



<b>SCRUTINY: HEALTH AND SOCIAL CARE REVIEW GROUP</b>	<b>AGENDA ITEM 11</b>
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**DATE OF MEETING:** 7<sup>th</sup> January 2015

**REPORT OF:** Day Services Review

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**SUBJECT:** Restructure and re-provide day care services in relation to African Caribbean and Milan Day Centres.

### **1. PURPOSE**

That the HSCRG review the report and comment on the proposal and consultation process as required.

### **2. RECOMMENDATION: -**

To conduct a 60 day formal consultation process with Day Care service customers, their carers and relevant partners, members of staff, their trade union representatives, key stakeholders and the general public on the following proposal:-

- To restructure and re-provide the African Caribbean and Milan Day Centre's at St Monica's Day Centre

### **3. REPORT**

The number of service users, over all day centres, has drastically declined over the last two years (there were 31% vacant places in 2013-14 and 36% vacant places 2014-15). This is particularly true of both the African Caribbean and Milan day Centres, who have both experienced a significant decline in numbers of people attending.

In order to preserve high quality services, for people with diverse cultural requirements, as well as having the flexibility to offer culturally appropriate services for people from other minority communities within the town the need to relocate services on one site has become essential. This will also ensure these services remain financially viable, in view of the decreasing numbers.

To facilitate this relocation, St Monica's Day Centre requires refurbishment, transferring of equipment and upgrading of road signage in the vicinity of the centre.

It is proposed to extend out, at the sides of the building, i.e. to create a conservatory in line with the layout at Stopsley Day Centre based at Colwell Court.

#### **4. African Caribbean Day Centre - ACDC**

The ACDC site is not a suitable alternative for the new service for the following reasons:-

- Upgrades are required at The African Caribbean Day Centre to make it fit for purpose – these upgrades are unaffordable in today's current financial climate. Unless these upgrades are carried out the centre is not fit-for-purpose.
- The garden area has become inaccessible due to the sloping garden and the decking area within the garden, has become unsafe and has had to be cordoned off due to the decay. A cost of £40K is required to make the garden accessible again. The additional building maintenance costs of approximately 15K per annum would provide an additional saving if this re-provision goes ahead. This does not take into account the current backlog repairs that are required to bring the building up to standard – these currently stand at an estimated figure of £32,949.
- Therefore total savings would add up to **£87,949**, not including redesign of the garden.

#### **5. Milan Day Centre**

The Milan site is not a suitable alternative for the new service for the following reasons: -

- Security - the facility is not secure and this was demonstrated earlier this year when a service user who suffers from dementia walked out of the building and was missing for a number of hours.
- Space – the room allocated for day services is very small and therefore limits the number of service users, who can attend – there is also difficulty around accepting new service users with mobility problems, as there is not the additional space to accommodate hoists, walkers and wheelchairs within the room.
- Shared facilities, such as the dining area and toilets, have sometimes been a challenge as older frail people need to take their time and do not like to feel rushed.
- There is a lack of available quiet space for people who may wish to move away from the main activity – there isn't any way of dividing up the room and this can also be difficult for some of the very frail service users, especially those who may suffer with dementia and be experiencing a 'bad day'.

#### **6. St Monica's Day Centre**

St. Monica's Day Centre is also situated in the Saints area of Luton, very close to the African Caribbean Day Centre and the previous location of the Milan Day Centre.

There are many benefits to re-locating the new service at St Monica's Day Centre, which make it a suitable site. These include: -

- Space to extend the building on both sides and at the rear of the site.

- Two rooms, in addition to the main lounge area, that are currently under utilised at St. Monica's, which would enable several activities to take place at the same time. Having additional rooms will also enable separation of the service users for culturally appropriate activities  
These rooms include: -
  - The library – which could be extended by adding a conservatory to make a larger meeting space
  - The dining room, which could have dual usage when it is not being used for lunch.
- St. Monica's is a single use building, which mean that there are no shared users, thus eliminating the tensions that can exist for people with dementia.
- The building is completely secure with a secure-door entry system.
- There is a large accessible garden, which has recently been re-designed to provide sheltered seating, raised beds and an all-weather activity area.
- St. Monica's is large enough to accommodate all the service users, whilst maintaining the cultural diversity of all three centres.

#### Draft Consultation timetable.

Formal consultation – 1<sup>st</sup> December 2015 – 31<sup>st</sup> January 2016

Date		Venue	Time
12.11.15	Letters to Service Users & Carers – re: - Exec report		
13.11.15	Informal meeting with staff team leaders	St. Monica's	2.00pm
18.11.15	Meet with Consultation officer	Clemiston	1.00pm
25.11.15	Write briefing for Su/Carer consultation	KR/SA	
01.12.15	Service Users & Carers - ACDC	ACDC	2.30pm
02.12.15	Staff Consultation	Stopsley	2.00pm
02.12.15	Staff Consultation	ACDC	3.30pm
03.12.15	Staff Consultation	Chaul End	9.00am
03.12.15	Staff Consultation	Farley	10.30am
03.12.15	OPPB	High Town	2.00pm
04.12.15	Service Users & Carers – Milan	Milan	11.30am
08.12.15	Service Users & Carers - ACDC	ACDC	7.00pm
09.12.15	Service Users & carers – St Monica's	St Monica's	11.00am
10.12.15	Staff Consultation	St Monica's	2.00pm
14.12.15	Service Users & Carers – Milan	Milan	7.00pm
15.12.15	Service Users & carers – St Monica's	St Monica's	7.00pm
16.12.15	LSPF	CR3 - TH	10.30am
January	Stakeholders meeting		
January	Follow up meetings if required		
January	Visits to St. Monica's		

1. During the consultation period, meetings will be arranged at all the affected day centres and service users, carers and family members will be informed of these dates and times and invited to attend. Staff from POHWER Advocacy will be available at all these meetings to support service users where necessary. Translators will also be

available at the meetings held at the Milan Day Centres, to support people who do not speak English.

2. A meeting will also be held in the town centre for all stakeholders, who may wish to take part in the consultation – Full minutes will be taken at each of these meetings and made available as part of the report back to the Executive Committee on the 7<sup>th</sup> March 2016.
3. A form can be requested at any of the consultation meetings to fill in and return to Farah Ismail, Consultation Team, 1st Floor Annexe Town Hall, Upper George Street, Luton, LU1 2BQ
4. An online survey will be running throughout the consultation period and will be available at [www.luton.gov.uk/ layouts/search.aspx?k=consultation](http://www.luton.gov.uk/layouts/search.aspx?k=consultation)

## **APPENDIX:**

**Appendix 1** - Draft IIA for Service Users of The African Caribbean, Milan and St. Monica's Day Centres – A full IIA will be completed at then end of the consultation period, to enable all responses to be included.