

ADMINISTRATION COMMITTEE

20TH FEBRUARY 2013 AT 5.45 P.M

(RE-CONVENED FROM 12TH FEBRUARY 2013)

PRESENT: Councillor Hopkins (Vice-Chair in the Chair); Councillors N. Ayub, Burnett and Cato.

10. APOLOGY FOR ABSENCE (REF: 1)

An apology for absence from the meeting was received on behalf of Councillor Stewart, MBE.

11. DELIVERY AND ADMINISTRATION OF TRADED SERVICES TO SCHOOLS & OTHER EDUCATIONAL SETTINGS (REF: 7)

On 12th February 2013, the Committee considered the report of the Corporate Director of Children and Learning (Ref: 7), presented by the Head of Support, Challenge & Intervention, seeking approval to apply the proposals to make changes to aspects of the delivery and administration of traded services to schools and other educational settings.

The Committee was adjourned until 5.45 pm on Wednesday, 20th February 2013, to give Members the opportunity to consider the Integrated Impact Assessment (IIA) relating to the proposed changes before determining the matter.

On resuming the meeting, the Vice- Chair in the Chair, thanked the Head of Support, Challenge & Intervention for the IIA. She established all Members had read it. She commented it gave them a greater understanding of the proposals of the re-structure, which all other Members concurred. She went on to propose the committee approved the recommendation of the original report of the Corporate Director of Children and Learning (Ref: 7) on the amended structure shown at Appendix A of the report. She was unanimously supported.

A Member suggested an IIA should be submitted with all proposals for re-structuring.

The Head of HR and Monitoring Officer said the Committee had previously requested that an IIA be submitted, except where the number of staff was so small that their identities could not be protected.

Resolved: That the amended structure as set out at Appendix A to the report of the Director of Children and Learning (Ref: 7) be approved.

(Note: The meeting ended at 5.49 p.m.)