

COMMITTEE REF:

A&G/6/08



COMMITTEE : AUDIT AND GOVERNANCE

DATE : WEDNESDAY 25TH JUNE 2008

TIME : 6.00 P.M.

PLACE : COMMITTEE ROOM 3, TOWN HALL, LUTON

COUNCILLORS: FAROOQ (CHAIR) PANTLING
SALEEM (VICE-CHAIR) PATTERSON
R. DAVIES RAQUIB
R. J. DAVIS


QUORUM : 3 MEMBERS

INFORMATION FOR THE PUBLIC


PURPOSE: To provide independent assurance of the adequacy of corporate governance, the risk management framework and the associated control environment, to provide independent scrutiny of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and impacts on the control environment, to oversee the financial reporting process and to approve the Council's statement of accounts.


This meeting is open to the public and you are welcome to attend.

For further information, or to see the papers, please contact us at the Town Hall:

 **IN PERSON**, 9am to 5pm, Monday to Friday, or

 **CALL** Democratic and Member Services on 01582 546669

An induction loop  facility is available for meetings held in Committee Room 3.

Arrangements can be made for access to meetings for  disabled people.

If you would like us to arrange this for you, please call us on 546669

AGENDA

<i>Agenda Item</i>	<i>Subject</i>	<i>Page No.</i>
1.	EMERGENCY EVACUATION PROCEDURE The Chair to advise of the nearest available exit route in the event of an emergency.	
2.	APOLOGIES FOR ABSENCE	
3.	MINUTES 1. 26 th March 2008 2. 20 th May 2008	3.1/1 to 3.1/5 3.2/1
4.	SECTION 106, LOCAL GOVERNMENT FINANCE ACT 1972 Those item(s) on the Agenda affected by Section 106 of the Local Government and Finance Act 1992 will be identified at the meeting. Any Members so affected is reminded that (s)he should disclose the fact and refrain from voting on those item(s).	
5.	DISCLOSURES OF INTERESTS Members are reminded that they must disclose both the existence and the nature of any personal interest that they have in any matter to be considered at this meeting. A Member with a personal interest in any matter to be considered at this meeting will also have a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. A Member who has a prejudicial interest must withdraw from the meeting room unless (s)he has obtained a dispensation from the Council's Standards Committee.	
6.	URGENT BUSINESS The Chair to report on any business which is considered to be urgent and which should be discussed at the meeting in accordance with Section 100B(4)(b) of the Local Government Act 1972 and to determine when, during the meeting, any such business should be discussed.	

<i>Agenda Item</i>	<i>Subject</i>	<i>Page No.</i>
REPORTS		
7.	Internal Audit Annual Report 2007/8 (Report of Head of Audit)	7/1 – 7/18
8.	Corporate Governance Action Plan (Report of Head of Audit)	8/1 – 8/13
9.	Internal Audit Plan Update (Report of Head of Audit)	9/1 – 9/7
10.	Capital Expenditure out-turn 2007-08 (Report of the Head of Corporate Finance)	10/1 – 10/14
11.	The Annual Governance Statement for 2007-08 (Report of the Head of Corporate Finance)	11/1 – 11/33
12.	The Statement of Accounts 2007-08 (Report of the Head of Corporate Finance)	12/1 – 12/7 (Appendix A – To Follow – (for Members only)
13.	LOCAL GOVERNMENT ACT 1972, PART VA To consider whether to pass a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting during consideration of any item listed above if it is likely that if members of the public were present during those items there would be disclosure to them of exempt information falling within the Paragraphs of Part 1 of Schedule 12A to the Local Government Act 1972.	