

COMMITTEE: STANDARDS

DATE: 8 DECEMBER 2003

SUBJECT: REVISED PROTOCOL FOR MEMBER/OFFICER RELATIONS

REPORT BY: MONITORING OFFICER

CONTACT OFFICER: RICHARD STEVENS

TEL: 01582 546020

IMPLICATIONS:

LEGAL ☒

COMMUNITY SAFETY ☐

EQUALITIES ☐

ENVIRONMENT ☐

FINANCIAL ☐

OTHER ☐

STAFFING ☐

OTHER

WARDS AFFECTED: NONE

PURPOSE

1. The purpose of this report is to request the Committee to recommend to the Full Council a revised Protocol for Member/Officer Relations.

RECOMMENDATION(S)

2. That the Standards Committee recommend to Full Council that:
 - (1) the revised Protocol for Member/Officer Relations attached as Appendix A to this report be approved and adopted with effect from 28 January 2004;
 - (2) the Monitoring Officer be authorised to amend the Constitution accordingly.

BACKGROUND

3. The current Protocol for Member/Officer Relations is set out in Part 10 of the Council's Constitution and, as its name suggests, governs the relationships between Members and Officers and sets out their respective roles and the rules which apply to their interaction.
4. Under the Standards Committee's terms of reference it is for this Committee to recommend to the Full Council the adoption of or any amendments to the Protocol for Member/Officer Relations.

REPORT

5. The Corporate Governance Review Team of Members has, as part of its ongoing work in relation to corporate governance within the Council, considered the Council's current Protocol for Member/Officer Relations and believes that a number of amendments should be made to clarify the relationship between Members and Officers, and their respective roles, and to bring the Protocol more into line with current practice within the Council.
6. The proposed revised Protocol for Member/Officer Relations, in the form of the existing Protocol showing the amendments highlighted, is attached as Appendix A to this report.

APPENDICES

7. Appendix A: Proposed revised Protocol for Member/Officer Relations.

LIST OF BACKGROUND PAPERS **LOCAL GOVERNMENT ACT 1972, SECTION 100D**

Protocol for Member/Officer Relations: Part 10 Luton Borough Council Constitution.

569