

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

APPENDIX - B

LUTON BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS FROM 21st JANUARY 2013

EXECUTIVE MEMBERSHIP: Councillors Akbar, Ashraf, N. Ayub, Harris, Hussain, Roden, Shaw, Simmons, Taylor and Timoney.

During the period from Monday 21st January until April 2013 the Council plans to make key decisions on the issues set out below. Key decisions relate to those which are likely:

- ◇ to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- ◇ to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Borough.

The Forward Plan lists the business undertaken by or on behalf of the Executive and will be published 28 days prior to each Executive meeting. Those items identified for decision more than 28 days in advance may change in forthcoming Plans. There may also be occasions where a key decision is deferred to a later meeting. Each new Plan supersedes the previous Plan. Any questions regarding individual issues should be addressed to the contact specified in the Plan. General questions about the Plan such as specific dates, should be addressed to the Democracy Manager.

The agendas and Forward Plans for meetings of the Executive will be published as follows:

<u>Forward Plan Published</u>	<u>Publication of Agenda</u>	<u>Executive Meeting Date</u>
21 st December 2012	10 th January 2013	21 st January 2013
4 th January 2013	21 st January 2013	4 th February 2013
11 th January 2013	31 st January 2013	11 th February 2013
1 st February 2013	21 st February 2013	4 th March 2013
22 nd February 2013	14 th March 2013	25 th March 2013
15 th March 2013	4 th April 2013	15 th April 2013
29 th March	18 th April 2013	29 th April 2013

Link to published Executive Agendas, Reports and Decisions: <http://vsgoddard.central.luton/CMISWebPublic/>

Note:

From time to time there will be a necessity to consider issues which will result in key decisions being taken which are not included in the Forward Plan, e.g. items of an extreme urgency, consultation papers issued by Government.

Executive meetings are open to the public except to the extent that the public are excluded under paragraph 4(2) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. (4(2)(a) Confidential information. 4(2)(b) Exempt Information. 4(2)(c) lawful power to exclude person to maintain orderly conduct of the meeting.))

The last page of this document sets out the definitions of Exempt Information under Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972.

Any correspondence to be addressed to: The Head of Policy and Performance, Luton Borough Council, Town Hall, Luton, LU1 2BQ unless otherwise stated.

**LUTON BOROUGH COUNCIL
FORWARD PLAN OF KEY DECISIONS AND KEY ISSUES**

Title	Key decisions and key issues	Decision maker	Date of decision	Documents submitted for consideration	Exclusion of public required	Contacts/ Lead Executive Member(s)
Treasury Management decisions on borrowing and investments to optimise the Council's financial position	To borrow and invest, and to restructure borrowings where appropriate, in order to optimise the Council's financial position while minimising risk and ensuring that all actions are in accord with the Council's treasury management policy and strategy.	Head of Corporate Finance	Ongoing with dates dependent on financial market conditions	Record of decisions	N/A	Dave Kempson (01582) 546087
Integrated Youth Services Review – Youth Work	To report on the review of Integrated Youth Services	Executive	21 st January 2013 (22 nd October 2012)	Report	No	Nick Chamberlain (01582) 548057 Councillor Akbar
Luton Town Centre Transport Scheme	Recommendation for the preferred contractor for the construction of the Inner Ring Road and will seek agreement from Executive to submit the Full Approval submission to the DfT for funding.	Executive	21 st January 2013 (3 rd December 2012)	Report	Yes Paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972	Phil Cunningham (01582) 547106 Councillor Timoney
Review of Older People Day Care Service	Further to consultation to agree recommendations for implementation.	Executive	21 st January 2013 (7 th January 2013)	Report	No	Tolu Roche (01582) 547779 Councillor Hussain
Treasury Management Activity to date 2012/13	To report the treasury management activity to date.	Executive	21 st January 2013	Report	No	Barry Crick (01582) 546117 Councillor Harris
Supported Living Service	To seek Executive agreement to the proposals for the Supported Living Service (In-House)	Executive	21 st January 2013	Report	No	Bridget Moffat / Mark Davie / Graham Wrycroft (01582) 547131 Councillor Hussain

