

Contact:

Ben Burley

Direct line:

01582 546968

Email:

Our ref:

Ref Door entry installs 2014-15

Your ref:

www.luton.gov.uk

E.
APPENDIX - E

Mrs I Thorpe
122 Moulton Rise,
Luton,
Beds.
LU2 0BJ

16th May 2014

Ref: Door entry Installations at Moulton Rise

Dear Mrs Thorpe,

I would like to introduce myself; I am the Technical Engineer for the electrical department at BTS. I have been tasked with arranging the fitting of new doors and video door entry systems at all housing blocks owned by LBC.

I understand that you have some concerns regarding the proposed works and would welcome the opportunity to discuss the works with you. This can be done over the phone if you wish to contact me on my direct dial 01585 546968, alternatively I can arrange a meeting at BTS offices or attend your property to explain exactly what is involved with these works and the potential benefits.

I look forward to hearing from you.

Yours sincerely,

Ben Burley
Technical Engineer (Electrical)

If you need this in large print, on tape or in

বাংলা , ગુજરાતી , ਪੰਜਾਬੀ , اردو , polski



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