

**COMMITTEE: ADMINISTRATION**

**DATE: 1 JULY 2002.**

**SUBJECT: INTERNET SECURITY POLICY**

**REPORT BY: HEAD OF HUMAN RESOURCES**

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**IMPLICATIONS:**

<b>LEGAL</b>	<b>COMMUNITY SAFETY</b>
<b>EQUALITIES</b>	<b>ENVIRONMENT</b>
<b>FINANCIAL</b>	<b>CONSULTATIONS</b>
<b>STAFFING</b>	<b>OTHER</b>

**WARDS AFFECTED: NONE**

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**PURPOSE**

1. To seek approval from Administration Committee to implement the revised Internet Security Policy.

**RECOMMENDATION(S)**

2. **Administration Committee is recommended to agree the revised Internet Security Policy at Appendix 1.**

**BACKGROUND**

3. The Internet Security Policy was originally introduced in 2001 as part of a package of IT related policies as the use of e-mail and the Internet was expanding more and more. Recent experiences both within the Council and the "industry" in general have shown that there needs to be clearer guidance for employees on the use, and misuse, particularly of the Internet. Accordingly a review has been undertaken of the current Policy and change the guidance issued in order that those using the systems understand the parameters of use and the monitoring systems that are in place. In the main the changes are in the first paragraph under the heading of "Obtaining Internet Access". Discussions have taken place with the Trade Union Co-ordinators on the re-drafted Policy and

the document has passed through LJNCC; the document is therefore submitted to Administration Committee for formal agreement.

**APPENDIX**

4. Revised Internet Security Policy

**LIST OF BACKGROUND PAPERS**

**LOCAL GOVERNMENT ACT 1972, SECTION 100D**

Not applicable