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Outcomes of Consultation on budget cut proposals for Business and Consumer Services	To report to the Executive the outcomes from consultation on the budget cut proposals for Business and Consumer Services	Executive	21 st January 2013	Report	No	Laura Church (01582) 546433 Councillors Ashraf, N. Ayub and Taylor.
Luton Parking Policy and Plan	To approve and request Council to adopt the Luton Parking Policy and Plan as part of the Council's Policy Framework.	Executive	21 st January 2013	Report	No	Keith Dove (01582) 547211 Councillor Taylor
* Junction 10A M1	To seek Executive approval to the funding mechanism and Regional Growth Fund Agreement.	Executive	21 st January 2013	Report	Yes Paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972	Keith Dove (01582) 547211 Councillors Timoney
* Changes to Administration of Discretionary Rate Relief	To seek Executive approval to the options for the future of Discretionary Rate Relief.	Executive	21 st January 2013	Report	No	Sue Nelson / Clive Jones (01582) 547094 / 546450 Councillor Harris
* Amendment to Trade Waste Scale of Charges	To seek Executive approval to the amendment of the previously agreed scale of charges for Trade Waste services	Executive	21 st January 2013	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
* Luton Tenancy Strategy	To seek Executive approval to adopt the tenancy strategy so it is in place as required by CLG by end of January 2013	Executive	21 st January 2013	Report	No	Alan Thompson (01582) 546232 Councillor Shaw
Property Disposals Programme 2012/13	To approve additional property disposals during 2012/13	Executive	4 th February 2013 (22 nd October 2012)	Report	No	Margaret Birtles (01582) 546163 Councillor Harris

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Housing Control Centre Review	To seek Executive approval to enter a partnership with another Local Authority to provide the functions of the Housing Control Centre from another site.	Executive	4 th February 2013 (21 st January 2013)	Report	No	Mo Harkin / Mark Davie (01582) 546202 / 547131 Councillor Shaw
South East Midlands Local Transport Board	To approve the Memorandum of Understanding constituting the setting up of the South East Midlands Local Transport Board (the 3 Bedfordshire Unitary Authorities and Milton Keynes)	Executive	4 th February 2013	Report	No	Keith Dove (01582) 547211 Councillor Taylor
Refuse Collection Services budget cut proposals	To seek Executive approval to consult on the budget proposals for the future of the service.	Executive	4 th February 2013	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor
* Policy on the use of the Town Centre Space	To seek Executive approval to a new Policy on the use of Town Centre space	Executive	4 th February 2013	Report	No	Nicola Perry (01582) 546045 Councillor Simmons
School Uniform Grant – Funding	To approve future funding options for School Uniform Grants.	Executive	11 th February 2013 (21 st January 2013) (Budget)	Report	No	Geoff Headley / Simon Ashley (01582) 548007 / 548170 Councillor Akbar
Housing Revenue Account Estimates – Rents and Service Charges 2013/14	To agree the Housing Revenue Account (HRA) budget for 2013/14 and to agree rents and service charges for 2013/14	Executive	11 th February 2013 (Budget)	Report	No	Ray Frampton / Mo Harkin (01582) 547488 / 546202 Councillor Shaw
Treasury Management and Annual Investment Strategy 2013/14	To approve the treasury management strategy and recommend to Council approval of the annual investment strategy for 2013/14.	Executive	11 th February 2013 (Budget)	Report	No	Barry Crick (01582) 546117 Councillor Harris

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Local Welfare Provision Fund (formally Social Fund) Update	To seek agreement on the scheme to be administered, location and resources needed.	Executive	11 th February 2013 (Budget)	Report	No	Arran Sharman (01582) 546446 Councillor Harris
* New Homes for Luton – Community Funds	To seek Executive approval to the methodology for the distribution of the Community Fund	Executive	11 th February 2013 (Budget)	Report	No	Michael McMahon (01582) 546201 Councillors Shaw and Roden
* Roshni MH Service Relocation	The seek Executive approval to the relocation of the Roshni MH Service.	Executive	11 th February 2013 (Budget)	Report	No	Amy Kay (01582) 547889 Councillor Hussain
* Revenue Budget 2013/14 and Capital Programme 2013/18	To seek Executive approval to recommend to Council the Revenue and Capital budgets, Band D Council Tax and Medium Term Financial Plan.	Executive	11 th February 2013 (Budget)	Report	No	Dave Kempson (01582) 546087 Councillor Harris
Finance Review Phase 3	To review the level of financial support required	Executive	4 th March 2013 (3 rd December 2012)	Report	No	Dave Kempson (01582) 546087 Councillor Harris
Early Intervention Service	To report back the consultation responses on the proposals in relation to the Early Intervention Service.	Executive	4 th March 2013 (11 th February 2013)	Report	No	Jo Fisher (01582) 548006 Councillor Akbar
The Vale Cemetery – Burial of Religious Papers	To agree service provision and charging for burial of religious papers.	Executive	4 th March 2013	Report	No	Alex Constantinides (01582) 546248 Councillor Ashraf

