

<b>SCRUTINY TASK &amp; FINISH GROUP: HOSPITAL DISCHARGE REVIEW</b>	<b>AGENDA ITEM 10</b>
<p><b>DATE OF MEETING:</b> 27<sup>th</sup> February 2013</p> <p><b>REPORT OF:</b> Head of Policy and Performance</p> <p><b>REPORT AUTHOR:</b> Bert Siong <b>Tel:</b> 01582 546781</p> <p><b>SUBJECT:</b> Work Programme and dates for future meetings – Hospital Discharge Review</p>	

## **PURPOSE**

1. The Hospital Discharge Task & Finish Review Group (HDRG) to consider and agree areas for examination identified from report (Ref: 9) to gather evidence and the dates for future formal meetings, for inclusion in its work programme.

## **RECOMMENDATION**

2. That HDRG consider and agree the areas for examination to gather evidence and the dates for future formal meetings for inclusion in its work programme;

## **REPORT**

3. The work programme is part of the process for managing a task & finish group review, to ensure evidence gathering relating to the areas under examination is undertaken by the HDRG or individual Members within time scale.
5. HDRG is requested to determine, in relation to the areas under examination identified at report (Ref: 9), how and when it wishes to take evidence and from whom, to enable the work programme to be kept up-to-date to inform formal and informal meetings agenda.