	green amber red	yes/no																								
C&TS	VB06 Sue Nelson	Council Tax Collected	n/a	n/a	Collection rates for previous years arrears expressed as a % of the arrears as at 28th February 2013 2009/10 - 14.8% 2010/11 - 18.7% 2011/12 - 30.6%	GREEN																									
C&TS	VB07 Sue Nelson	Housing and Council Tax Benefit Payments (Net Cost)	950	331	This is an ongoing pressure relating to the difference between what is paid out in benefit expenditure and what can be claimed in benefit subsidy. The overspend position has improved during the year % of expenditure claimable 30/06/2012 92.97% 30/09/2012 95.12% 30/12/2012 95.47%	RED																									
E&R	VB08 Shaun Askins	Waste Disposal Contract, including landfill costs. (incorporates savings E&R059 & ER060)	9,554	-455	Waste volumes have continued to remain at a lower level than expected. <table><tr><td></td><td>Dec</td><td>Jan</td><td>Feb</td></tr><tr><td>Monthly tonnes of total waste-MSW</td><td>5,096</td><td>6,807</td><td>5,401</td></tr><tr><td>Cumulative tonnes of total waste</td><td>67,056</td><td>73,863</td><td>79,264</td></tr><tr><td>Monthly tonnes to landfill -MSW</td><td>3,164</td><td>5,282</td><td>3,487</td></tr><tr><td>Cumulative tonnes to landfill</td><td>41,634</td><td>46,916</td><td>50,403</td></tr><tr><td>% cumulative waste to landfill</td><td>62.1%</td><td>63.5%</td><td>63.6%</td></tr></table>		Dec	Jan	Feb	Monthly tonnes of total waste-MSW	5,096	6,807	5,401	Cumulative tonnes of total waste	67,056	73,863	79,264	Monthly tonnes to landfill -MSW	3,164	5,282	3,487	Cumulative tonnes to landfill	41,634	46,916	50,403	% cumulative waste to landfill	62.1%	63.5%	63.6%	GREEN	
	Dec	Jan	Feb																												
Monthly tonnes of total waste-MSW	5,096	6,807	5,401																												
Cumulative tonnes of total waste	67,056	73,863	79,264																												
Monthly tonnes to landfill -MSW	3,164	5,282	3,487																												
Cumulative tonnes to landfill	41,634	46,916	50,403																												
% cumulative waste to landfill	62.1%	63.5%	63.6%																												
E&R	VB09 Stephen Rizzo	Building Control Income	357	-26	Building Control Income is expected to show a small overachievement for 2012/13 <table><tr><td></td><td>Jun-12</td><td>Sep-12</td><td>Dec-12</td><td>Feb-13</td></tr><tr><td>Cumulative Projected Out-turn (£k)</td><td>208.7</td><td>297.7</td><td>386.7</td><td>446</td></tr><tr><td>Cumulative Actual Income (£k)</td><td>207.3</td><td>308.5</td><td>384.9</td><td>446</td></tr></table>		Jun-12	Sep-12	Dec-12	Feb-13	Cumulative Projected Out-turn (£k)	208.7	297.7	386.7	446	Cumulative Actual Income (£k)	207.3	308.5	384.9	446	GREEN										
	Jun-12	Sep-12	Dec-12	Feb-13																											
Cumulative Projected Out-turn (£k)	208.7	297.7	386.7	446																											
Cumulative Actual Income (£k)	207.3	308.5	384.9	446																											
E&R	VB10 Jackie Barnell	Development Control Income	600	182	It is expected that Development Control income will be £182k underachieved in 2012/13. Although smaller applications have remained consistent with the previous 2 years a decline in the number of major applications has caused an overall shortfall in income. An outline application has been received for the Airport expansion and two large applications for Napier Park & the University have been received. Work has not commenced re processing and appraising of the latter two and the Airport application has a significant amount of work yet to do. Income received for these major applications (which is reflected in the Cumulative Actual Income) will be carried forward to 2013/14 <table><tr><td></td><td>Jun-12</td><td>Sep-12</td><td>Dec-12</td><td>Feb-13</td></tr><tr><td>Cumulative Projected Out-turn (£k)</td><td>147.7</td><td>401.9</td><td>421.0</td><td>415.3</td></tr><tr><td>Cumulative Actual Income (£k)</td><td>157.6</td><td>245.6</td><td>361.8</td><td>425.9</td></tr></table>		Jun-12	Sep-12	Dec-12	Feb-13	Cumulative Projected Out-turn (£k)	147.7	401.9	421.0	415.3	Cumulative Actual Income (£k)	157.6	245.6	361.8	425.9	RED										
	Jun-12	Sep-12	Dec-12	Feb-13																											
Cumulative Projected Out-turn (£k)	147.7	401.9	421.0	415.3																											
Cumulative Actual Income (£k)	157.6	245.6	361.8	425.9																											

