LUTON BOROUGH COUNCIL

OVERVIEW AND SCRUTINY BOARD	AGENDA ITEM: 13

DATE OF MEETING: 19th JANUARY 2011

REPORT AUTHOR: MARK FARMER (OVERVIEW AND SCRUTINY MANAGER)

SUBJECT: OVERVIEW AND SCRUTINY WORK PROGRAMME

PURPOSE:

1. To enable the Overview and Scrutiny Board to plan and determine its work programme.

RECOMMENDATIONS:

2. Examine the current Overview and Scrutiny Board work programme at Annex A and consider any amendments to it.

3. Determine which items on the Executive forward plan at Annex B, the Board wishes to pre-decision scrutinise.

4. Determine if there are any consultations, on the new policy matrix at Annex C, which the Board would like a briefing on and may want to contribute to the development of a response.

5. Assess any new proposed items for the Work Programme against the Board's 'Topic selection criteria' at Annex D

6. Note that responsibility for making any urgent changes to the work programme between meetings has been delegated by the Board to the Overview and Scrutiny Manager, in consultation with the Overview and Scrutiny Board Chair.

REPORT:

7. The Overview and Scrutiny Board is responsible for managing the Overview and Scrutiny work programme. The Board has agreed that for an item to be placed onto the work programme, it must score highly against the topic selection criteria. Issues that therefore score highly are those that are of concern to elected members' constituents.

8. Any urgent changes to the work programme between publication of this agenda and report and the Board meeting, will be reported to the meeting by the Overview and Scrutiny Manager.

9. Members are asked to consider and agree the recommendations at paragraphs 2,3,4, 5 and note recommendation 6.