

COMMITTEE REF:

A&G/03/12



COMMITTEE : AUDIT AND GOVERNANCE

DATE : WEDNESDAY, 14TH MARCH 2012

TIME : 6.00 P.M.

PLACE : COMMITTEE ROOM 3, TOWN HALL, LUTON

COUNCILLORS: FAROOQ (CHAIR) HUSSAIN
GALE (VICE CHAIR) T. KHAN
R. J. DAVIS PANTLING
DOLLING


QUORUM : 3 MEMBERS

INFORMATION FOR THE PUBLIC


PURPOSE: To provide independent assurance of the adequacy of corporate governance, the risk management framework and the associated control environment, to provide independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and impacts on the control environment, to oversee the financial reporting process and to approve the Council's statement of accounts.


This meeting is open to the public and you are welcome to attend.

For further information, or to see the papers, please contact us at the Town Hall:

 **IN PERSON**, 9 am to 5 pm, Monday to Friday, or

 **CALL** Democratic and Member Services on 01582 546032

An induction loop  facility is available for meetings held in Committee Room 3.

Arrangements can be made for access to meetings for  disabled people.

If you would like us to arrange this for you, please call us on 546032

AGENDA

<i>Agenda Item</i>	<i>Subject</i>	<i>Page No.</i>
	EVACUATION PROCEDURE	
	Turn left, follow the green emergency exit signs to the main town hall entrance and proceed to the assembly point at Dunstable Place car park.	
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES	
	1. 13 th December 2011	2.1/1 – 2.1/5
3.	SECTION 106, LOCAL GOVERNMENT FINANCE ACT 1972	
	Those item(s) on the Agenda affected by Section 106 of the Local Government and Finance Act 1992 will be identified at the meeting. Any Members so affected is reminded that (s)he should disclose the fact and refrain from voting on those item(s).	
4.	DISCLOSURES OF INTERESTS	
	Members are reminded that they must disclose both the existence and the nature of any personal interest that they have in any matter to be considered at this meeting.	
	A Member with a personal interest in any matter to be considered at this meeting will also have a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. A Member who has a prejudicial interest must withdraw from the meeting room unless (s)he has obtained a dispensation from the Council's Standards Committee.	
5.	URGENT BUSINESS	
	The Chair to report on any business which is considered to be urgent and which should be discussed at the meeting in accordance with Section 100B(4)(b) of the Local Government Act 1972 and to determine when, during the meeting, any such business should be discussed.	

<i>Agenda Item</i>	<i>Subject</i>	<i>Page No.</i>
REPORTS		
6.	FOLLOW UP ON AUDIT RECOMMENDATIONS (Report of the Audit Manager)	6/1-6/6
7.	SCHOOL MEALS: IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS (Report of the General Catering Manager)	7/1-7/11
8.	INTERNAL AUDIT PLAN 2012/13 (Report of the Audit Manager)	8/1-8/5
9.	INTERNAL AUDIT PLAN UPDATE (Report of the Audit Manager)	9/1-9/17
10.	INTERNAL AUDIT STRATEGY 2012/13 (Report of the Audit Manager)	10/1-10/8
11.	EXTERNAL AUDIT PROGRESS REPORT (Report of the External Auditors)	11/1-11/2
12.	EXTERNAL AUDIT PLAN (Report of the External Auditors)	12/1-12/20
13.	CERTIFICATION WORK REPORT 2010/11 (Report of the External Auditors)	13/1-13/12
14.	ANNUAL AUDIT LETTER 2010/11 (Report of the External Auditors)	14/1-14/17
15.	ACCOUNTING POLICY FOR HERITAGE ASSETS (Report of the Head of Finance)	15/1- 15/5
16.	LOCAL GOVERNMENT ACT 1972, PART VA	

To consider whether to pass a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting during consideration of any item listed above if it is likely that if members of the public were present during those items there would be disclosure to them of exempt information falling within the Paragraphs of Part 1 of Schedule 12A to the Local Government Act 1972.