

COMMITTEE REF:

ADMC/1/02



**COMMITTEE** : **ADMINISTRATION**

**DATE** : **TUESDAY 15TH JANUARY, 2002**

**TIME** : **6.00PM**

**PLACE** : **COMMITTEE ROOM 3, TOWN HALL,  
LUTON**

**COUNCILLORS** : **YASIN (CHAIR)**  
**STEWART (VICE-CHAIR)**  
**HAND**  
**JENKINS**  
**PATTERSON**  
**SINGH**

**QUORUM** : **3 MEMBERS**

### **INFORMATION FOR THE PUBLIC**

**PURPOSE:** This Committee deals with all matters relating to elections and referendums, civic and ceremonial activities, Bye-laws, the Local Government Pension Scheme, any change in the name of the Borough or the Council, conferring the Freedom of the Borough and the appointment of representatives to outside organisations relating to the Committee's work.

This meeting is open to the public and you are welcome to attend.


For further information, or to see the papers, please contact us at the Town Hall:




**IN PERSON**, 9am to 5pm, Monday to Friday, or



**CALL** Committee Services on 01582 546036

An induction loop  facility is available for meetings held in Committee Room 3.

Arrangements can be made for access to meetings for  disabled people.

If you would like us to arrange this for you, please call us on 546036

# AGENDA

<i>Agenda Item</i>	<i>Subject</i>	<i>Page No.</i>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>MINUTES</b>	
	1. 16th May, 2001	1
	2. 24th May, 2001	2
<b>3.</b>	<b>SECTION 106, LOCAL GOVERNMENT FINANCE ACT 1972</b>	
	Those item(s) on the Agenda affected by Section 106 of the Local Government and Finance Act 1992 will be identified at the meeting. Any Members so affected is reminded that (s)he should disclose the fact and refrain from voting on those item(s).	
<b>4.</b>	<b>DECLARATIONS OF INTEREST</b>	
	Members are reminded that any pecuniary interest that may have, direct or indirect, in any contract, proposed contract or any other matter to be considered at this meeting must be declared. Members are also reminded to disclose any private or personal non-pecuniary interest in any item to be considered at this meeting.	
	Any Member who declares a pecuniary interest must, under Standing Order 20.1, withdraw from the meeting whilst the item is being discussed, unless a dispensation for that interest has been issued. Clear and substantial non-pecuniary interests should be treated in the same way.	
<b>5.</b>	<b>URGENT BUSINESS</b>	
	The Chair to report on any business which is considered to be urgent and which should be discussed at the meeting in accordance with Section 100B(4)(b) of the Local Government Act 1972 and to determine when, during the meeting, any such business should be discussed.	
<b>6.</b>	<b>PENSION FUND AND COSTS OF EARLY RETIREMENTS</b>	
	(Report of the head of Corporate Finance)	3-4

**7. LOCAL GOVERNMENT ACT 1972, PART VA**

To consider whether to pass a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting during consideration of the item listed below as it is likely that if members of the public were present during that item there would be disclosure to them of exempt information falling within the Paragraphs 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

**8. NEW POST OF HEAD OF COMMUNITY CARE**

(Report of the Head of Human Resources)