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Extra Care Services Review	To consider options around provision of extra care services.	Executive	4 th March 2013	Report	No	Fiona Green (01582) 547501 Councillor Hussain
* Enlargement of Stopsley High School, Stopsley Primary School and Farley Junior School	To seek Executive approval on the School enlargements taking into account any responses to the Statutory Proposals	Executive	4 th March 2013	Report	No	Debbie Craig (01582) 548015 Councillor Akbar
* Disposals Programme 2013/14 – specific assets	To seek Executive approval to the disposal of specific assets within the Borough.	Executive	4 th March 2013	Report	Yes Paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972	Roger Kirk / Jo Russell (01582) 548268 / 546346 Councillor Harris
* Chief Executive's Department Budget Reductions	To seek Executive approval to the savings identified for the Chief Executive's Department for 2013/14	Executive	4 th March 2013	Report	No	Nicola Perry (01582) 546045 Councillor Simmons
Debt Review – Single Corporate Debt Team	To seek Executive approval to consult on a Corporate Debt Team.	Executive	25 th March 2013 (7 th January 2013)	Report	No	Laura Church (015825) 546433 Councillor Harris
Integrated Transport, Highway Maintenance and Local Sustainable Transport Fund Work Programmes	To note the Integrated Transport, Highway Maintenance and Local Sustainable Transport Work carried out during 2012/13 and approve the proposed programmes for these works in 2013/14.	Executive	25 th March 2013	Report	No	Jonathan Palmer (01582) 546686 Councillor Taylor
Outcomes of Consultation on budget cut proposals for Street Cleansing	To report to the Executive the outcomes from consultation on the budget cut proposals for Street Cleansing	Executive	25 th March 2013	Report	No	Alex Constantinides (01582) 546248 Councillor Taylor

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* Integrated Youth Services Review – Youth Work	To report on the outcome of the consultation and final proposals in relation to the review of Integrated Youth Services	Executive	25 th March 2013	Report	No	Nick Chamberlain (01582) 548057 Councillor Akbar
* Community Development Service Transformation	To report the outcome of the consultation on the transformation of the Community Development Service	Executive	25 th March 2013	Report	No	Michael McMahon (01582) 546201 Councillor Roden
* Response to North Hertfordshire District Council's Consultation on Strategic Direction Of Growth	To seek Executive approval to the response to North Hertfordshire District Council's consultation on their strategic direction of growth.	Executive	25 th March 2013	Report	No	Kevin Owen (01582) 5467087 Councillor Timoney
* Highways Service Review	To report the outcomes of the consultation on the review of Highway Services.	Executive	25 th March 2013			
Accessible Transport Service	To seek Executive agreement for future arrangements for the provision of Accessible Transport Services.	Executive	15 th April 2013 (3 rd December 2012)	Report	No	Pam Garraway / Sarah Rowe (01582) 547500/547195 Councillor Hussain
Active Luton Funding and Management Agreement Review	Options for funding Active Luton for 2013 to 2015	Executive	29 th April 2013 (3 rd December 2012)	Report	No	Michelle Griffin (01582) 547850 Councillor Ashraf
* Tendered Local Bus Services	To report the outcomes of the consultation in relation to the changes to the Council's portfolio of tendered local bus services.	Executive	29 th April 2013	Report	No	Ken Toye (01582) 548096 Councillor Taylor
* Concessionary Travel	To report the outcomes of the consultation in relation to changes Luton's concessionary travel scheme in 2014/15	Executive	29th April 2013	Report	No	Ken Toye (01582) 548096 Councillor Taylor

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**EXEMPT INFORMATION
SUMMARY OF THOSE MATTERS WHICH BY VIRTUE OF PART 1 OF SCHEDULE 12A OF THE
LOCAL GOVERNMENT ACT 1972 MAY BE DISCUSSED IN PRIVATE**

Paragraph
No.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour related matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.