	VOLATILE AND DEMAND LED BUDGET MONITORING 2012-13						Period 11 Review							
	Item Ref.	Savings Proposal Description	Approved Budget	Variation Identified	Comments on Monitoring Results				On Target	If no, Recovery Plan In Place ?				
Dept	Lead Officer		£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)				green amber red	yes/no				
E&R	VB11 Tony Ireland	Licensing income	924	113	The number of Private Hire and Hackney Carriage renewals and new licence applications has been much lower than expected, which has resulted in a significant shortfall in income.				RED					
						Jun-12	Sep-12	Dec-12			Feb-13			
					Cumulative Proj'd Out-turn (£k)						237.2	442.1	659.0	762.7
					Cumulative Actual Income (£k)						185.2	393.0	676.1	771.1
E&R	VB12 Sarah Hall	Parking income	2,692	-120	Income from CCTV contraventions has continued to exceed expectations, although recent weeks have shown a slowing down of income. This will need to be closely monitored.				GREEN					
						Jun-12	Sep-12	Dec-12			Feb-13			
					Cumulative Proj'd Out-turn (£k)						673.6	1,346.5	2106.7	2665.1
					Cumulative Actual Income (£k)						666.1	1,416.6	2182.6	2679.2
HCL	VB13 Marcia Richards	Elderly Private & Voluntary Residential and Nursing Care packages	8,349	-204					GREEN					
						Base	now	change						
					number of clients in care homes						455	465	10	
HCL	VB14 Harminder Patel	Learning Disability Residential and Nursing Care packages	6,446	-629					GREEN					
						Base	now	change						
					number of clients in care homes						178	182	4	
HCL	VB15 Marcia Richards	Physical Disability Residential and Nursing Care packages	1,395	22					GREEN					
						Base	now	change						
					number of clients in care homes						32	33	1	
HCL	VB16 Simon Pattison	Mental Health Private & Voluntary Sector Residential & Nursing Care Packages	1,299	19					GREEN					
						Base	now	change						
					number of clients in care homes						41	60	19	
HCL	VB17 Marcia Richards	Private & Voluntary Sector Home Care Packages	6,785	-427					GREEN					
						Base	now	change						
					number of clients receiving home care						834	819	-15	

	VOLATILE AND DEMAND LED BUDGET MONITORING 2012-13							Period 11 Review		
	Item Ref.	Savings Proposal Description	Approved Budget	Variation Identified	Comments on Monitoring Results			On Target	If no, Recovery Plan In Place ?	
Dept	Lead Officer		£'000	£'000	Supporting Performance Information, Client Data etc. (cumulative)			green amber red	yes/no	
HCL	VB18 Marcia Richards	Direct Payment Packages	4,174	-475				GREEN		
						Base	now			change
					number of clients receiving a direct pay't	431	590			159
					average weekly cost per client	169	135	-34		
HCL	VB19 Ray Frampton	HRA Rent Income Collected	30,732					GREEN		
						Base	now			change
					percentage of rent collected 2011-12	98.4%	98.2%			-0.2%
					percentage of rent collected 2012-13	98.2%	98.3%			0.1%
					monthly average void weeks	8.1%	6.5%	-1.6%		
			86,689	-1,334						

