

For: (x) <table border="1"> <tr> <td>Executive CLMT</td> <td> <input checked="checked" type="checkbox"/> <input type="checkbox"/> </td> </tr> </table> Meeting Date: 4 March 2013 Report of: Head of Planning AND Transportation Report author: Paul R Barton	Executive CLMT	<input checked="checked" type="checkbox"/> <input type="checkbox"/>	Agenda Item Number: 12
Executive CLMT	<input checked="checked" type="checkbox"/> <input type="checkbox"/>		

Subject: Address Management – Delegation from Dacorum Borough Council (For Executive Only) Lead Executive Member(s): Cllr Taylor Wards Affected: None	Consultations: Councillors <input type="checkbox"/> Scrutiny <input type="checkbox"/> Stakeholders <input type="checkbox"/> Others <input checked="checked" type="checkbox"/>	(x) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> x
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Recommendations 1. Executive agrees: (i) That the Council accepts the delegation of address management functions from Dacorum Borough Council; (ii) That the Head of Planning & Transportation be authorised to agree the details of the service delegation arrangements with Dacorum Borough Council.
Background 2. Local Authorities have statutory duties regarding Street Name and Numbering and contractual obligations to maintain local street and local land and property gazetteers (LLPG) that feed into the national address infrastructure for the entire public sector. 3. The Council's Research & Geospatial Information Team has a target of reducing its budget by £60,000 in 2013/2014. As reported to Executive on 22 November 2012, officers are looking to cover a significant proportion of this via income generation due to an offer to supply address management services to Dacorum Borough Council rather than reduce staff. This will provide income of £42000 in Year 1 and £32000 thereafter.
The current position 4. Dacorum Borough Council Cabinet accepted the proposal to supply address management services on the basis of a delegation of function to Luton Borough Council under the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2000 at its meeting on 22 January 2013. Dacorum require the Council's Executive to formally accept the delegation of function. 5. Dacorum's acceptance of the Luton offer is based upon both their requirements to make cashable savings and in recognition of Luton's experience in address management and the standard of our street and land & property gazetteers – which in December were independently assessed as achieving "Gold standard" on national criteria monitored by Geoplace (the national gazetteer custodians).
Goals and Objectives 6. To generate income by undertaking address management functions for Dacorum Borough Council
Proposal

7. To accept the delegation of address management functions from Dacorum Borough Council
Key Risks
8. Resource conflicts such that Luton fails to maintain its own address management service to above national standards – it is considered that Luton’s databases are now under routine maintenance at the gold standard;
9. Failure to deliver to Dacorum’s required standard – Luton will ensure Dacorum’s LLPG is “at national standard”. Work to develop and enhance the Dacorum database towards “gold” is a separate piece of work (although it is recognised that there will be piecemeal improvements). Performance standards will also be agreed within a Service Level Agreement with Dacorum
10. Failure to fully exploit the Luton address database as the corporate single view of address data – planned work will continue on this although there will be diminished capability to respond rapidly to unplanned work requiring use of the Council’s address database
Appendices attached:
Appendix A: Dacorum Borough Council Cabinet Report – Address Management Appendix A: Dacorum Borough Council Cabinet Decision Sheet
Background Papers:
None

IMPLICATIONS

		Clearance – agreed by:
Legal	The Council will be required to enter into an agreement with Dacorum Borough Council for the delivery of address management services.	Brenda Vale 13 February 2013
Finance	The proposal will generate income of £42,000 in year 1 (2013/2014) and £32000 (at current prices) in subsequent years for as long as the agreement continues. If Dacorum, or Luton, decide to terminate the agreement, then an alternative way of achieving the £32k saving would need to be found.	Darren Lambert, Finance Manager for Environment & Regeneration, on 13 th February 2013
Integrated Impact Assessment (IIA) – Key Points		
Equalities/ Cohesion/Inclusion (Social Justice)	Integrated Impact Assessment not required as there will be no impact on the protected characteristics or on Luton	Maureen Drummond, Social Justice Adviser, 13 February 2013
Environment	This report contains no environmental implications.	Agreed Strategy & Sustainability Manager on the 13/02/2013.
Health	This report has no health implications	Wayne Thompson, Public Health – 12 February 2013.
Community Safety	There are no community safety implicatitons	
Staffing	None - -impact is on Dacorum Borough Council staff and hence assessment on this is	

	their responsibility.	
Other		

FOR EXECUTIVE ONLY - Options:

Not to accept the delegation of functions from Dacorum Borough Council and forgo income which would result in the loss of staff with the Research & Geospatial Information Team and hence reduce the ability to supply data and analysis to support the Council.