

**BV SCRUTINY PANEL – 1 FEBRUARY 2005
CDMT UPDATE REPORT
JOE BISKUPSKI**

NOTES OF CDMT IMPROVEMENT AND PROCUREMENT BOARD

23rd December 2004

Present: Darra Singh (DS); Colin Chick (CC) for items 4 onwards; Jo Cleary (JC); Geoff Bocutt (GB); Barry Brown (BB); Phil Davies (PD); Chris Goulding (CG); Dave Kempson (DK); Dave Sutton (DSu); Linda Payne (LP) – notetaker.

Apologies: Tony Dessent (TD); Peter Watson (PW); Chris Addey (CA); Christina Beddows; Joe Biskupski (JB); Judith Ingham (JI).

In attendance: Gill Stewart and Lorraine Butler of Carlisle Managed Solutions (items 2 and 3)

- | | Action |
|---|---------------|
| 1. <u>Notes of meeting held on 25/11/04</u> | |
| Agreed. Matters arising: | |
| • Fleet Transport - to come to the next meeting of the Board. | CR/LP |
| • Meals on Wheels – JC advised that CA is now leading on the tendering arrangements. | |
| 2. <u>Carlisle Managed Solutions</u> | |
| Gill and Lorraine presented their Annual Report. | |
| • DS expressed concern that there was not enough incentive for schools to use Carlisle. JC suggested that Social Care be used as an example – TD to bring a paper on the issues to a future meeting | DSu/TD |
| • GB asked for more information on social inclusion – LB advised that Carlisle work closely with Val Grant and Paul Curry and their ethnicity figures mirror the Council's. | |
| • DS queried that, as the SLA targets are being met, perhaps they should be tightened? | CG |
| • DK advised that some of the savings could be classed as Gershon savings. CG to attend the Budget Challenge Group Awayday in January. | CG |
| This report should be taken to DMTs, with Carlisle in attendance. | All |

3. **Carlisle Update**

CG presented his report and highlighted examples of where we could save money by using Carlisle. He advised that he will be doing an analysis of all Departments and reporting to the Board in February. DS requested that Street Services comes in January.

CG/CR/LP

Gill Stewart and Lorraine Butler were thanked for all their work.

4. **Progress Report**

Noted. DS requested that a report on the financial viability of the Leisure Trust and the Swimming Pool come to CDMT in January.

DSu/LP

5. **Priority Performance Indicators November 2004**

BB presented the report and tabled a graph for Council Tax collection. This issue is to come to the Board in January.

DK/LP

- GB suggested a collection campaign in January.
- DK advised that the assumption is that the same levels of collection will apply as in the past few years. If this is not the case, there will be huge pressure on Council tax in the future.
- DS expressed concern over BV183B (average length of stay in hostels) – BB to get more information.

6. **Corporate Health Pls**

Noted.

7. **Cultural Services Improvement Plan**

DSu presented the report which was noted.

GB asked about ComShare – DS and DK will discuss separately.

DS/DK

8. **Quarterly Progress Reports**

CCS and LL reports were noted. H&SS and E&R are to come to the January board.

JC/CC

9. **Internal Audit Annual Plan 2004/5**

PD presented the report and CDMT approved the amendments to the Plan.

GB asked about ESD as Scrutiny had been told they could not have sight of the Draft Audit Plan. DS advised this is a matter

for Bedfordshire CC.

10. **Other Business**

Development Control Performance

DS presented the report and requested to see an organisation chart showing which posts were filled and which were vacant. **CC**

DK advised that the Planning Grant is now due and will be reported to Executive as part of the overall budget report.

DS stressed that this PI must be got out of special measures and referred to the bullet points under item 3.2.:

- Go ahead with temporary admin support **CC**
- Increase the recruitment allowance for planners – CG to discuss with IS **CG**
- Go ahead with the recruitment of temporary agency staff (professional planners) **CC**

CC reassured GB that no major developments were being held up.

CIPS Accreditation

DK advised that it had just been announced that we have CIPS accreditation for Procurement. The Board offered congratulations to CA and his team. **CA to note**

11. **Next Meeting**

27th January, 9.30am in **Committee Room 4**.

circulation:

Corporate Directors
Director of Scrutiny
Head of Policy & Performance
Head of Internal Audit
Head of Corporate Finance
Head of Human Resources
Head of Leisure, Libraries & Culture
Barry Brown
Joe Biskupski
Christina Beddows, Unison
Ian Smith, TU Co-ordinator
Corporate Procurement Manager

Scrutiny Board Members
Scrutiny Committee Chairs
Group Leaders
Executive Members