

## LUTON BOROUGH COUNCIL

### FORWARD PLAN OF KEY DECISIONS

#### SEPTEMBER TO DECEMBER 2010

During the period from Monday 1<sup>st</sup> September 2010 to Friday 31<sup>st</sup> December 2010 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan is a general guide to the business undertaken by or on behalf of the Executive and will be updated on a monthly basis and is effective on the first working day of each month. It is published 14 working days prior to that date. Those items identified for decision more than one month in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a meeting which will be held prior to the next effective Forward Plan. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Head of Local Democracy.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
11 <sup>th</sup> August 2010	2 <sup>nd</sup> September 2010	13 <sup>th</sup> September 2010
13 <sup>th</sup> September 2010	23 <sup>rd</sup> September 2010	4 <sup>th</sup> October 2010
-	14 <sup>th</sup> October 2010	25 <sup>th</sup> October 2010
12 <sup>th</sup> October 2010	4 <sup>th</sup> November 2010	15 <sup>th</sup> November 2010
11 <sup>th</sup> November 2010	25 <sup>th</sup> November 2010	6 <sup>th</sup> December 2010

#### Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Any correspondence to be addressed to: Head of Local Democracy, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL  
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

<b>Title</b>	<b>Key decisions and key issues</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Means of consultation and consultees prior to decision and method of consultation</b>	<b>Method of comment and closing date</b>	<b>Documents submitted for consideration</b>	<b>Contacts/ Lead Executive Member(s)</b>
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Consultation with the Council's external treasury management advisors		Record of decisions	Dave Kempson 01582 546087
Marsh Farm Master Plan	Approval of the development and brief and approach to development.	Executive	13 <sup>th</sup> September 2010  (16 <sup>th</sup> November 2009)			Report	Laura Church (01582) 546433  Councillor Davis
Private Sector Renewal Strategy	To agree to the signing of the private sector renewal strategy.	Executive	13 <sup>th</sup> September 2010  (12 <sup>th</sup> July 2010)			Report	Mike McMahon 01582 546201  Councillor Akbar
Estate Services Review	To agree efficiency changes to the Estate Service and Tenancy Enforcement Teams within Housing Landlord Services. This report recommends changing existing roles and extending existing contracts.	Executive	13 <sup>th</sup> September 2010  (23 <sup>rd</sup> August 2010)			Report	Liam Dawson 01582 546240  Councillor Akbar

KEY: \* denotes new item; Date in brackets denotes the date the item appeared in the previous published version of the Plan

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Significant Business Risks	To consider the significant business risks facing the Council	Executive	13 <sup>th</sup> September 2010			Report	David Kempson 01582 546087  Councillor Harris
Performance Quarter 1 2010-11	To review progress of the LAA and other performance indicators with particular focus on indicators at risk of not achieving target.	Executive	13 <sup>th</sup> September 2010			Report	Dean Stokes 01582 546073  Councillor Harris
Approval of the Final business Case for the Luton Aquatics Centre.	To decide whether to approve the final business case and authorise completion of contract negotiations.	Executive	13 <sup>th</sup> September 2010			Report	Fiona McGlone 01582 548228  Councillor Simmons
Budget Guidelines – Planning and Issues.	To set budget guidelines for 2011/12, review the medium term budget plan and address urgent budget issues.	Executive	13 <sup>th</sup> September 2010			Report	Dave Kempson 01582 546087  Councillor Harris
* Scheme of Delegation to Officers – Executive Functions	To approve a revised scheme of delegation to officers (Executive functions).	Executive	13 <sup>th</sup> September 2010			Report	Richard Stevens 01582 546030  Councillor Simmons

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* Town Hall Square and Traffic in George Street Area	To agree the implementation of town hall square street scene improvements and proposed amendments to traffic regulation orders.	Executive	13 <sup>th</sup> September 2010			Report	Mehmood Khan 01582 – 546172  Councillor Taylor
* Grant of a Pedestrian Only Right of Way at 133 Whipperley Way Luton	To grant a Pedestrian Only Right of Way at 133 Whipperley Way Luton.	Executive	13 <sup>th</sup> September 2010			Report	Graham Spademan 01582 546343  Councillor Harris
* Bedfordshire and Luton Compact	To agree a response to the consultation on the refreshed Bedfordshire and Luton Compact between public sector and the voluntary and community sector.	Executive	13 <sup>th</sup> September 2010			Report	Bren McGowan 01582 547335  Cllr Joan Bailey
Treasury Management Activity to date 2010-11	To report on the treasury management activity for the current financial year to date.	Executive	4 <sup>th</sup> October 2010			Report	Barry Crick 01582-546117  Councillor Harris
Winter Service Plan 2010-2011	To approve the Winter Service Plan	Executive	4 <sup>th</sup> October 2010			Report	Graham Turner 01582 546257  Councillor Taylor

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Scrutiny review of electoral services and best practice	Report back on the implementation of recommendations.	Executive	4 <sup>th</sup> October 2010			Report	John Harper 01582-546045  Councillor Simmons
Housing Allocations Policy	To agree changes to the sub-regional common allocation policy for housing. The policy has been reviewed with partners across Bedfordshire. The existing policy that underpins the Choice Based Lettings has been reviewed after one year, to take into account good practice and findings from its one year of use.	Executive	4 <sup>th</sup> October 2010			Report	Liam Dawson 01582 546240  Councillor Akbar
* Consultation Paper on Formula Grant Distribution	To agree a response to the Government's consultation paper on Formula Grant Distribution	Executive	4 <sup>th</sup> October 2010			Report	Dave Kempson 01582 546087  Councillor Harris
Amalgamation of Downside Infant and Junior Schools.	To decide whether to approve statutory proposals to amalgamate Downside Infant and Junior Schools.	Executive	15 <sup>th</sup> November 2010 (23 <sup>rd</sup> August			Report	Debbie Craig 01582 548015  Councillor Khan

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			2010)				
Treasury Management Mid Year Report 2010/11	To receive a mid year update on treasury management activity for 2010/11	Executive	15 <sup>th</sup> November 2010			Report	Barry Crick 01582 546117  Councillor Harris
			6 <sup>th</sup> December 2010				

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