Key to Status of Budgets

On target to be achieved in full - no issues

Issues arising - plans in place to bring it back on target

Ongoing problems encountered

GREEN

AMBER

RED

Provisional List of Requests for Budgets to be Carried Forward to 2013/14

APPENDIX J

Department/Service Division	£	Brief Details of Requirement for Budget
<u>Chief Executive's</u>		
Social Justice	9,000	A project by the African Caribbean Strategic Partnership planned for 12/13, is delayed and now scheduled for 2013/14. The funding earmarked for this will need to be carried forward to enable the project to proceed.
Area Committees	8,180	Balances of Area Committee Funds for West, East, Central and South.
	17,180	
<u>Commercial and Transformation Services</u>		
Central Training	20,000	Identification of training needs and 12/13 departmental commissioning activity delayed, as it took time for managers to become familiar with the new centralised training processes. The 2013/14 training needs returns include unmet needs from 2012/13 requiring some budget to be carried forward.
Fixed Assets - Property Maintenance	95,000	Investment property management, increased marketing and process improvement to generate increased returns from property investments.
Human Resources	207,975	Implementation of self-service module of integrated HR/Payroll system.
Finance	60,000	Delivery of review of financial monitoring and financial systems to improve robustness of reporting and accuracy of predictions on an ongoing basis.
Finance & Revenues	65,000	Complete project to obtain e-mail addresses of Luton residents, to reduce print costs of mailings.
	447,975	
<u>Children & Learning</u>		
Early Years Education - 2 Year Old Provision	114,400	Submissions for some of the applications made in 12/13 require further planning & costing work prior to approval. Scheduled to take place over summer '13. This supports the significant overall expansion programme.
Youth Offending Service Pooled Budget	771,676	LBC contributions to the pooled budget managed by the Youth Offending Service Board
Children & Families - Foster Care & Adoption	59,500	To complete activity on an intensive marketing campaign to increase the recruitment of foster carers and adopters.

Provisional List of Requests for Budgets to be Carried Forward to 2013/14

APPENDIX J

Department/Service Division	£	Brief Details of Requirement for Budget
Local Safeguarding Childrens Board	167,669	Pooled budget managed by the Board.
Education Welfare	6,825	To purchase new laptops for Education Welfare Officers that are compliant with required encryption standards and to facilitate remote access to data.
School PE & Sport	5,100	Saving generated from a renegotiation of SLA with Active Luton. To be used to purchase a pupil tracking tool for Key Stage 2 pupils that supports the Ofstead framework.
Learning Support Service	30,000	Investment in the Teacher Advisory Service - movement to a traded service
Early Years - Intervention Services	5,000	To support capacity on the bid for "Fulfilling Lives: Better Start Initiative" funding led by voluntary sector partners. Successful bids could bring £30m to £50m of funding to transform early intervention services to enhance the lives of children in the most deprived areas of the Borough
Education - Resourcing	100,000	To invest in project management, performance management & audit capacity to ensure that the increased requirements from the forthcoming Ofstead inspections are met.
Early Years - Intervention Services	100,000	Community Health Services for Children are being recommissioned by the Clinical Commissioning Group. Funding required to develop options for a bid to intergrate this service with LBC early intervention services
Children & Families - Adoption Services	20,000	To invest in new IT equipment to enable agile, smarter and more efficient working practices for Social Workers in the adoption service. Supports inspection processes.
Family Services	30,000	3 requests received since January for LBC input in to Domestic Homicide Reviews currently underway. Detailed & thorough support is required to this new area of work.
Inspection & Advice	18,000	Budget required to recruit a new Head of Support Challenge & Intervention, due to retirement of current postholder in 2013/14.
Children & Families - Disability & Support	70,000	Additional staffing capacity to manage the implementation of the new Children & Family Bill. New requirements for developing intergrated health, education and care plans for children & young people up to 25 with SEN or disabilities, including development of a consistent core offer and the full involvement of parents in developing personal budgets.
Children & Families - Social Workers	40,000	Delayed campaign to recruit new Social Workers, now scheduled for 2013/14. To meet a current shortfall in experienced staff and to develop the skills and expertise of existing staff.
16-19 Support	47,000	From September 2013, all young people are required to be in education or employment with suitable training. This will fund additional capacity in the 16-19 team to develop provision.
	1,585,170	

Provisional List of Requests for Budgets to be Carried Forward to 2013/14

APPENDIX J

Department/Service Division	£	Brief Details of Requirement for Budget
<u>Housing and Community Living</u>		
Adult Social Care	50,000	To align the investment in telecare and telehealth assistive technology (for assisting vulnerable and elderly persons living in the community) with the new Housing central console service commencing in 2013/14.
Sport & Recreation	15,000	To develop a Play Pitch Strategy with external partners that will enable the Council to bid for additional external funding.
Modern Apprentice Scheme	155,000	Delayed development of LBC's Skills Strategy leading to delayed recruitment of planned apprenticeship placements by Luton Adult Learning service. Planned training to now be delivered in 2013/14
Adult Social Care	50,000	To support prospective providers of the Carers Support Service in 2013/14 including set up costs and support in bidding for external funding.
Sport & Recreation	142,470	Extended use of Luton Regional Sports Centre by the School through to May 13 has deferred work on the site originally planned for 12/13.
Community Living	50,000	Co-ordination of VCS commisssion and volunteer work.
Adult Social Care	131,000	Delays in the renegotiation of the VCS floating Support Contract during 12/13, the budget is required to meet the full costs of 13/14 support.
	<u>593,470</u>	
<u>Environment & Regeneration</u>		
Community Safety Partnership	10,850	Domestic homicide review delayed due to protracted criminal proceedings
Economic Development	80,800	Delayed activity on business support due to significant staffing changes and also changes/review of external partner roles
Community Safety	23,840	Saving generated from the shared use of police vehicles. Funding to be used for relocation of the Anti-Social Behaviour Team to Luton Police Station and to purchase deployable WCCTV cameras for assisting with serious and repeat anti-social behaviour.

