

Allocation of Executive portfolios

Effective from 23 May 2023

The Executive consists of 10 elected councillors, each of whom has a specific area of responsibility known as an Executive Portfolio, allocated to them by the Executive Leader.

Each Portfolio area is listed below, with the specific responsibilities shown. Those responsibilities shown with an * are shared portfolio responsibilities. Decisions are made collectively at monthly Executive meetings.

Every member of the Executive has a responsibility for Social Inclusion and Community Cohesion.

Executive Leader

Name: Hazel Simmons

Portfolio: Executive Leader

Specific responsibilities: Chief Executive's – Leader

- *Luton 2040 – a town built on fairness
- Democracy, Elections & Electoral Registration
- Member Learning & Development
- Business & Member Support
- Regional/National Government Policy
- Prevent and Counter Terrorism
- London Luton Airport
- Luton Shareholders*
- Partnerships (including *Health & Wellbeing Board) (*Chair)
- SEMLEP/Growth Boards
- Communications/Marketing
- Cultural Strategy/Arts
- Legal/Monitoring Officer
- Data Protection/FOI
- Performance*
- Budget*
- BLMK
- Civil protection/Emergency Planning
- Social Justice Unit/Fairness Strategy including Strategic Community Services and Member Led Development.

All Portfolios - Social Inclusion and Community Cohesion

Inclusive Economy (Regeneration & Inclusive Growth)

Name: James Taylor

Portfolio: Inclusive Economy

Specific responsibilities: Regeneration and Inclusive Growth

- *Luton 2040 – Inclusive Economy Board
- Economic Development & Business Support
- Luton Enterprise Zone
- Property & Construction
- Corporate Landlord
- External Grant funding
- Luton BID Group
- Town Centre Development
- Commercial & Strategic, Design & Maintenance
- Contract & Procurement
- Corporate Health and Safety
- Social Inclusion and Community Cohesion

Inclusive Economy (Sustainable Development and Highways)

Name: Javed Hussain

Portfolio: Inclusive Economy

Specific responsibilities: Sustainable Development and Highways

- Luton 2040 – Inclusive Economy
- Strategic Planning & Infrastructure
- Strategic Flood
- Highways
- Transport & Regulation (including day to day transport, passenger transport, fleet transport)
- Parking operations
- Road Safety – Traffic Management
- Heritage/conservation
- Cemeteries/Crematorium
- Gypsies and Travellers
- Building Control
- Social Inclusion and Community Cohesion

Inclusive Economy (Women, Equalities and Community Safety)

Name: Maria Lovell

Portfolio: Inclusive Economy

Specific responsibilities: Women's Services and Community Safety

- Luton 2040 – A town built on Fairness
- Solutions Partnership (including anti- social behaviour)
- Community Safety/CCTV
- Neighbourhood Watch Schemes
- Trading Standards
- Registrars
- Police Commissioner Liaison
- Community Cohesion and Luton in Harmony
- Violence against Women
- Domestic Abuse (including white ribbon campaign)
- Luton All Women's Centre
- Equalities (including Equality, Diversity and Inclusion)
- Social Inclusion and Community Cohesion

Inclusive Economy (Finance and Revenues & Benefits)

Name: Rob Roche

Portfolio: Inclusive Economy

Specific responsibilities: *Finance and Revenue & Benefits

- Finance
- Overall Performance
- Budget development/Audit/Risk
- Debtors/Creditors
- Treasury Management
- Exchequer Services
- Revenues & Benefits (including Access Luton)
- Customer Services
- IM issues and E Government Champion
- Luton Shareholders*
- Trading & Commercialisation
- Business Transformation/Luton Excellence
- Strategic Transport Committee (EEH)
- Social Inclusion and Community Cohesion

Population Wellbeing (Housing, Waste and Climate Change)

Name: Tom Shaw

Portfolio: Population Wellbeing

Specific responsibilities: Housing, Waste and Climate Change

- Luton 2040 – Carbon Neutral Town
- Building Technical Services (BTS)
- Public Sector Housing & Housing Policy & Strategy
- Housing Landlord Services
- Accommodation/Waiting list
- Foxhall Homes* (Director)
- Housing SLA
- Private Sector Housing & Housing Improvement (including Rogue Landlord Services)
- Tenant services
- Cleansing & Refuse
- Strategic Waste Authority
- Climate Change
- Neighbourhood Service (Single Enforcement)
- Environmental Enforcement (including pollution)
- Social Inclusion and Community Cohesion

Population Wellbeing (Public Health and Integration)

Name: Khtija Malik

Portfolio: Population Wellbeing

Specific responsibilities: Public Health and Integration

- Luton 2040 – Population Wellbeing
- Health Inequalities/JSNA
- Health and Wellbeing Board*
- Health Protection (Including Dental)
- CCG Engagement
- Weight Management & Tobacco Control
- Total Wellbeing
- Food & Health and Safety Licensing
- Drugs & Alcohol
- Preventative Services
- Mental Health
- Population Health Commissioning (including Children's)
- Sports & Physical Activity Strategy (including parks sport)
- East London NHS Foundation Trust
- Business Intelligence
- Social Inclusion and Community Cohesion

Population Wellbeing (Adult Social Care)

Name: Fatima Begum

Portfolio: Population Wellbeing

Specific responsibilities: Adult Social Care

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- Luton 2040 – Population Wellbeing
- Adults with physical disability (including frail elderly)
- Health and Wellbeing Board*
- Reablement/Respite/Extra Care
- Safeguarding/ Quality Assurance and Professional Standards
- Assessment & Care Management
- Learning Disability
- Day Care Services
- Vulnerable Adults
- Supported Living and Shared Lives
- Social Inclusion and Community Cohesion

Children's, Families and Education Services (Children's Services – Enhancing Skills and Education)

Name:

Aslam Khan (Deputy Leader)

Portfolio: Children's, Families and Education Services

Specific responsibilities: Children's Services – Enhancing Skills & Education

- Luton 2040 – a Child Friendly Town
- Schools (including SEN)
- Governor Support
- School planning
- 14-19 Campus
- 16-19 Admissions
- Education Welfare
- Virtual School
- Pupil Referral Unit
- School Improvement
- Skills & Employability (including adult learning)
- Alternative Learning and progression
- Children & Adults Travel Needs
- Liaison with Bedfordshire University
- Libraries
- Social Inclusion and Community Cohesion

Children's, Families and Education Services (Children - Health and Wellbeing)

Name: Tahmina Saleem

Portfolio: Children's, Families and Education Services

Specific responsibilities: Children – Health & Wellbeing

- Luton 2040 – A child Friendly Town
- Children's Social Care (including child protection)
- Family Centres
- Early Year's and Intervention
- Stronger Families
- Quality Assurance & Safeguarding
- Youth Services
- Youth Offending Services
- *Health & Wellbeing Board
- Social Inclusion and Community Cohesion