

**To: All Members of the Bedfordshire,
Hertfordshire & Luton Health Scrutiny
Committee**

**From: COUNTY SECRETARY'S
DEPARTMENT**

Ask for: David Moses

Tel: 01992 555300

cc: G. Bocutt, Luton BC
W. Hamilton, Hamilton Consulting (UK) Ltd.
S. Cole Hertfordshire CC
D. Moses, Hertfordshire CC

**BEDFORDSHIRE, HERTFORDSHIRE & LUTON HEALTH SCRUTINY COMMITTEE
TUESDAY, 21 DECEMBER 2004**

ATTENDANCE

Bedfordshire County Council

D. Reedman.
D. Ross

Hertfordshire County Council

K. Coleman
M. Downing

Luton Borough Council

H. Abid
S. Timoney

Bedfordshire & Hertfordshire Strategic Health Authority

Lynda Dent

1. ELECTION OF CHAIR

1.1 M. Downing of Hertfordshire was elected as Chairman of the
Committee

2 ELECTION OF VICE-CHAIR

2.1 D. Reedman of Bedfordshire was elected as Vice-Chairman.

**3 DECLARATION OF PERSONAL AND PREJUDICIAL
INTERESTS**

ACTION

3.1 No personal or prejudicial interests were declared.

4 DECLARATION OF WHIP

4.1 It was confirmed that Members of the Committee were not under any mandate from either their Authority or political party in respect of the items to be scrutinised by the Joint Committee.

5. STATUTORY BASIS OF THE JOINT COMMITTEE

5.1 The Committee noted the statutory basis for forming a joint committee

6. COMPOSITION AND SIZE OF THE JOINT COMMITTEE

6.1 The decision of the constituent Authorities that the Committee will comprise two members from each of Bedfordshire County Council, Hertfordshire County Council and Luton Borough Council was noted.

6.2 It was agreed that substitute members would be allowed provided there was prior notification of the substitute member in writing to the Adviser to the Committee.

6.3 It was agreed that a quorum for future meetings of the Joint Committee would comprise of 1 member from each of the constituent authorities.

7. TERMS OF REFERENCE OF THE JOINT COMMITTEE

7.1 The proposed terms of reference were agreed (see appendix) subject to ratification by each of the constituent authorities

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7.2 It was noted that where an issue affected only one of the constituent authorities that the appropriate committee of that authority would then undertake the scrutiny process.

7.3 It was agreed to amend the third bullet point of paragraph four outlining the three large projects to be undertaken by the Committee to read: -

“Responding to consultation on health implications of the Milton Keynes & South Midlands and other sustainable communities

development proposals”.

- 7.4 The Committee agreed that, without prejudice to the rights and responsibilities of its constituent authorities, it is the appropriate body to consider Regulation 4 consultations (major service developments or variations) by the Bedfordshire & Hertfordshire Ambulance & Paramedic Service.

8. SUPPORTING THE JOINT COMMITTEE

- 8.1 It was agreed that in addition to liaison with the Head of Scrutiny of Hertfordshire County Council and the Director of Scrutiny of Luton Borough Council, the Adviser would also liaise with the Head of Democratic Services of Bedfordshire County Council.

9. INVESTING IN YOUR MENTAL HEALTH

- 9.1 The Committee noted the report and requested the Adviser to explore the options and costs associated with appointing an expert mental health adviser to support its work.

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- 9.2 The Committee agreed a programme of meetings that included provision for a public hearing in each of the constituent authorities' area. *NB Following the meeting the Strategic Health Authority decided to delay the proposed consultation process thus requiring a revision the Committee's timetable.*

10. MILTON KEYNES & SOUTH MIDLANDS GROWTH AREA

- 10.1 The Committee agreed to invite Dawn Bassett, Project Director for the Milton Keynes & South Midlands Health & Social Care Group to provide a briefing to the next meeting of the Committee on their proposals.

W. Hamilton

11. MONITORING THE IMPLEMENTATION OF *INVESTING IN YOUR HEALTH*

- 11.1 It was agreed that the Director of Strategy for the Strategic Health Authority be invited to brief the next meeting of the Committee on progress with this work.

W. Hamilton

12. BEDFORDSHIRE & HERTFORDSHIRE AMBULANCE & PARAMEDIC SERVICE

- 12.1 It was agreed that a representative of the Trust be invited to make

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a presentation to the next meeting of the Committee on its most recent Annual Report and Accounts.

13. PROGRAMME OF FUTURE MEETINGS

- 13.1 It was agreed that officers be asked to draw up a project based timetable of work on behalf of the Committee

G. Bocutt
W. Hamilton
D. Moses

Bill Hamilton
Adviser to the Committee

Appendix

Terms of Reference of the Joint Committee

”to review and scrutinise, in accordance with Regulations under Section 7 of The Health and Social Act 2001 and the Secretary of State for Health’s Direction of 17 July 2003, matters relating to the substantial developments or variations in NHS services across the whole of the area of the Bedfordshire, Hertfordshire and Luton Social Services Authorities.”