Provisional List of Requests for Budgets to be Carried Forward to 2013/14

APPENDIX J

Department/Service Division	£	Brief Details of Requirement for Budget
Economic Development	11,730	Empty Shops - 12/13 spend on improvements delayed due to legal issues and changes in ownership. To be combined with the High Street Innovation scheme in 13/14 to enable a range of planned/committed activities.
Research & GIS	71,700	Delayed implementation of corporate GIS software, Agreement reached Feb.13 & work scheduled for completion in April 13
Strategic Planning	167,500	Funds required for the recruitment of additional resources to progress the statutory Local Plan within the agreed work programme timescales.
Parks	35,800	Match funding required for a bid to the Lottery Heritage Fund in 13/14 for the restoration of Wardown Park bridge. Planned maintenance delayed to align with bid.
Development Control	38,000	Delayed implementation of APP software. Completion planned for 13/14
Waste Management - Strategy & Contract	164,000	Work in 12/13 has been focussed on the procurement due to start in 2013/14 for the long term disposal contract. Carry forward required for specialist advice on call-off contracts and contract development work.
Highways	46,100	12/13 carriageway assessments unable to be completed due to severe weather
Cleansing - Enforcement & Abandoned Vehicles	50,000	Investigation of enforcement activity required following challenge made in March '13. Specialist resources required for the investigation, met from a managed underspend in 2012/13
Cleansing - Winter Maintenance	50,000	Relocation and adaptation of existing building to create a salt barn to meet Environmental Agency requirements.
Highways Strategic Services	190,000	Additional resources required to support the delivery of the Town Centre Transport Scheme and associated projects. To support economic development in the town.
Environmental Health - Food Division	50,000	To complete the project to move all food establishments in the town on to the National Food Hygiene Ratings Scheme. Completion of project delayed due to staffing shortages.
Highways Strategic Services	180,000	Additional resources required to support the delivery of the M1 Junction 10A Improvements. To support economic development in the town.
Highways Strategic Services	190,000	Additional resources required to support the delivery of major development proposals for Napier Park, Power Court etc. To support economic development and housing growth in the town.
	1,360,320	
Total Carry Forward Requests (to date)	4,004,115	

Movements to/from General Fund Revenue Reserves 2012/13

(excludes School Balances & HRA balances)

	Current Budget		Forecast Variations			Total Forecast Movement £'000
	From Reserve £'000	To Reserve £'000	From Reserve £'000	To Reserve £'000	Transfers £'000	
Specific Reserves						
Invest to Save						
Repayment of prior year project advances		779		296		
Aged Debt Collection project	-211					
2012/13 Energy Savings				231		
	-211	779	0	527	0	1,095
Service Provision						
Community Debate	-120					
Approved budgets brought forward from 2011/12	-1,561					
Provisional budgets carried forward to 2013/14				4,004		
	-1,681		0	4,004	0	2,323
Cremator Mercury Emissions Reserve						
Contribution for replacement cremator	-592					
Fees received in year		141				
	-592	141	0		0	-451
Welfare Reform & Recession Reserve						
Welfare Reform Preparations	-92					
	-92					-92
Butterfield Profit Share Reserve						
LBC Proportion 12/13		30	-30			
Settlement of Service Charges			-26			
		30	-56			-26
Major Projects Reserve						
Contribution in Year (transfer)					15,000	
					15,000	15,000
Insurance Reserve						
Contribution in Year		100				
		100				100
Net Movement in Specific Reserves	-2,576	1,050	-56	4,531	15,000	17,949
Reorganisation Reserve						
Cumulative Monitoring Variations to Prd 11				6,236	-15,000	
	0		0	6,236	-15,000	-8,764
Net Total Movement in GF Reserves	-2,576	1,050	-56	10,768	0	9,186